



FY 2016 Learning and Development Catalog of Events

Updated February 19, 2016

In an effort to let the NPS community know what learning events (including training offerings) are available in FY16, the NPS Learning & Development community has compiled a starting list of events for you to choose from. This list is updated on a bi-weekly basis so please check back regularly. Supervisor and managers, please help your employees develop professionally by using the catalogue to communicate offerings for FY16 performance and development plans.

How to Use This Calendar

This PDF document should be easily searchable. In your Adobe Acrobat Reader, press Ctrl+f. (or Command+f for Mac) This will bring up a word search box. Then finding training is as simple as entering a keyword and seeing what results pop up. The calendar is also organized chronologically.



Ongoing training events and courses are listed at the end of the calendar.



Classroom Course /
Workshop



Blended
Learning



On-Demand
Learning



Webinar or Virtual
Classroom
Live at a Distance



Conference /
Collaborative

In person, face-to-face, synchronous	Has both online, asynchronous components and either online or face-to-face synchronous components	Asynchronous, self-paced online training	Synchronous, live at a distance	In person
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Learning opportunities from these career fields and areas currently appear in this catalog:

Administration, Business and Commercial Practices	Cultural Resources	Interpretation and Education	Natural Resources Stewardship	Visitor and Resource Protection
Distance Learning Team	NPS Fundamentals	Partnership and Civic Engagement	Leadership Development	Facility Maintenance
Historic Preservation				

Multiple Class Dates/Locations  Blended Learning	Introduction to Park Program Management
	Administration, Business and Commercial Practices
	Inter-disciplinary course providing an introduction to analyzing and accomplishing work, techniques for planning and organizing work, management and accountability of funds, and evaluation of results. Upon completion, participants will have a thorough understanding of the relationships between resources, the park mission and the planning, programming and standards for all activities.
	View complete class offerings in DOI Learn
	 Superintendents, Deputy Superintendents, Division Chiefs, Program Managers and any employee that needs to understand how to budget and program costs.
	Register Here or contact Karen Henry

2/23/ 2016  Webinar/Virtual Classroom Live at a Distance	Privacy Act for Workers' Compensation (Webinar)
	Leadership Development
	This course is designed for supervisors and Workers' Compensation Coordinators who certify and/or handle federal workers' compensation cases. You will learn how to protect injured employees' personal and medical information, and the purpose(s) for which the information can be used. The System of Records for this course is covered by the Department of Labor and is handled differently than DOI.
	 All Employees
	Register here or contact Brigitte Keels 202-354-1406

<p>2/23/2016 2/25/2016</p>  <p>Classroom Course / Workshop</p>	Crucial Skills Suite
	Leadership Development
	<p>This 2-day course is taught by a certified instructor who guides participants through engaging video examples, dynamic group discussions, and interactive in-class practice sessions. Designed to teach the skills demonstrated by those who successfully hold Crucial Conversations, this course delivers all the necessary tools for stepping up to and holding conversations that occur when stakes are high, opinions differ, and emotions run strong. Crucial Conversations skills include recognizing when a conversation becomes silent and violent, identifying the way you handle stress, creating an environment of safety, mastering your stories and emotions around the issue, speaking persuasively, not abrasively, diffusing others' emotions, and encouraging others to share their opinions.</p>
	<p> All Employees</p> <p>Register here or contact Katrina Roberts 202-354-1471</p>

<p>3/10/2016</p>  <p>Webinar or Virtual Classroom Live at a Distance</p>	Supervisor Responsibilities for Workers' Compensation
	Leadership Development
	<p>The purpose of the course is to inform supervisors of their obligations under the Federal Employees' Compensation Act (FECA). You will learn how you play a major role in obtaining medical care, processing claims, regulatory measurements, assisting injured employees' return to work, and cost association. You will also gain a better understanding of the workers' compensation benefits afforded to all DOI employees.</p>
	<p> All Employees</p> <p>Register here or contact Katrina Roberts 202-354-1471</p>

<p>3/8/2016 3/10/2016 3/11/2016</p>  <p>Webinar or Virtual Classroom Live at a Distance</p>	Financial Planning for Retirement
	Distance Learning Team
	<p>Although this live, broadcast class is designed for Civil Service & FERS employees within 5 years of retirement eligibility to help them better understand federal benefits & make informed retirement & financial decisions, ALL employees no matter how many years of service you may have, are encouraged to attend. Each session will be held from Noon - 4:30 pm ET. Agenda:</p> <p>Mar 8: CSRS Retirement: Retirement Eligibility, Annuity Computations, Survivor Benefits, Credit for Civilian Service (Refunded Service/Non-deduction Service), Credit for Military Service/Post-56 Deposits, CSRS Offset Benefits</p> <p>Mar 10: Retirement Application Process, Annuity Commencing Dates, Insurance Programs (FEHB/Medicare/FEGLI), TSP-Withdrawal Options, Social Security Benefits.</p> <p>Mar 11: Assessing Retirement Readiness, Setting Goals, Appropriate Use of Debt, Housing Choices/Mortgage Considerations/Reverse Mortgages, Allocation of TSP and Other Assets, Traditional and Roth IRAs, Life Insurance, Long-Term Insurance, Estate Planning Documents and Strategies.</p> <p>Unable to attend the live event? Register anyway. A recording of the event will be available for a limited time, but only to registrants.</p>
	 Employees who are eligible to retire within 5 years
	Register Here or contact Katrina Fritts 304-535-5089

Retirement Planning for FERS Employees	
Distance Learning Team	
<p>March 9, 2016 March 10, 2016 March 11, 2016</p>  <p>Webinar or Virtual Classroom Live at a Distance</p>	<p>Although this live, broadcast class is designed for FERS employees within 5 years of retirement eligibility to help them better understand federal benefits & make informed retirement & financial decisions, ALL employees no matter how many years of service you may have, are encouraged to attend. Each session will be held from Noon - 4:30 pm ET. Agenda:</p> <p>Mar 9: FERS Retirement: Retirement Eligibility, Annuity Computations, Survivor Benefits, Credit for Civilian Service (Refunded Service/Non-deduction Service), Credit for Military Service/Post-56 Deposits, CSRS Offset Benefits</p> <p>Mar 10: Retirement Application Process, Annuity Commencing Dates, Insurance Programs (FEHB/Medicare/FEGLI), TSP-Withdrawal Options, Social Security Benefits.</p> <p>Mar 11: Assessing Retirement Readiness, Setting Goals, Appropriate Use of Debt, Housing Choices/Mortgage Considerations/Reverse Mortgages, Allocation of TSP and Other Assets, Traditional and Roth IRAs, Life Insurance, Long-Term Insurance, Estate Planning Documents and Strategies.</p> <p>Unable to attend the live event? Register anyway. A recording of the event will be available for a limited time, but only to registrants.</p>
	<p> Employees who are eligible to retire within 5 years</p> <p>Register Here or contact Katrina Fritts 304-535-5089</p>

