Use only for **human remains and associated funerary objects** AFTER publication of a notice of inventory completion (see [43 CFR 10.10(e)](https://www.ecfr.gov/current/title-43/subtitle-A/part-10/subpart-C/section-10.10#p-10.10(e)) *Step 5 – Submit a notice of inventory completion)*. Any lineal descendant, Indian Tribe, or Native Hawaiian organization may submit a written request for repatriation. This template should ONLY be used by requesting party/parties identified in a notice of inventory completion.

After publication of a notice of inventory completion, use this template to complete [43 CFR 10.10(f)](https://www.ecfr.gov/current/title-43/part-10/section-10.10#p-10.10(f)) *Step 6 – Receive and consider a request for repatriation*. Please note: A request for repatriation may include multiple notices of inventory completion having the same requestor(s) identified in item 3 below.

**Insert the following five pieces of information** in the appropriate places in this template, indicated by {#. Information and additional instructions}. This is the MINIMUM information required; additional information may be included as necessary or preferred. The format is only a recommendation and not a requirement.

1. Date signed and sent. *Documents are timely based on the date sent (*[*43 CFR 10.1(f)(2)*](https://www.ecfr.gov/current/title-43/part-10/section-10.1#p-10.1(f)(2))*).*
2. Museum or Federal agency. *The authorized representative is identified in the notice of inventory completion under ADDRESSES or FOR FURTHER INFORMATION CONTACT.*
3. Requesting party/parties. *This may include any one or more of the lineal descendants, Indian Tribes, or Native Hawaiian organizations identified in the notice of inventory completion. Requests from two or more lineal descendants, Indian Tribes, or Native Hawaiian organizations who agree to joint repatriation are considered a single request and not competing requests.*
4. The corresponding *Federal Register* notice(s). *For each notice, include information found in the Document Details tab on Federalregister.gov. Include Document Citation, Document Number, and Publication Date. From the image below, as an example,* 89 FR 77184, 2024-21541, 9/20/2024.

 

1. OPTIONAL proposed timeline. *A requesting party may include a proposed timeline for the museum or Federal agency to complete the repatriation process. The notice of inventory completion identifies the earliest date that repatriation may occur under DATES. The regulations require Step 7 and Step 8 be completed no later than 180 days after the date of this request. The requesting party may propose Step 7 and Step 8 be completed simultaneously and by a date certain, or within a shorter timeline than the required 180 days.*

**REMOVE** these instructions, highlighting, italics, and {braces} before sending**.**

**Send the request for repatriation** to the museum or Federal agency through the authorized representative identified in the notice of inventory completion under ADDRESSES or FOR FURTHER INFORMATION CONTACT.Written documents must be sent by one of the following: email, with proof of receipt; personal delivery with proof of delivery date; private delivery service with proof of date sent; or certified mail (see [43 CFR 10.1(e)(1)](https://www.ecfr.gov/current/title-43/part-10/section-10.1#p-10.1(e)(1))).

**DO NOT** send to the National NAGPRA Program.

{1. Date}

{2. Museum or Federal agency addressee and address}

Dear {2. Museum or Federal agency},

The {3. Requesting party/parties} formally requests the repatriation of human remains and associated funerary objects in accordance with the Native American Graves Protection and Repatriation Act (NAGPRA; 25 U.S.C. 3001 et seq) and its implementing regulations (43 CFR part 10).

This request for repatriation concerns human remains and associated funerary objects identified in the following *Federal Register* notice(s) of inventory completion: {4. Identify each notice by Document Citation, Document number, and Publication Date}

* {Document Citation as Vol. FR Page No.}; {Document Number as YYYY-#####}; and {Publication Date as MM/DD/YYYY} *Repeat as necessary and attach notices.*

The preferred timeline for completing the repatriation is {5. OPTIONAL Insert proposed timeline for completion of Steps 7 & 8}

If you have any questions about this request for repatriation, please contact{3. Insert contact information for requesting party/parties}

Sincerely,

{Requesting party/parties authorized representative signature block}

Enclosure(s): Federal Register notice(s)

CC: {3. Additional requesting parties}