

FEDERAL HISTORIC PRESERVATION CERTIFICATION APPLICATION

FEE PAYMENT BY CREDIT CARD

In accordance with Department of the Interior regulations 36 CFR 67.11, the National Park Service (NPS) charges a fee to process a Historic Preservation Certification Application. Fees are assessed at the Part 2—Description of Rehabilitation and the Part 3—Request for Certification of the application.

Fees for projects received in a State Historic Preservation Office before December 31, 2012. If you are submitting a Part 2 application, a preliminary processing fee of \$250 is charged, except for projects for which rehabilitation costs are under \$20,000. Upon completion of the work and submittal of the Part 3 application, another fee is charged based on the actual rehabilitation cost and is assessed in accordance with the fee schedule listed below. At the Part 3 stage, you will be billed the below amount minus the \$250 previously paid at the Part 2.

Fee	Project Cost
\$ 500	\$ 20,000 to 99,999
\$ 800	\$ 100,000 to 499,999
\$ 1,500	\$ 500,000 to 999,999
\$ 2,500	\$ 1,000,000 or more

New fees for NPS review of Historic Preservation Certification Applications go into effect beginning December 31, 2012. The Federal Register notice announcing the new fees appears at:
<http://www.nps.gov/tps/tax-incentives/taxdocs/fee-notice-2012.pdf>

The new fee schedule applies to new Part 2 applications received by the State Historic Preservation Office (SHPO) on or after December 31, 2012. Part 3 applications describing completed work in previously reviewed Part 2 applications will be charged according to the schedule in effect at the time the Part 2 was received by the SHPO. Application review fees are based on the applicant's estimated rehabilitation costs (defined as "Qualified Rehabilitation Expenditures," or "QREs," pursuant to section 47 of the Internal Revenue Code).

Cost of rehabilitation	Fee
\$0–\$79,999	\$0
\$80,000–\$3,849,999	\$845 + 0.15% (0.0015) of rehabilitation costs over \$80,000
\$3,850,000 or more	\$6,500

The application review fee will, upon request by the NPS, be payable one-half upon NPS receipt of a Part 2 application, and the remainder upon NPS receipt of a Part 3 application.

For additional information about the new fees, please refer to www.nps.gov/tps/tax-incentives/app-process/fees.htm

The NPS cannot review your application until the fee is paid. The fee is payable by check or credit card. Payment by credit card will expedite processing of your application. Please note that NPS will not hold payment paperwork submitted with the Part 2 application. Therefore, the applicant is required to submit a separate payment form with the Part 3 application.

If you are paying by check, the NPS will send you a bill when your application is received from the State Historic Preservation Office. Do not send a check with the application—wait until you receive the bill from the NPS.

If you choose to pay by credit card, complete page 2 and send it with your Historic Preservation Certification Application to the State Historic Preservation Office. Do not send this form directly to the National Park Service. When the NPS receives your application from the State Historic Preservation Office, the fee will be charged to your credit card.

National Park Service

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Please refer to Page 1 of this document for instructions and fee schedules.

Name as it appears on credit card _____ Telephone number _____

Credit card number _____ Security code _____ Expiration date _____

Authorized signature _____

Billing address of card holder _____

Property Name and Address as they appear on the Historic Preservation Certification Application

Name of Property _____

Street Address _____

City _____ State _____ Zip Code _____

Project Number (if known) _____

Is this fee for a Part 2 or Part 3 Application? Specify: _____

NPS Office Use Only

Date Received: _____

Your credit card has been charged \$_____ for processing your Part 2 / Part 3 application.

Please contact the NPS at 202-354-2055 if you have any questions