



Project Sign Guidance



Font sizes are given at Full Size

This document is intended to assist grant recipients of Historic Preservation Fund grants in designing and printing public notification signage.

All recipients of Historic Preservation Fund grants must create public notification of the project. Part of this public notification can be in the form of a project sign. If a project sign is required, it will be noted in the grant agreement. A draft of the proposed project sign must be submitted by to NPS in advance for review. Photo documentation of the sign must be submitted to NPS. The cost of fabricating and erecting a project sign is an eligible cost for this grant.

Project signs that use the NPS Arrowhead must use one of two templates:

- Option 1: Request fillable PDF template from your grant manager. Use this option if you do not have the NPS proprietary fonts as illustrated above. On this template, you will simply enter project data into the predefined fields. **Option 1 is the option most grantees select.**
- Option 2: Request InDesign template from your grant manager. Use this option if you do have the NPS proprietary fonts and follow the design and format on the template exactly without deviation.

The dimensions for the templates are 48 inches by 36 inches. Additional information identifying the grantee or recognizing other contributors is encouraged and permissible in the areas outlined for logos or text credits. Logos the grantee wishes to add should be at the lower left third of the sign. The rest of the lower third may be used as a space to recognize partners, other funders, donors, or other companies or organizations supporting the project, like an architectural or engineering firm. The sign template provided is designed to be printed on corrugated plastic, aluminum, or vinyl. Signage must be of reasonable and adequate construction to withstand weather exposure, be readily and easily visible from the public right-of-way, and be maintained in place throughout the project term as stipulated in the grant agreement.

If a you do not wish to use the NPS Arrowhead, then this format is not required; however, the following statement must be included: "This project is being supported in part by a Historic Preservation Fund grant administered by the National Park Service, Department of the Interior."

Additional Information

For more information on our programs, please visit: www.nps.gov/stlpg

For questions about sign usage, please contact your grant manager or our general delivery email and telephone line at:
STLPG@nps.gov | 202-354-2020