What is the Daily Report?

Yosemite's *Daily Report* is an internal memorandum of long standing intended to provide timely administrative information needed for daily park operations. The primary purpose of the report is to serve as a communication tool for park management to pass specific operational information to field employees of Yosemite National Park, park partners, concessioners, and related government agencies in a fast and efficient manner and offer a format for interdivisional, interagency, and general intra-park notifications.
Items are included in the *Daily Report* for informational purposes only and are not necessarily endorsed by the National Park Service.

What are the different sections of the *Daily Report*? How does it work?

The Daily Report is published every workday morning (no weekend or holiday editions). It is posted on the Yosemite National Park website and is mailed to all park employees and everyone who has requested to be on the *Daily Report* mailing list. If you would like to receive the *Daily Report* automatically by email, please make your request to yose_daily_report@nps.gov.

Weather

The National Weather Service forecasts for Yosemite Valley, El Portal, Wawona, and relevant Advisories and Outlooks to the Yosemite area are included. When Tioga Road is open, the Tuolumne Meadows forecast is included too.

New and Happening Today

Newly submitted items and events happening “today” will run in this section. If you read the *Daily*, well, daily, then this is all you need to read to stay updated on everything. There is no need to scroll through to look for new announcements elsewhere.

Recent News

After appearing their first day in “New and Happening Today,” items will remain in “Recent News” for the duration of the week. At the end of each week, the “Recent News” section will be emptied out so it starts fresh again the following Monday.* Items will be listed in reverse chronological order of when they first appeared (Monday’s news on bottom, Tuesday’s above, Wednesday’s above, and so on). Basically this means that if you’ve missed a previous *Daily Report*, you can scroll down into “Recent News” to catch up. Once you see items you have already read, it means you’re all caught up (since the items beneath it are even older).

Construction and Traffic Delays

Ongoing construction projects or other longer-term events that might impact travel (e.g. prescribed fires) will be moved here from “New and Happening Today” instead of to “Recent News.” These items will remain as long as the event is ongoing and will therefore not be cleaned out at the end of each week like “Recent News.”

Acting Designations

Items submitted for this section will only appear here and will remain as long as the designation is occurring. This will always be the last section of the *Daily Report*, so you can always find it quickly by scrolling to the end.

How do I submit an item?

Items should be sent to yose_daily_report@nps.gov (there's no need to email anyone else); they will be added to the next issue of the *Daily Report* unless otherwise requested. **Items will run for the duration of that week only, and the day of the event (if applicable).** Please do not request your item to run multiple weeks; please do not resubmit your item more than once per month.**

Can I submit a classified ad?

The *Daily Report* is not intended as a source for classified ads; if the item you are submitting seems appropriate for Craigslist or a classified ad setting, it is probably not appropriate for the *Daily Report*. Commonly-rejected submissions include personal lost-and-found items, anything for sale, and personal services offered/requested (e.g. "I would like a housesitter" or "I need a ride to San Francisco.")

Can I submit a housing request?

As a service to Yosemite National Park employees and community members, the *Daily Report* will run items concerning home and apartment *rentals*. Requests from those seeking housing and from those with housing available to rent will both be accepted. Housing units for sale or housesitting opportunities will not be accepted.

*This means if you submit a new item to run in Friday's *Daily Report*, it will only appear in that edition (and the day of the event, if applicable).

**Exceptions may be made for posts regarding immediate employee and visitor safety information, based on supervisory approval.

Revised April 2017