



IN REPLY REFER TO:

United States Department of the Interior National Park Service

Virgin Islands National Park
Virgin Islands Coral Reef National Monument
1300 Cruz Bay Creek
St. John, Virgin Islands 00830



EXHIBIT A WEDDING/EVENT ORGANIZERS OPERATING CONDITIONS Commercial Use Authorization 2016

The Virgin Islands National Park (VINP) was established to protect and preserve the scenic and natural environment and cultural heritage for future generations to enjoy. We are all privileged to live and work in this beautiful environment. Our livelihood depends on keeping these islands and surrounding waters naturally healthy and beautiful for generations to come. Given this charge, we thank you for complying with the following operating conditions. Please share applicable regulations with your guests.

1. **Compliance:** Permittee, employees, and visitors must comply with regulations for the protection and management of the natural, historic and physical resources of the Virgin Islands National Park as contained in the Title 36 of the Code of Federal Regulations, the Superintendent's Compendium, and U.S. Virgin Islands Territorial regulations, and any applicable U.S. Coast Guard regulations. These documents are available at the Superintendent's office or at the park's website at: www.nps.gov/viis.
2. **Insurance:** The permittee must carry insurance against public liability, employee liability, and other hazards. Minimum amounts of coverage will be established in accordance the NPS-48, Concessions Guidelines, and may vary depending upon the type of activities occurring within the Park.
3. **Reporting Incidents:** All incidents that result in damage to natural resources, property or personal injury or death of any person must be reported to the Chief Ranger (340-776-6201 ext. 254) or Law Enforcement Rangers (1-866-995-8467) immediately. Filing this report does not satisfy applicable Territorial or Coast Guard accident reporting requirements
4. **Specific Conditions:**
 - a. Events must not disturb or displace normal visitor activities.
 - b. This permit authorizes events up to 25 people before 4:45 p.m. and up to 60 people after 4:45 p.m.
 - c. During the months of October to June events must conclude by 5:45 p.m. and during the months of July to September events will conclude by 6:30 p.m.
 - d. All advertising materials relative to the Park will be submitted to the Park's Concessions Office for review and approval prior to use and publication.
 - e. Decorations, signs, props or equipment may not be attached to vegetation or to historic structures.
 - f. Trunk Bay and Cinnamon Bay are areas administered under a concessions contract. For those events requiring chairs, tables, and/or food services/catering, the management of Cinnamon Bay Campground must be contacted to provide such services or to provide authorization for others to provide those services.
 - g. Use of Cinnamon Bay Campground beach and/or the premises for weddings or events must be authorized and coordinated through the Park's concessions office at 776-6201 ext. 224 and the Cinnamon Bay campground manager (776-6330).



- h. Permittee must provide the Park's Permit Coordinator (fax: 340-6930-7337) with wedding schedules at least two weeks in advance of all scheduled occasions to avoid scheduling conflicts at popular venues with other permittees.
 - i. Permittee, employees, and visitors will comply with Virgin Islands anti-nudity laws.
 - j. Permits cannot be transferred, extended or assigned under any circumstances.
 - k. For events being held at Trunk Bay, the Permittee and their clients and guests are required to pay the entrance fee once the Fee booth is open.
 - l. Permittee and clients must park vehicles only in public designated parking spaces. At Trunk Bay permittee or their guests shall not drive or park in the restricted area beyond the fee collection booth.**
 - m. Permittee must not remove or disturb from the Park any flora, fauna or natural or cultural items for use at the event.
- 5. Prohibited Activities** (See Title 36, Code of Federal Regulations for additional regulations):
- a. Sale or use of balloons.
 - b. Glass bottles or containers or pets on Park beaches.
 - c. Dumping trash, garbage, refuse and the discharge of sewage of any kind.
 - d. Amplified music.
 - e. Disturbing or removing historic structures or their contents.
 - f. Feeding, touching, teasing, frightening, chasing or intentionally disturbing wildlife, including fish and sea turtles.
 - g. Damaging, breaking, or taking of any marine or terrestrial flora and fauna, except for allowable fruits and berries.
 - h. Digging of holes in the sand to place poles in for the use of arches for ceremonies.
 - i. Smoking on Park beaches or within 50 feet of pavilions, picnic tables or restrooms.
- 6. Monthly Reporting:** Permittee will provide a monthly report indicating the date, number of visitors at each event, and event locations, for the preceding month of operation. Reports must be received no later than the 15th day of the following month. Send reports to Concessions Office, Virgin Islands National Park, 1300 Cruz Bay Creek, St. John, VI 00831 or e-mail to paul_p_jones@nps.gov or fax to 340-714-0545.

These Operating Conditions are hereby attached to and made a part of the Commercial Use Authorization for commercial activities in the Virgin Islands National Park. The Superintendent may amend these conditions during the operating year. Failure to comply with National Park Service regulations, policies, and conditions of this permit shall constitute cause for a warning, immediate suspension and/or revocation of the commercial use authorization.

I have read, understand and intend to comply with these conditions for operation of my commercial activity in the Virgin Islands National Park.

Signature of Permittee

Date

