

CUA Application Requirements/Checklist Fishing Guides

These must be included in your application packet:

- 1) Must have a current **EIN #** listed on your application.
- 2) Enclose copies of your **driver's license, registrations for your vehicle(s), boat trailer and boat (if registered, if not please state that on the application page)**

List on page 2 of the application:

Vehicle: **State**, license #, make/model, year

Boat trailer: **State**, license #, make/model, year – can be listed under the vehicle information section

Boat/Vessel: Registration, make/model, year

3) **Insurance:**

- a) **Business/Watercraft Liability Insurance:** \$500,000 for fishing guides, please supply a copy of the **Certificate of Liability Insurance** with United States of America, National Park Service, 274 River Road, Beach Lake, PA 18405 named as '**additionally insured**'. **Make sure it says, 'additionally insured' NOT 'additionally interested party'**. A copy of your insurance bill, Declarations page or other statements will NOT be accepted.
- b) **Commercial Automobile Liability Insurance** – Do you transport customers, even at the accesses? The National Park Service jurisdiction is to the mean high-water mark of the river and has agreements/concurrent jurisdiction with both NY DEC & PA Fish & Boat Commission (FBC). Therefore, the accesses are considered park property because of the agreements.

If you transport customers, please supply a copy of your Auto Liability **Certificate of Liability Insurance** with United State of America, National Park Service, 274 River Road, Beach Lake, PA 18405 named as '**additionally insured.**' Same as the Business/Watercraft Liability Insurance. A copy of your insurance bill, Declarations page or other statements will NOT be accepted.

As of 2017, the Superintendent has negotiated with the WASO level to accept automobile liability insurance at the state minimum amount required, **as long as your insurance company knows that you will be transporting customers in that vehicle for your business.** It will be the same as a realtor transporting clients in their vehicles.

If you are *not* transporting customers, this insurance is NOT required, and documentation will not need to be submitted.

4) **Certifications:**

- a) Please supply copies of current certifications in **First Aid, CPR/AED, Water/Boating Safety** and they must be current.

- b) **Fishing Guides Licensing:** The park requires proof (copies) of applicable guides licenses and Captain's license (if applicable).

There is **no** reciprocity in NY or PA for Fishing **Guides** Licenses.

If you have a PA Guides License and only use a PA Fish & Boat Access or private property, then you *only* need a PA Guides License. It is the same for NY.

When you have a PA Guides License *only* and are using NY accesses or NY private property accesses you will need a NY Guides License too. It is the same for NY. **So, if you are using accesses or private property accesses on both sides of the river, you will need both NY & PA Guides Licenses.**

- c) Must have **either** NY or PA ***fishing*** license. There **is** reciprocity with both NY & PA fishing licenses *only*.
- d) The CUA holder must also assure their client has a valid fishing license (NY or PA) on their person if fishing, and documentation to validate identity - such as a valid state issued identification with a photo.

PA Fish & Boat Commission Launch permit is needed unless the boat is registered in another state and used in the registered state more than 50% of the time. At PA Fish and Boat Commission Access Areas out-of-state boaters with a boat validly registered in their home state are granted reciprocal privileges to boat in Pennsylvania for up to 60 days. Persons that use their boats in the state for greater than 60 days are required to register their boats in Pennsylvania or if the vessel/boat is commercial or motorized, it needs to be registered with the PA Fish & Boat Commission to use their accesses. If your boat is registered in PA, you do NOT need a PA Launch permit.

- e) A different Commercial Use Agreement for US Coast Guard Captain's license would be necessary **for the use of powered vessels of any type or kind**, and **proof of Captain's status must be included with the application**. A copy must be in your file at NPS Headquarters before the motorized vessel CUA permit would be issued/amended.

LAST MINUTE APPLICATION CHECKLIST:

Before you seal your envelope, do you have copies of the following?

Chart the expiration dates below from your documents. Keep this copy so you know when these expire and can send an updated document to the permit coordinator.

EIN#: list on 1st page of application

Guide License(s) - PA: expires NY: expires

Fishing License- PA: expires **OR** NY: expires

First Aid/CPR certification: expires

Water/Boating Safety certification

Driver's License

Vehicle Liability Insurance – state minimum expires

Vehicle Registration: expires

Boat Registration: expires

Boat Trailer Registration: expires

PA Launch Permit: expires

Business Liability Insurance: minimum: \$500,000 – Guides, expires

Acknowledgement of Risk: One used by most guides is available if you want to use it. A sample is attached for your use. Just let the permit coordinator know if you want to use the sample as your own.