

**National Park Service**  
**Voyageurs National Park**  
**360 Highway 11 East**  
**International Falls, Minnesota 56649**  
**(218-286-5258)**  
**Application for Special Use Permit**



Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** A nonrefundable processing fee of \$50.00 must accompany this application unless the requested use is an exercise of a First Amendment right. Allow at least seven (7) business days for processing. You will be notified of the status of the application and the necessary steps to secure your final permit. Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America as also insured.

Enter either a social security number OR a tax ID number: we do not require both.

<b>Applicant Name:</b>	<b>Company/Organization Name:</b>
<b>Social Security #:</b>	<b>Tax ID #</b>
<b>Street/Address:</b>	<b>Street/Address:</b>
<b>City/State/Zip Code:</b>	<b>City/State/Zip Code:</b>
<b>Telephone #:</b>	<b>Contact name:</b>
<b>Cell phone #:</b>	<b>Telephone #:</b>
<b>Fax #:</b>	<b>Fax#:</b>
<b>Email:</b>	<b>Email:</b>

**Description of Proposed Activity (attach additional pages if necessary):**

**Requested Location of the Trip Route: (be as specific as possible, attaching a map with the route is preferred)** \_\_\_\_\_

Event set up begins: (date and time)	Boat Trip will begin: (date and time)	Boat Trip will end: (date and time)	Removal will be done: (date and time)

**Maximum Number of Participants** \_\_\_\_\_ **(Voyageur holds 49 passengers, please provide best estimate)**

**Maximum Number of vehicles:** \_\_\_\_\_

Support equipment (list all equipment, i.e. caterers, contractors equip, etc; attach additional pages if necessary)

List support personnel (caterers, including addresses and telephones)

Individual in charge of activity on-site (include cell phone number) and authorized to make decisions related to the permitted activity:

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- Is this an exercise of First Amendment Rights?  Y  N
- Are you familiar with / have you visited the requested area?  Y  N
- Have you obtained a permit from the National Park Service in the past?  
(If yes, provide a list of permit dates and locations on a separate page.)  Y  N
- Do you plan to advertise or issue a press release before the event?  Y  N
- Will you distribute printed material?  Y  N
- Is there any reason to believe there will be attempts to disrupt, protest or prevent your event? (If yes, please explain on a separate page.)  Y  N
- It is unlawful to solicit donations or offer items for sale aboard the vessel. Do you understand this?  Y  N
- Pickup and drop off location is at the Rainy Lake Visitor Center. Are you requesting another location? If so, where?  Y  N
- All trips are within park waters. Are you requesting a trip outside park waters? Please specify.  Y  N
- Will you be offering alcohol aboard the vessel? If so, how much?  Y  N
- Are you catering your trip? If so, what type of food / beverage?  Y  N
- The vessel is ADA accessible. Will you need special assistance from the Captain to board the vessel? Please specify.  Y  N
- The park keeps 49 chairs set up in the enclosed lower deck. The park can provide tables as well, but this will limit the number of chairs. Will you need tables? If so, specify the number of tables/chairs on the lower deck.  Y  N

The tour boats are not available for a Special Use Permit during regularly scheduled tours. The vessels are however, available for use before or after regularly scheduled interpretive tours. See the park's website for times the vessels are in use at [www.nps.gov/voya](http://www.nps.gov/voya).

Usage of a vessel is available on a first-come, first-served basis. Organized groups possessing a Special Use Permit have no more right to a vessel than individual users, and groups have not more right to displace prior individual users. A reservation will be required to charter a vessel and can be made with the Rainy District Interpreter.

See the attached fees for use of the Voyageur or Amik tour boats: fees include a captain and deckhand(s) if necessary. An interpretive ranger is available upon request on the Voyageur, and for an additional charge of \$23.00 per hour on the Amik. When calculating your fee, make sure to account for all time for set up and take down of your event.

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or statements have been given.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Title \_\_\_\_\_

**Note:** This is an application only, and does not serve as permission to conduct any special activity in the park. The information provided will be used to determine whether a permit will be issued. Send the completed application along with the application fee in the form of a cashier's check, money order or business / personal check made payable to **National Park Service** to the Rainy District Interpreter at the park address found on the first page of this application.

If your request is approved, a permit containing applicable terms and conditions will be sent you. The permit must be signed by the responsible person and returned to the park for final approval by the Park Superintendent before the permitted activity may begin.

**Notice to Customers Making Payment by Personal Check:** When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

## NOTICES

**Privacy Act Statement:** The Privacy Act of 1974 (5 U.S.C. 552a) provides that you be furnished with the following information in connection with information required by this application. This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. Applicants are required to provide their social security or taxpayer identification number for activities subject to collection of fees and charges by the National Park Service (31 U.S.C. 7701). Information from the application may be transferred to appropriate Federal, State, and local agencies, when relevant to civil, criminal or regulatory investigations or prosecutions.

**Paperwork Reduction Act Statement:** We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to provide the park managers the information needed to decide whether or not to allow the requested use. All applicable parts of the form must be completed in order for your

request to be considered. You are not required to respond to this or any other Federal agency-sponsored information collection unless it displays a currently valid OMB control number.

**Estimated Burden Statement:** Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any other aspect of this form to the Information Collection Clearance Officer, National Park Service, 1849 C Street NW. (1237), Washington, D.C. 20240

Title 18 U.S.C. Section 1001 makes it a crime for any person to knowingly and willfully make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

**Voyageur tour boat charter fees:**

<b>Trip Length Charters (after hours) Not on plane</b>	<b>Cost \$303.00/first hour \$119.00/each additional hour</b>	<b>Trip Length Charters (after hours) When boat is on Plane i.e. KF</b>	<b>Cost \$352.00/first hour \$144.00/each additional hour</b>
1 hour	\$303.00	1 hour	\$352.00
2 hours	\$422.00	2 hours	\$496.00
3 hours	\$541.00	3 hours	\$640.00
4 hours	\$660.00	4 hours	\$784.00
5 hours	\$779.00	5 hours	\$928.00
6 hours	\$898.00	6 hours	\$1072.00
7 hours	\$1017.00	7 hours	\$1216.00

**Amik tour boat charter fees:**

<b>Trip Length</b>	<b>Fee \$191.00/first hour \$121.00/each additional hour</b>
1 hour	\$191.00
2 hours	\$312.00
3 hours	\$433.00
4 hours	\$554.00
5 hours	\$675.00
6 hours	\$796.00
7 hours	\$917.00
8 hours	\$1038.00

\$23/hr for Interpretive Ranger