Cultural Resources for Innovative Leaders	
Cultural Resources	
<p>2/29/2016 – 3/31/2016</p> <p>Western Archeological and Conservation Center Tucson, AZ</p> <div style="text-align: center; margin: 20px 0;">  </div> <p>Blended Learning</p>	<p>Are you a superintendent, division chief or other manager who must make final management and stewardship decisions for cultural resources? Do you work with interdisciplinary teams to reach these decisions? Are you looking for ways to analyze the information they present you? Are you searching for ways to smoothly implement the decisions you reach? If you answered yes to any of these questions, the Career Academy for Cultural Resources training Cultural Resources for Innovative Leaders is for you!</p> <p>We want to help you develop inspired, workplace-feasible, inclusive solutions to the stewardship challenges you are facing.</p> <p>How We Can Help You - You'll explore your current leadership style within a supportive environment led by a team of peer guides. In small groups of approximately five participants and one peer guide, you'll refine your perspective on leadership while you build a community of practice that will last beyond the four weeks of the class. Practice dissecting the challenges of cultural resource stewardship; frame and reframe your perspective on the issues; identify and discuss ways to build engagement with your staff; participate in a learning experience where participants and peer guides co-create solutions.</p> <p>What You Can Expect - A stimulating blend of online coursework and a culminating classroom experience, where you will work in small cohort groups to strategize solutions to your cultural resource challenges. You'll uncover solutions by applying a unique blend of adaptive techniques. During three weeks of interactive online coursework, you'll get to know your fellow class cohorts through activities designed to hone decision-making skills and through forum discussions in which you will discuss real cultural resource challenges. You'll need to dedicate approximately four hours each week to the online portion, but you choose where and when you do the work. During four days of classroom experience, you and your cohorts will develop and present your group's personalized adaptive strategy for making defensible resource stewardship decisions. You'll also get some personalized leadership insights from a mystery guest.</p> <p>You must participate online and attend the classroom session to receive credit for the class. After you complete the Cultural Resources for Innovative Leaders training, you should be able to:</p> <ul style="list-style-type: none"> • develop effective leadership strategies for managing a park's cultural resources based on resource needs; park management realities; and laws, policies and guidelines • make informed cultural resource stewardship decisions by applying techniques designed to help you navigate demands, constraints, and conflicting internal and external priorities <p>There is no tuition cost for this training, but your park or program must pay for travel expenses for the face-to-face classroom portion.</p> <hr/> <p> Superintendents, Division Chiefs and those that oversee Cultural Resource Management Programs</p> <hr/> <p>Contact Cari Kreshak 808-228-5334</p>

<p>2/29/2016 – 3/4/2016</p> <p>NCTC Shepherdstown, WV</p>  <p>Classroom Course/Workshop</p>	<p>Fundamentals of Special Park Uses</p>
	<p>Visitor and Resource Protection</p>
	<p>This week long course covers all aspects of Special Park Uses including First Amendment activities and the interim regulation, commercial filming and still photography and wireless telecommunication. DO-53/RM-53 is covered in depth, as well as 36 CFR and NPS Management Policies 2006.</p> <p>For more information contact Lee Dickinson, Special Park Uses Program Manager, WASO at 202-513-7092. Minimum of 20 people required to hold course.</p>
	 <p>DOI/FS Managers, experienced accident investigators, Safety & Occupational Health Professionals, & others with an interest in accident investigation will learn how to do a serious accident investigation.</p>
	<p>For more information contact Lee Dickinson, Special Park Uses Program Manager, WASO at 202-513-7092</p>

<p>3/1/2016</p> <p>Washington, DC</p>  <p>Classroom Course/Workshop</p>	<p>The Leadership Challenge</p>
	<p>Leadership Development</p>
	<p>There is a fundamental truth about leadership that lies at the very heart of The Leadership Challenge® Workshop and sets this program apart from all others. That truth is: leadership is everyone’s business. It’s not a place or position. It’s not a rank or title. And most importantly, it is not available only to an elite few.</p> <p>From the front lines to executive suites, leadership is a set of skills and abilities that can be learned by anyone with the desire and dedication to fully develop their leadership potential, to achieve their personal leadership best, and to facilitate the development of others as leaders. This program’s focus is solely on leaders—whether seasoned or new to the role—and their relationships with others.</p> <p>In fact, “Leadership development is self-development” is the first of several principles that shape the design and delivery of The Leadership Challenge® Workshop. It informs the assessment tools, learning resources, and activities that are part of the program, which are all designed to help you discover what you can do to improve. Essential concepts that form the core principles of the program include:</p> <ul style="list-style-type: none"> • Leadership is everyone’s business • Leadership is a relationship • The best leaders are the best learners • It takes practice –deliberate practice—to become a better leader • Leadership is an aspiration and a choice • Leaders make a difference
	 <p>All Employees</p>
	<p>Register here or contact Katrina Roberts 202-354-1471</p>

<p>3/8/2016 – 3/11/2016</p>  <p>Webinar /Virtual Classroom Live at a Distance</p>	<p>Developing and Implementing Curriculum-based Education Programs and Services</p>
	<p>Interpretation and Education</p>
	<p>This course will focus on how to coordinate education services and program logistics, collaborate with internal and external partners, facilitate development of educational programs, services, materials, and personnel, and how to evaluate educational programs, services, and materials.</p> <p>This course will be presented via a distance learning "virtual" classroom -- each day involves participation in online and collaborative activities in a number of ways, each designed to provide a unique means to interact and learn from experts and colleagues. Virtual class participation will require a work station with computer, reliable internet and phone access.</p>
	<p> Interpretation and education practitioners and supervisors – from both natural and cultural sites -- who are developing curriculum-based education programs. Interested employees from other career fields and other agencies are also welcome to apply, on a space available basis.</p>
<p>Register Here or contact Kimble Talley</p>	

<p>3/9/2016</p> <p>Washington, DC</p>  <p>Classroom Course/Workshop</p>	<p>Navigating Life's Roadways: A GPS for Success</p>
	<p>Leadership Development</p>
	<p>Lunch and Learn Workshop</p> <p>How do we stay on course in our careers and lives? Just like a car's navigation system tracks the journey to various destinations, a GPS of Goals, Positions and Strategies can also be helpful on the roads to success. Having a map that lays out our vision with the right stops to make is also essential. Preparation is key along with being equipped and ready to handle challenges. This session will cover information on career alignment, networking, goal setting, and performance to keep moving forward in spite of inevitable professional or personal setbacks. Five points will steer participants on the route to their destinations.</p> <p>The first 25 participants will receive a book sign by the Author</p>
	<p> All Employees</p>
<p>Register here or contact Katrina Roberts 202-354-1471</p>	

3/15/2016 Washington, DC  Webinar /Virtual Classroom Live at a Distance	Building Trust and Inspiring Followers
	Leadership Development
	<p>This two-hour webinar helps managers and individuals identify behaviors that are hindering them from inspiring others and developing trust with employees, which leads to slowed innovation, change resistance, lower morale, and lack of real effort. This interactive webinar will target specific non-productive team behaviors, introduce them to tools on how to replace the current behaviors with specific “humble” behaviors, and how to sustain these new behaviors – leading to a refreshed corporate culture! Small behaviors can affect big change.</p>
	 All Employees Register here or contact Katrina Roberts 202-354-1471

