

PRESERVATION AND TREATMENT OF PARK CULTURAL RESOURCES

Student Travel Scholarship Request Worksheet

Apostle Islands National Lakeshore
 This worksheet must be completed and returned to
 Roger Anderson no later then August 9th, 2013

Email to roger_anderson@nps.gov

Name: Park/Office:

Work Phone: Work Fax:

Work Email Address:

Supervisor Name: Phone#:

Summary of Request Please delete this text and describe what you are requesting. For example: I am requesting the cost of my Lodging and M& IE at the training site. My office/park will pay for my airfare, mileage and airport parking. The estimated costs are below.

Estimated Travel Costs - Fill in estimated travel costs in boxes

<input style="width: 60px; height: 20px;" type="text"/> Air	<input style="width: 60px; height: 20px;" type="text"/> Lodging	Lodging is \$77 per night
<input style="width: 60px; height: 20px;" type="text"/> Govt Vehicle	<input style="width: 60px; height: 20px;" type="text"/> Per diem	M&IE is \$46 daily
<input style="width: 60px; height: 20px;" type="text"/> Private Vehicle/ Mileage	<input style="width: 60px; height: 20px;" type="text"/> Other (Please explain) _____	
<input style="width: 60px; height: 20px;" type="text"/> Rental Vehicle	<input style="width: 60px; height: 20px; border: 2px solid black;" type="text" value="\$0"/> Total Cost of Travel	

Amount of Travel Requesting to be paid by Scholarship

Amount of Travel to be paid by park/ office

Are you planning on staying at the training site longer than arriving on Sunday and leaving on Saturday?

(Yes/No) *Delete one*

If necessary, are you willing to drive a rental car/van for a vanpool between the airport and hotel?

(Yes/No) *Delete one* **Must have Government Credit Card**

If your scholarship is approved you will be e-mailed by August 16, 2013 with an account number and dollar amount. You must have applied and be approved by your supervisor in DOI Learn before receiving a scholarship. You will be required to submit your travel voucher immediately after return from the class or costs will be transferred to your park.