

Women's Rights National Historical Park



Experience Your America through an Internship

VOLUNTEER-IN-PARKS Positions open

Research Assistant

Supervisor: Anne Derousie

Location: 136 Falls St,
Seneca Falls, NY 13148

Applications accepted by email: Subject line to read recruiting
Email to Anne_Derousie@nps.gov or 315-568-0007

Job Description: Provides support to Cultural Resources Division in the maintenance of historic houses, exhibits, and collections. Duties include research into the history of manufacture and use of artifacts and houses within the park boundaries. Research may be used in the scoping of artifact treatment, in exhibits, in publications, or for other purposes. May provide support for the care and operation of the park's reference library and archives. May work on a special project. Current projects include scanning, cataloging, and preparing park photograph collection for long-term storage, preparing park records for accessioning into the park museum collection, and preparing temporary exhibits. All work takes place under the supervision of the park historian. The volunteer will operate as a critical member of the Cultural Resources Division Staff, which has responsibility for collections, research library, exhibits, historic housekeeping, and historic structure preservation planning. **Volunteer must wear Volunteer Uniform shirt and nametag (provided) while on duty.**

Disclaimers: Photographs and products created in the course of the volunteer's tour of duty to document conditions or activities are the property of the NPS. Products created under the volunteer's tour of duty will be used in accordance with NPS needs and policies.

Skills to Be Developed in the Course of the Volunteer's Work - Use of NPS compliance web-program, familiarity with historic building elements, practices, and materials of the 1820-1860 period, use of criteria under the National Environmental Policy Act and National Historic Preservation Act to evaluate proposed actions, preparation of compliance documentation for permanent record of actions, oral and written communication skills

Skills and Qualifications: Attention to detail, thoroughness, basic MS Office programs, familiarity with web-based programs, demonstrated research skills in primary historical sources, demonstrated ability to express findings in well-documented written summaries and narratives.

Training Required: Background Investigation

Computer Security Training

Epley Institute courses on NPS

Orientation to Women's Rights National Historical Park

Reviewed by: Vivien Rose

Last updated: 1/08/2012