3/15/2016 – 3/16/2016 Canaveral NS Florida  Classroom Course / Workshop	Compliance with Section 106 and NEPA
	Cultural Resources
	<p>This training will focus on the fundamentals of compliance with Section 106 of the National Historic Preservation Act (NHPA), along with an overview of the National Environmental Policy Act (NEPA). More specifically, this course will explore:</p> <ul style="list-style-type: none"> ● Regulations and NPS policy supporting the compliance process ● Coordinating NHPA and NEPA compliance ● Roles and responsibilities of key stakeholders in the compliance process ● Case studies illustrating the compliance process ● Requirements of the 2008 Nationwide Programmatic Agreement and how it can streamline the compliance review process ● CRM program in the Southeast Region, how it relates to NHPA and Section 106 compliance, and how it can help your park better manage its cultural resources ● Planning, Environment, and Public Comment (PEPC) system and its use in documenting the compliance process.
	 The course will be geared toward Park Section 106 Coordinators, but will also be useful to Superintendents, Resource Managers, and other park staff, especially those with collateral duties in CRM Contact Beth Byrd 404-507-5793

Basic NEPA and Section 106 Compliance	
Cultural Resources	
<p>4/4/2016 – 4/5/2016</p> <p>Carlsbad Caverns NP New Mexico</p>  <p>Classroom Course / Workshop</p>	<p>DESCRIPTION: This foundational two-day course is designed to provide a basic understanding of the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act. Highly interactive, this face-to-face course offers opportunities for small and large group activities, self-reflection, discussions, a variety of exercises, participant-shares, and more. More specifically, the learner will be able to:</p> <ul style="list-style-type: none"> • Describe why environmental compliance matters and how it relates to informed decision making; • Locate and interpret NEPA and Section 106 law, regulation, policy; • Breakdown misconceptions about the environmental compliance process; • Recognize his/her role in the NEPA and Section processes, as well as others' roles; • Define the terminology associated with the NEPA and Section 106 processes; • Discover tips for making the NEPA and Section processes a success; • Identify when and how to start the NEPA and Section 106 processes; • Distinguish the different NEPA and Section 106 compliance pathways; • Comprehend how to determine the appropriate NEPA and Section 106 pathway for federal actions; • Determine the roles of external players including other agencies and the public; and • Describe basic inventory of park resources and impact analysis <p>This course counts for the training required by the 2008 Nationwide Section 106 Programmatic Agreement.</p>
	<p> This course is geared toward “what everyone should know” about the NEPA and Section 106 compliance processes. Beginners will likely discover a wealth of new terminology and discover the essentials of the process, while seasoned practitioners will find this course to be a useful refresher with helpful reminders about how to make the process a success.</p>
	<p>Contact Cheryl Eckhardt 303-969-2851</p>

<p>4/6/2016</p> <p>Carlsbad Caverns NP</p>  <p>Classroom Course / Workshop</p>	<p align="center">Delving Deeper Into Section 106: Focus on Agreement Documents</p>
	<p align="center">Cultural Resources</p>
	<p>This one-day course is a deeper examination of Section 106 of the National Historic Preservation Act, with an emphasis on agreement documents including Memoranda of Agreement (MOAs) and Programmatic Agreements (PAs). Also included is a more in-depth investigation of the 2008 NPS PA. Interactive and exploratory, this hands-on course offers opportunities for group activities, self-reflection, discussions, a variety of exercises, participant-shares, and more. More specifically, the learner will be able to:</p> <ul style="list-style-type: none"> • Locate in the Section 106 regulations the procedures for developing agreement documents; • Identify when it is appropriate and/or necessary to prepare an agreement document; • Distinguish the difference between a MOA and a PA; • Recognize the primary sections of an agreement document and what should be included in the content of those sections; • List a variety of tools to avoid, minimize, mitigate adverse effects to historic properties; • Comprehend the process for how to prepare an agreement document, including timeframes and working with consulting parties; • Apply the streamlined review process in the 2008 NPS PA; and • Prepare a plan for how to stay in good standing with the NPS PA; <p>This course counts for the training required by the 2008 Nationwide Section 106 PA.</p>
<p> This course is designed for those who have a foundation of Section 106 compliance including: 1) Section 106 practitioners, 2) those with a basic understanding of and/or some practical experience with the Section 106 process, and/or 3) those who have taken a basic Section 106 compliance training course.</p>	
<p>Contact Cheryl Eckhardt 303-969-2851</p>	

<p>4/11/2016 – 4/15/2016</p> <p>Jean Lafitte NHP</p> <p>Thibodaux, LA</p>  <p>Classroom Course / Workshop</p>	<p align="center">Interpreting Critical Issues Using Civic Engagement & Facilitated Dialogue Techniques</p>	
	<p align="center">Interpretation and Education</p>	
	<p>Interpreting critical issues with 21st century audiences requires a different approach, using engagement strategies that involve visitors as co-creators of their interpretive experiences – interpreting WITH visitors, not FOR them. This course will focus on the role of the front-line interpreters, resource managers, and/or partners to facilitate dialogue and discussion, and will provide a range of ways to incorporate these techniques into new and existing park programming. By thoughtfully facilitating dialogue around issues critical to the National Park Service and the public, interpreters will learn to be catalysts and to engage citizenry in new and exciting ways.</p> <p>This course will begin with an introduction to facilitated dialogue highlighting the range of dialogic techniques and examples critical to parks. Sarah Pharaon, the North American Program Director for the International Coalition of Sites of Conscience will led a two-day intensive “boot camp.” Participants will then have the opportunity to begin designing their own dialogue program around critical issues they interpret in their respective parks.</p>	
	<p> Experienced interpreters, supervisors, partners and/or resource and interpretation managers who possess an understanding of the professional standards for interpretation and visitor experience and anticipate addressing pivotal issues like westward expansion, civil war, civil rights, and civic discourse.</p>	
<p>Register Here or contact John Rudy</p>		

<p>4/14/2016</p> <p>Washington, DC</p>  <p>Webinar /Virtual Classroom Live at a Distance</p>	<p align="center">Understanding Generational Differences</p>	
	<p align="center">Leadership Development</p>	
	<p>For the first time in history we have four generations in the workplace. Each generation brings strengths and challenges for the other generations, and understanding and respecting other generations is critical for a productive and healthy workplace. This interactive webinar will point out generational differences and strategies for overcoming the resultant annoyances that one generation may feel toward another. It will further discuss how each generation complements the other.</p>	
	<p> All Employees</p> <p>Register here or contact Brigitte Keels 202-354-1406</p>	

