| **5.2. Maintaining the Integrity and Impartiality of, and Public Confidence, in NPS and the Department of the Interior.** Before accepting, utilizing or recognizing donations authorized employees must determine that the totality of  the circumstances surrounding the potential donation are met using the following evaluation factors. | | | |
| --- | --- | --- | --- |
| **Evaluation Factors** | **Identify Issue in Comments** | **Analysis** | **Final Results & Notes** |
| **Maintains the integrity of NPS and the Departments programs and operations.** |  |  |  |
| The donation is not, nor appears to be (such as by its size or circumstances), an attempt to influence the exercise of any regulatory or other authority. |  |  |  |
| The donation meets a legitimate NPS need and does not require the commitment of funding that is not planned or available. |  |  |  |
| The donation is consistent with and does not otherwise circumvent law, regulation or policy. |  |  |  |
| Any conditions or restrictions on the donation are consistent with policy, authorized purposes, or applicable plans. |  |  |  |
| NPS is able to properly and effectively use and manage any donated real or personal property consistent with policy, programmatic, and management goals. |  |  |  |
| The donor will not use the donation to state or imply NPS endorsement of the donor of the donor’s product or services. |  |  |  |
| The donation, if it involves temporary or term personnel or provides funding to hire temporary or term personnel, is structured in such a manner that these personnel do not inappropriately influence any regulatory actions or other significant decisions. |  |  |  |
| **Maintains the impartiality, and appearance of impartiality, of the NPS, the Department, and their employees.** |  |  |  |
| The proposed donation is made to a park or program, or made in an amount that would not influence or appear to influence any significant pending NPS or Departmental decision or action involving the donor’s interests. |  |  |  |
| There is neither an actual nor an implied commitment to take an action favorable to the donor in exchange for the donation. |  |  |  |
| The donor will not obtain or appear to obtain special treatment in dealing with the NPS, the Department, or any of its other bureaus. |  |  |  |
| **Maintains public confidence in the NPS, the Department and their programs and employees.** |  |  |  |
| Acceptance would not likely result in public controversy. |  |  |  |
| The donation comes only with conditions that are consistent with the NPS’ program and policy goals. |  |  |  |
| The donation consists of only goods and services needed by the NPS. |  |  |  |

**NOTES:**