<p>5/9/2016 – 5/10/2016</p> <p>Mesa Verde NP Colorado</p>  <p>Classroom Course / Workshop</p>	<p>Basic NEPA and Section 106 Compliance</p>
	<p>Cultural Resources</p>
	<p>DESCRIPTION: This foundational two-day course is designed to provide a basic understanding of the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act. Highly interactive, this face-to-face course offers opportunities for small and large group activities, self-reflection, discussions, a variety of exercises, participant-shares, and more. More specifically, the learner will be able to:</p> <ul style="list-style-type: none"> • Describe why environmental compliance matters and how it relates to informed decision making; • Locate and interpret NEPA and Section 106 law, regulation, policy; • Breakdown misconceptions about the environmental compliance process; • Recognize his/her role in the NEPA and Section processes, as well as others' roles; • Define the terminology associated with the NEPA and Section 106 processes; • Discover tips for making the NEPA and Section processes a success; • Identify when and how to start the NEPA and Section 106 processes; • Distinguish the different NEPA and Section 106 compliance pathways; • Comprehend how to determine the appropriate NEPA and Section 106 pathway for federal actions; • Determine the roles of external players including other agencies and the public; and • Describe basic inventory of park resources and impact analysis <p>This course counts for the training required by the 2008 Nationwide Section 106 Programmatic Agreement.</p>
<p> This course is geared toward “what everyone should know” about the NEPA and Section 106 compliance processes. Beginners will likely discover a wealth of new terminology and discover the essentials of the process, while seasoned practitioners will find this course to be a useful refresher with helpful reminders about how to make the process a success.</p> <p>Contact Cheryl Eckhardt 303-969-2851</p>	

<p>5/10/2016 – 5/12/2016</p> <p>Salem Maritime NHP Salem, MA</p>  <p>Classroom Course / Workshop</p>	<p>Introduction to Section 106</p>
	<p>Cultural Resources</p>
	<p>DESCRIPTION: This training will provide an introduction to Section 106, with a focus on applicability within the NPS. More specifically, it will explore:</p> <ul style="list-style-type: none"> ● What Section 106 is and when it applies ● Application of the Advisory Council (ACHP) Regulations ● NPS 2008 Nationwide Programmatic Agreement ● How to identify an “undertaking” under Section 106 ● How and when to consult with SHPO, tribes, ACHP, the public, and others ● Determining the Area of Potential Effect ● Resolving adverse effects ● Using agreement documents, such as Programmatic Agreements and Memorandums of Agreement ● Coordinating Section 106 with other laws and regulations, such as the National Environmental Policy Act, Native American Graves Protection and Repatriation Act, etc. ● Secretary of the Interior’s Standards for the Treatment of Historic Properties.
	<p> Park Section 106 Coordinators, park and regional cultural resource staff, compliance specialists, planners, and park managers</p> <p>Contact Cheryl Sams O'Neil 215-597-5822</p>

<p>5/11/2016</p>	<p>Delving Deeper Into Section 106: Focus on Agreement Documents</p>
<p>Mesa Verde NP Colorado</p>	<p>Cultural Resources</p>
	<p>This one-day course is a deeper examination of Section 106 of the National Historic Preservation Act, with an emphasis on agreement documents including Memoranda of Agreement (MOAs) and Programmatic Agreements (PAs). Also included is a more in-depth investigation of the 2008 NPS PA. Interactive and exploratory, this hands-on course offers opportunities for group activities, self-reflection, discussions, a variety of exercises, participant-shares, and more. More specifically, the learner will be able to:</p>
<p>Classroom Course / Workshop</p>	<ul style="list-style-type: none"> • Locate in the Section 106 regulations the procedures for developing agreement documents; • Identify when it is appropriate and/or necessary to prepare an agreement document; • Distinguish the difference between a MOA and a PA; • Recognize the primary sections of an agreement document and what should be included in the content of those sections; • List a variety of tools to avoid, minimize, mitigate adverse effects to historic properties; • Comprehend the process for how to prepare an agreement document, including timeframes and working with consulting parties; • Apply the streamlined review process in the 2008 NPS PA; and • Prepare a plan for how to stay in good standing with the NPS PA; <p>This course counts for the training required by the 2008 Nationwide Section 106 PA.</p>
	<p> This course is designed for those who have a foundation of Section 106 compliance including: 1) Section 106 practitioners, 2) those with a basic understanding of and/or some practical experience with the Section 106 process, and/or 3) those who have taken a basic Section 106 compliance training course.</p>
	<p>Contact Cheryl Eckhardt 303-969-2851</p>

<p>6/13/2016 – 6/17/2016</p>	<p>Interpreting Critical Issues Using Civic Engagement & Facilitated Dialogue Techniques</p>
<p>STMA Harpers Ferry, WV</p>  <p>Classroom Course / Workshop</p>	<p>Interpretation and Education</p> <p>Interpreting critical issues with 21st century audiences requires a different approach, using engagement strategies that involve visitors as co-creators of their interpretive experiences – interpreting WITH visitors, not FOR them. This course will focus on the role of the front-line interpreters, resource managers, and/or partners to facilitate dialogue and discussion, and will provide a range of ways to incorporate these techniques into new and existing park programming. By thoughtfully facilitating dialogue around issues critical to the National Park Service and the public, interpreters will learn to be catalysts and to engage citizenry in new and exciting ways.</p> <p>This course will begin with an introduction to facilitated dialogue highlighting the range of dialogic techniques and examples critical to parks. Sarah Pharaon, the North American Program Director for the International Coalition of Sites of Conscience will led a two-day intensive “boot camp.” Participants will then have the opportunity to begin designing their own dialogue program around critical issues they interpret in their respective parks.</p>
	<p> Experienced interpreters, supervisors, partners and/or resource and interpretation managers who possess an understanding of the professional standards for interpretation and visitor experience and anticipate addressing pivotal issues like westward expansion, civil war, civil rights, and civic discourse.</p> <p>Register Here or contact Kimble Talley</p>

<p>7/12/2016 – 7/13/2016</p> <p>Joshua Tree NP California</p>  <p>Classroom Course / Workshop</p>	<p align="center">Basic NEPA and Section 106 Compliance</p>
	<p align="center">Cultural Resources</p>
	<p>DESCRIPTION: This foundational two-day course is designed to provide a basic understanding of the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act. Highly interactive, this face-to-face course offers opportunities for small and large group activities, self-reflection, discussions, a variety of exercises, participant-shares, and more. More specifically, the learner will be able to:</p> <ul style="list-style-type: none"> • Describe why environmental compliance matters and how it relates to informed decision making; • Locate and interpret NEPA and Section 106 law, regulation, policy; • Breakdown misconceptions about the environmental compliance process; • Recognize his/her role in the NEPA and Section processes, as well as others' roles; • Define the terminology associated with the NEPA and Section 106 processes; • Discover tips for making the NEPA and Section processes a success; • Identify when and how to start the NEPA and Section 106 processes; • Distinguish the different NEPA and Section 106 compliance pathways; • Comprehend how to determine the appropriate NEPA and Section 106 pathway for federal actions; • Determine the roles of external players including other agencies and the public; and • Describe basic inventory of park resources and impact analysis <p>This course counts for the training required by the 2008 Nationwide Section 106 Programmatic Agreement.</p>
<p> This course is geared toward “what everyone should know” about the NEPA and Section 106 compliance processes. Beginners will likely discover a wealth of new terminology and discover the essentials of the process, while seasoned practitioners will find this course to be a useful refresher with helpful reminders about how to make the process a success.</p>	
<p>Contact Cheryl Eckhardt 303-969-2851</p>	

<p>7/18/2016 – 7/22/2016</p> <p>NIPTC Albuquerque, NM</p>  <p>Classroom Course/Workshop</p>	Fundamentals of Special Park Uses	
	Visitor and Resource Protection	
	<p>This week long course covers all aspects of Special Park Uses including First Amendment activities and the interim regulation, commercial filming and still photography and wireless telecommunication. DO-53/RM-53 is covered in depth, as well as 36 CFR and NPS Management Policies 2006. For more information contact Lee Dickinson, Special Park Uses Program Manager, WASO at 202-513-7092. Minimum of 20 people required to hold course.</p>	
		<p>DOI/FS Managers, experienced accident investigators, Safety & Occupational Health Professionals, & others with an interest in accident investigation will learn how to do a serious accident investigation.</p>
<p>For more information contact Lee Dickinson, Special Park Uses Program Manager, WASO at 202-513-7092</p>		

<p>7/20/2016</p> <p>Washington, DC</p>  <p>Webinar /Virtual Classroom Live at a Distance</p>	Communication and Learning Styles	
	Leadership Development	
	<p>Have you ever thought you were communicating clearly yet the person to whom you were speaking misinterpreted your message? Maybe you used a style that was ineffective for the other person to learn and understand? This webinar will help you understand various communication and learning styles to enhance your day-to-day interactions and to be flexible using various styles..</p>	
		<p>All Employees</p>
<p>Register here or contact Brigitte Keels 202-354-1406</p>		

Basic NEPA and Section 106 Compliance	
Cultural Resources	
<p>8/2/2016 – 8/3/2016</p> <p>Hagerman Fossil Beds NM Idaho</p>  <p>Classroom Course / Workshop</p>	<p>DESCRIPTION: This foundational two-day course is designed to provide a basic understanding of the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act. Highly interactive, this face-to-face course offers opportunities for small and large group activities, self-reflection, discussions, a variety of exercises, participant-shares, and more. More specifically, the learner will be able to:</p> <ul style="list-style-type: none"> • Describe why environmental compliance matters and how it relates to informed decision making; • Locate and interpret NEPA and Section 106 law, regulation, policy; • Breakdown misconceptions about the environmental compliance process; • Recognize his/her role in the NEPA and Section processes, as well as others' roles; • Define the terminology associated with the NEPA and Section 106 processes; • Discover tips for making the NEPA and Section processes a success; • Identify when and how to start the NEPA and Section 106 processes; • Distinguish the different NEPA and Section 106 compliance pathways; • Comprehend how to determine the appropriate NEPA and Section 106 pathway for federal actions; • Determine the roles of external players including other agencies and the public; and • Describe basic inventory of park resources and impact analysis <p>This course counts for the training required by the 2008 Nationwide Section 106 Programmatic Agreement.</p>
	<p> This course is geared toward “what everyone should know” about the NEPA and Section 106 compliance processes. Beginners will likely discover a wealth of new terminology and discover the essentials of the process, while seasoned practitioners will find this course to be a useful refresher with helpful reminders about how to make the process a success.</p>
	<p>Contact Cheryl Eckhardt 303-969-2851</p>

Understanding Generational Differences

8/10/2016 Washington, DC  Webinar /Virtual Classroom Live at a Distance	Leadership Development
	For the first time in history we have four generations in the workplace. Each generation brings strengths and challenges for the other generations, and understanding and respecting other generations is critical for a productive and healthy workplace. This interactive webinar will point out generational differences and strategies for overcoming the resultant annoyances that one generation may feel toward another. It will further discuss how each generation complements the other.
	 All Employees
Register here or contact Brigitte Keels 202-354-1406	

Basic NEPA and Section 106 Compliance	
Cultural Resources	
<p>9/13/2016 – 9/14/2016</p> <p>Mount Ranier NP Washington</p>  <p>Classroom Course / Workshop</p>	<p>DESCRIPTION: This foundational two-day course is designed to provide a basic understanding of the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act. Highly interactive, this face-to-face course offers opportunities for small and large group activities, self-reflection, discussions, a variety of exercises, participant-shares, and more. More specifically, the learner will be able to:</p> <ul style="list-style-type: none"> • Describe why environmental compliance matters and how it relates to informed decision making; • Locate and interpret NEPA and Section 106 law, regulation, policy; • Breakdown misconceptions about the environmental compliance process; • Recognize his/her role in the NEPA and Section processes, as well as others' roles; • Define the terminology associated with the NEPA and Section 106 processes; • Discover tips for making the NEPA and Section processes a success; • Identify when and how to start the NEPA and Section 106 processes; • Distinguish the different NEPA and Section 106 compliance pathways; • Comprehend how to determine the appropriate NEPA and Section 106 pathway for federal actions; • Determine the roles of external players including other agencies and the public; and • Describe basic inventory of park resources and impact analysis <p>This course counts for the training required by the 2008 Nationwide Section 106 Programmatic Agreement.</p>
	<p> This course is geared toward “what everyone should know” about the NEPA and Section 106 compliance processes. Beginners will likely discover a wealth of new terminology and discover the essentials of the process, while seasoned practitioners will find this course to be a useful refresher with helpful reminders about how to make the process a success.</p>
	<p>Contact Cheryl Eckhardt 303-969-2851</p>

<p>9/15/2016</p> <p>Mount Rainier NP Washington</p>  <p>Classroom Course / Workshop</p>	<p align="center">Delving Deeper Into Section 106: Focus on Agreement Documents</p>
	<p align="center">Cultural Resources</p>
	<p>This one-day course is a deeper examination of Section 106 of the National Historic Preservation Act, with an emphasis on agreement documents including Memoranda of Agreement (MOAs) and Programmatic Agreements (PAs). Also included is a more in-depth investigation of the 2008 NPS PA. Interactive and exploratory, this hands-on course offers opportunities for group activities, self-reflection, discussions, a variety of exercises, participant-shares, and more. More specifically, the learner will be able to:</p> <ul style="list-style-type: none"> • Locate in the Section 106 regulations the procedures for developing agreement documents; • Identify when it is appropriate and/or necessary to prepare an agreement document; • Distinguish the difference between a MOA and a PA; • Recognize the primary sections of an agreement document and what should be included in the content of those sections; • List a variety of tools to avoid, minimize, mitigate adverse effects to historic properties; • Comprehend the process for how to prepare an agreement document, including timeframes and working with consulting parties; • Apply the streamlined review process in the 2008 NPS PA; and • Prepare a plan for how to stay in good standing with the NPS PA; <p>This course counts for the training required by the 2008 Nationwide Section 106 PA.</p> <p> This course is designed for those who have a foundation of Section 106 compliance including: 1) Section 106 practitioners, 2) those with a basic understanding of and/or some practical experience with the Section 106 process, and/or 3) those who have taken a basic Section 106 compliance training course.</p> <p>Contact Cheryl Eckhardt 303-969-2851</p>

9/20/2016	Leadership Development
Washington, DC 	This two-hour webinar helps managers and individuals identify behaviors that are hindering them from inspiring others and developing trust with employees, which leads to slowed innovation, change resistance, lower morale, and lack of real effort. This interactive webinar will target specific non-productive team behaviors, introduce them to tools on how to replace the current behaviors with specific “humble” behaviors, and how to sustain these new behaviors – leading to a refreshed corporate culture! Small behaviors can affect big change.
Webinar /Virtual Classroom Live at a Distance	 All Employees Register here or contact Katrina Roberts 202-354-1471

Ongoing Training



Classroom Course /
Workshop



Blended
Learning



On-Demand
Learning



Webinar /
Live at a Distance



Conference /
Collaborative

NPS Fundamentals	
Fundamentals	
<p>Albright Training Center Grand Canyon, AZ</p>  <p>Blended Learning</p>	<p>NPS Fundamentals is a great way to learn more about the park service, explore current issues, network with your peers, and form a strong foundation for your career. The program blends online and residential courses with a focus on facilitated discussion and interactive, relevant training that actively engages participants in their own learning process.</p> <p>For more information, please visit http://www.nps.gov/training/fundamentals/html/index.html.</p>
	<p> New employees within their first three years of permanent tenure with the NPS are eligible to start the updated residential course. Pathways hires eligible for conversion to permanent employment are also eligible to apply.</p> <p>Contact Tina Stephens 928-638-7880</p>

 <p>Webinar / Live at a Distance</p>	<h2 style="margin: 0;">Advisory Council on Historic Preservation (ACHP)</h2> <h3 style="margin: 0;">Webinars</h3>
	<p>Cultural Resources</p>
	<p>In partnership with the NPS, the Advisory Council on Historic Preservation is offering a series of one-hour webinars on various topics associated with Section 106 of the National Historic Preservation Act. Detailed descriptions of each webinar can be found in DOI Learn. Registration in DOI Learn opens 30 days prior to each webinar.</p> <p>These webinars count towards the required training in the 2008 Nationwide Programmatic Agreement and they are free!</p> <p>For information on individual sessions see announcement</p>
	<p> Section 106 Practitioners Contact Cheryl Eckhardt 303-969-2851</p>

 <p>Webinar / Live at a Distance</p>	<h2 style="margin: 0;">Arborist Webinar Series</h2>
	<p>Facility Maintenance</p>
	<p>Olmsted Center for Landscape Preservation</p> <p>NPS employees will receive instruction in tree care principles and practices. Webinars will cover topics such as tree condition assessment, proper pruning techniques, and supplemental support systems. There will be an optional assignment following each webinar for those individuals interested in further developing competencies in the webinar topic.</p> <p>Successful completion of each webinar will allow participants to obtain Continuing Education Credit Units (CEU) for professional certification through the International Society of Arboriculture (ISA). Those seeking CEUs will receive verification of attendance that can be used to request “post-training” credit from ISA.</p>
	<p> Cultural Landscapes, Education, Facility Maintenance Contact Dan McCarthy</p>



Blended
Learning

Chainsaw Safety, Maintenance & Operations Instructor/Evaluator Training

Facility Maintenance

Olmsted Center for Landscape Preservation

Training offered as part of a NPS initiative to improve employee chainsaw operator skills and safety. Course will be integrated with recommendations being developed by the Service wide chainsaw safety workgroup to develop a cadre of local/regional NPS trainers and operator competency evaluators. The courses will be presented as blended training sessions, provided a combination of e-learning, classroom lectures, demonstrations and hands-on practice to build each participant's knowledge and skill in presenting the course material.



Cultural Landscapes, Education, Facility Maintenance, Law Enforcement, Leading Change, Natural Resources

Contact [Dan McCarthy](#)



On-Demand
Learning

Conducted Activities

Interpretation and Education

To facilitate opportunities for the visitors to form their own intellectual and emotional connections to resource meanings, you must plan and integrate strategically the physical movement of the visitors from one location to another with development of an idea relevant to the visitors and the resource. This course describes the components of successful conducted activities and explores techniques to effectively present directed experiences. The course also models a process you can follow to craft conducted activities that allow for discovery of the relevance and significance of the site.

The sections in this course include:

- Knowledge of the Resource
- Knowledge of the Audience
- Goals, Objective, and Themes
- Directed Experiences
- Organization
- Logistics
- Evaluation



Interpreters, Educators and managers of Interpretation and Education - Building Coalitions, Critical Resource Issues, Education, Interpretation, Leading Change, Ranger Skills

Visit [Eppley.org partner site](http://Eppley.org) for more information; fee associated – limited free and discount courses available from Regional interpretation offices.

 <p>On-Demand Learning</p>	<h2>Evaluating Scientific Proposals for Cultural Resources in Wilderness</h2>
	<h3>Cultural Resources</h3>
	<p>This is the third in a series of three courses in the Managing Cultural Resources in Wilderness course of study. This course discusses the process for evaluating proposals for conducting scientific activity in wilderness related to cultural resources and the decisions wilderness managers must make in order to preserve wilderness character with such activity.</p> <p>Upon completion of this course you should be able to:</p> <ul style="list-style-type: none"> Explain how cultural research is compatible with wilderness management Use the Evaluation Framework to evaluate a proposal for scientific activity Identify ‘red flags’ in a proposal Evaluate the quality of a proposal Determine if research is wilderness dependent Complete a Benefits Assessment Complete an Impacts Assessment
	<p> Wilderness Managers, Cultural Resource Specialists, Cultural Resource Managers, Integrated Resource Managers - Anthropology, Archeology, Cultural Landscapes, Historic Structures, History, Wilderness</p> <p>Contact Cari Kreshak</p>

 <p>On-Demand Learning</p>	<h2>Foundations of Interpretation</h2>
	<h3>Interpretation and Education</h3>
	<p>Designed to provide a basic understanding of the theory and practice of interpretation, this course is ideal for those new to the field or anyone interested in a refresher on interpretation concepts.</p> <p>This introductory course answers four fundamental questions about interpretation:</p> <ul style="list-style-type: none"> • What is interpretation? • Why do we do interpretation? • What skills do interpreters need? • How do you do interpretation?
	<p> Interpreters, Educators and managers of Interpretation and Education - Building Coalitions, Critical Resource Issues, Education, Interpretation, Leading Change, Ranger Skills</p> <p>Visit Eppley.org partner site for more information; free course.</p>
	<h2>Fundamentals of Managing Cultural Resources in</h2>

On-Demand Learning	Wilderness I
	Cultural Resources
	<p>This is the first in a series of three courses in the Managing Cultural Resources in Wilderness course of study. This course is designed to provide a basic understanding of the importance of cultural resources in wilderness, and how stewardship of those resources differs in wilderness from areas that are not wilderness.</p> <p>Upon completion of this course you should be able to: Describe the various types of cultural resources found in wilderness Provide an overview of the laws, regulations, and policies affecting cultural resources Discuss controversies surrounding the management of cultural resources in wilderness Apply the Stewardship Model to cultural resources in wilderness</p>
	 Wilderness Managers, Cultural Resource Specialists, Cultural Resource Managers, Integrated Resource Managers - Anthropology, Archeology, Cultural Landscapes, Historic Structures, History, Wilderness Contact Cari Kreshak

 On-Demand Learning	Fundamentals of Managing Cultural Resources in Wilderness II
	Cultural Resources
	<p>This is the second in a series of three courses in the Managing Cultural Resources in Wilderness course of study. This course provides you with a basic understanding of the inventory and monitoring processes as related to cultural resources.</p> <p>Upon completion of this course you should be able to: Explain the difference between inventory and monitoring Identify agency policies on cultural resource inventory and monitoring Describe the four types of inventory surveys Explain the basic techniques for these activities when managing cultural resources in a wilderness setting Recall the four indicator criteria Select a monitoring methodology using six basic considerations</p>
	 Wilderness Managers, Cultural Resource Specialists, Cultural Resource Managers, Integrated Resource Managers - Anthropology, Archeology, Cultural Landscapes, Historic Structures, History, Wilderness Contact Cari Kreshak



On-Demand
Learning

Fundamentals of Managing Cultural Resources in Wilderness III

Cultural Resources

This is the third in a series of three courses in the Managing Cultural Resources in Wilderness course of study. This course discusses the process for evaluating proposals for conducting scientific activity in wilderness related to cultural resources and the decisions wilderness managers must make in order to preserve wilderness character with such activity.

Upon completion of this course you should be able to:

- Explain how cultural research is compatible with wilderness management
- Use the Evaluation Framework to evaluate a proposal for scientific activity
- Identify 'red flags' in a proposal
- Evaluate the quality of a proposal
- Determine if research is wilderness dependent
- Complete a Benefits Assessment
- Complete an Impacts Assessment



Wilderness Managers, Cultural Resource Specialists, Cultural Resource Managers, Integrated Resource Managers - Anthropology, Archeology, Cultural Landscapes, Historic Structures, History, Wilderness

Contact [Cari Kreshak](#)



On-Demand
Learning

Interpreting the Causes of the Civil War

Interpretation and Education

For interpreters at Civil War sites, obtaining a solid understanding of the war's causes is vital to creating accurate presentations for the public. This course focuses on political and social issues that revolved around the topic of slavery from the 1840s through the 1860s. Not only will this course recount major events in the decades preceding the war, it will provide you with links to primary and secondary sources and interpretive tips that will help you create public programs about the war.

The course is divided into seven sections. They include:

- Interpreting the Civil War
- The Long Road to War- 1840s
- Compromises and Concessions- 1850s
- An Ever Widening Gulf- 1850s
- Election and Destruction
- The Lost Cause
- Epilogue



Interpreters, Educators and managers of Interpretation and Education - Critical Resource Issues, Education, Interpretation, Leading Change, Ranger Skills

Visit Eppley.org partner site for more information; free course.



On-Demand
Learning

Interpretive Writing

Interpretation and Education

To be an effective interpretive writer, you must possess basic skills in writing and understand the art and practice of interpretation. This course explores the reasons we write and teaches the basic elements of effective interpretive writing.

The six sections in the course cover interpretive writing:

- The Basic Mechanics
- The Write Tool
- The Set Up
- The Draft
- The Revisions
- The Final Product

By following the step by step instruction in planning, drafting, and revising interpretive writing, students can complete the course with a finished product.



Interpreters, Educators and managers of Interpretation and Education - Building Coalitions, Critical Resource Issues, Education, Interpretation, Leading Change, Ranger Skills

Visit Eppley.org partner site for more information; fee associated – limited free and discount courses available from Regional interpretation offices.



On-Demand
Learning

Air Resources in National Parks

Natural Resources Stewardship

Every unit in the national park system has air resources, but, because air is invisible and easily crosses park boundaries, many people do not think of it as a resource that the park service manages. This two-hour on-line training provides employees from any division with a basic understanding of what air resources are, why they are important, and the laws, regulations and policies that guide and govern their management. The course will also introduce the science of air pollution, air quality monitoring, and some of the air-related issues faced by parks throughout the service, including several in-depth case studies. It will provide learners with resources to explore air quality and management issues at their own unit, and sources for more in-depth information and assistance in dealing with specific problems.

Introduction to Air Resources is part of the Career Academy for Natural Resources, and is the first of a planned series of on-line learning opportunities designed to provide National Park Service employees with an introduction to specific natural resources and natural resource issues. These courses are intended for natural resource employees at the entry/developmental level, and for anyone who wishes to learn more about natural resources within the national park system. This course is available through DOI Learn. The course code is NPS-NRS1503. Cost: Free.

To learn more about the Career Academy for Natural Resources, visit the website at <http://www.nps.gov/training/nrs/academy/academy.html>



Natural resource professionals and any employee interested in basic information about how the park service manages air resources

For more information contact [Jeri Hall](#)



On-Demand Learning

INPS: The NPS and the Federal Government

Fundamentals

While the NPS's organization structure defines how its sites are managed, it is important to recognize the larger context in which employees work. This course provides you with an understanding of the role of federal government employees within the National Park Service (NPS), the NPS's role within the Department of the Interior, and the Department of the Interior's role in the federal government as a whole. In this course, you will learn the role of the National Park Service within the Department of the Interior, and the Department of the Interior's role in the federal government.

- Recognize the relationship and function between DOI bureaus.
- Identify the relationship between the NPS and the executive, legislative, and judicial branches of the federal government.



New Employees

Visit Eppley.org partner site for more information; free course.



Blended Learning

Introduction to Landscape Preservation Maintenance

Facility Maintenance

Olmsted Center for Landscape Preservation

Program provides blended learning opportunities for park field staff in field landscape preservation maintenance that integrates facilities management and cultural resource stewardship. The objectives of these training sessions are for students to: define applicable goals preservation maintenance principles and techniques; integrate cultural landscape preservation and field maintenance operations; apply preservation maintenance practices to protecting and preserving landscapes; recognize the role and value of sound maintenance strategies and practices in the care and stewardship of cultural landscape features character.

As part of organizing and delivering the training sessions, presentation materials will captured to create content formatted for e-learning delivery. Development of assessment tools to evaluate delivery and education value of the material will also be accomplished.



Cultural Landscapes, Education, Facility Maintenance

Contact [Jamie McGuane](#)



On-Demand Learning

Introduction to the Career Academy for Natural Resources

Natural Resources Stewardship

This two-hour on-line training orients learners to the natural resource and science career path within the National Park Service. It explains the role of the natural resource professional within the NPS, and introduces the concepts of ethical conduct, scientific integrity, interdisciplinary networks and building and maintaining professional credibility. Students will address their career development by exploring ways to design and implement professional development plans. Introduction to the Career Academy for Natural Resources is the first unit in the course of study being developed for the Foundational Natural Resource series of the Career Academy for Natural Resources.

To learn more about the Career Academy for Natural Resources, visit the website at <http://www.nps.gov/training/nrs/academy/academy.html>



Natural resource employees at the entry/developmental level (5/7/9) as well as natural resource professionals at any level who are new to the NPS - Natural Resources

[Register Here](#)



On-Demand Learning

Inventory and Monitoring of Cultural Resources in Wilderness

Cultural Resources

This is the second in a series of three courses in the Managing Cultural Resources in Wilderness course of study. This course provides you with a basic understanding of the inventory and monitoring processes as related to cultural resources.

Upon completion of this course you should be able to:
Explain the difference between inventory and monitoring
Identify agency policies on cultural resource inventory and monitoring
Describe the four types of inventory surveys
Explain the basic techniques for these activities when managing cultural resources in a wilderness setting
Recall the four indicator criteria
Select a monitoring methodology using six basic considerations



Wilderness Managers, Cultural Resource Specialists, Cultural Resource Managers, Integrated Resource Managers - Anthropology, Archeology, Cultural Landscapes, Historic Structures, History, Wilderness

Contact [Cari Kreshak](#)



Blended Learning

Landscape Maintenance Skills Development Program

Facility Maintenance

Olmsted Center for Landscape Preservation

The Landscape Maintenance Skills Development Program is a Service wide, participatory-based, career enhancement opportunity for facilities maintenance employees needing to strengthen their grounds management knowledge and abilities. Participants are engaged in a sequenced educational curriculum over a period of twelve months that includes blended learning opportunities: classroom sessions, park-based field training projects, independent study, and distance learning training events.

Courses to be offered include:

- Tree Planting Principles and Practices
- Landscape Inspection and Condition Assessment
- Shrub and Hedge Maintenance Field Workshop
- Orchard Stabilization Field Workshop
- Sustainable Landscape Management Practices
- Sustainable Turfgrass Management Workshop
- Pruning Workshop
- Irrigation Maintenance and Repair
- Landscape Equipment Safety, Operation and Maintenance
- Stone Wall Repair and Maintenance



Cultural Landscapes, Education, Facility Maintenance

Contact [Jamie McGuane](#)



Blended Learning

NPS Arborist Training Program

Facility Maintenance

Olmsted Center for Landscape Preservation

The Arborist Training Program introduces participants to tree care concepts and techniques. The educational framework for the program meets the training and certification requirements of the International Society of Arboriculture and includes blended learning events: classroom sessions on the scientific principles of arboriculture; field training projects that engage participants in tree care practice and operations; and, independent study and distance learning programs which reinforce knowledge and skills introduced in both classroom sessions and field training projects.



Cultural Landscapes, Education, Facility Maintenance

Contact [Dan McCarthy](#)



On-Demand
Learning

Special Park Use Program: Commercial Filming and Still Photography

Visitor and Resource Protection

- The overall goal of this course is to create awareness of the Special Park Use (SPU) Program specifically regarding Commercial Filming and Still Photography regulations and processing. The learner will be guided through all the elements that go into these permits, such as understanding terms used by the commercial filming industry. The course will also review the impacts of Commercial Filming and Still Photography activities when considering an application and further processing of a potential permit. This course is designed to be one course in a series of modules to prepare NPS employees to administer the SPU Program. The course is intended primarily for NPS employees who are responsible for administering the Special Park Use Program, including new employees, employees whose SPU responsibilities are collateral or full-time administrators and managers who approve SPUs, such as Superintendents. The course provides users with a systematic process to follow SPU permit requests for a Commercial Filming or Still Photography project from initial inquiry to final authorization determination . It covers the basics of program administration and introduces users to the interlocking pieces of the Special Park Use Program. Other supporting modules include The Basics, Cost Recovery, and First Amendment Rights.



NPS employees who have the responsibility for Special Park Use Administration and permits.

Contact: [Lee Dickinson](#) 202-513-7092



On-Demand
Learning

Special Park Use Program: Cost Recovery

Visitor and Resource Protection

This course is designed for those charged with the responsibility for Special Park Use administration. In addition to defining cost recovery, users will summarize the permit process and accurately calculate cost recovery charges. This course can be downloaded on mobile devices and includes a mobile application for cost recovery calculation. New employees, employees seeking a refresher, collateral and full time SPU administrators, and those who approve Special Park Use permits, (for example Superintendents), will find this course useful.



NPS employees with responsibility for Special Park Use (SPU) administration. New employees, employees seeking a refresher, collateral and full time SPU administrators, and those who approve Special Park Use permits, (for example Superintendents), will find this course useful.

Contact: [Lee Dickinson](#) 202-513-7092



On-Demand
Learning

Special Park Use Program: The Basics

Visitor and Resource Protection

The overall goal of this course is to create awareness of the Special Park Use (SPU) Program. This course is designed to be the first in a series of modules to prepare NPS employees to administer the SPU Program. The course is intended primarily for NPS employees who are responsible for administering the Special Park Use Program, including new employees, employees whose SPU responsibilities are collateral or full-time administrators and managers who approve SPUs, such as Superintendents. The course provides users with a systematic process to follow SPU permit requests from initial inquiry to final authorization determination . It covers the basics of program administration and introduces users to the interlocking pieces of the Special Park Use Program. Other supporting modules include Cost Recovery, Commercial and Still Photography, and First Amendment Rights.



NPS employees responsible for administering the Special Park Use Program or approving a Special Park Use permit.

Contact: [Lee Dickinson](#) 202-513-7092



On-Demand Learning

Training and Coaching Interpreters

Interpretation and Education

Interpretive trainers and coaches support interpreters in connecting people to parks. Trainers and coaches amplify their impact and enhance visitor experiences by ensuring that their trainees can offer audiences opportunities to form intellectual and/or emotional connections with the meanings of the resources. The Training and Coaching Interpreters course provides step by step instruction in developing and delivering a training session as well how to conduct coaching sessions based on a positive assessment.

This course is divided into three sections. They include:

- Interpretive Effectiveness
- Interpretive Training
- Interpretive Coaching



Interpreters, Educators and managers of Interpretation and Education - Building Coalitions, Critical Resource Issues, Education, Interpretation, Leading Change, Ranger Skills

Visit [Eppley.org partner site](http://Eppley.org) for more information; fee associated – limited free and discount courses available from Regional interpretation offices.



On-Demand Learning

Understanding the Federal Budget Process

Administration, Business and Commercial Practices

This course provides an introduction to the federal budget cycle and the role the National Park Service, the Department of the Interior and Congress have in establishing appropriated funding.

Objectives:

Upon completion of the module, employees will be able to:

- List the major steps in the federal budget cycle
- Distinguish among the roles of the various offices involved in developing the NPS budget
- Describe how budgeting priorities are determined in the NPS
- Describe how the NPS Scorecard can be used to inform budget requests



All NPS employees - Business Acumen

[Register Here](#)



On-Demand
Learning

Albright-Wirth Grant Program

Leadership Development

"The Horace M. Albright-Conrad L. Wirth Grant Program (AWGP) is a prestigious developmental opportunity that annually awards funding for personal and career development projects to National Park Service employees.

Applicants must meet the following requirements:

- Be a National Park Service employee (permanent, full or part-time, seasonal, temporary, and term are all accepted).
- Have at least three (3) cumulative years of NPS work experience by end of application period.
- May not be working under Learning & Development at the time of application.
- Must have travel ceiling approval and supervisor approval for developmental activity containing travel.



All Employees who have worked for NPS for three years or more.

Visit <http://share.nps.gov/awg> for more information or contact Lisa Nicol
lisa_nicol@nps.gov 202-354-1998