

# PROSPECTUS

## RV Campground Services

Prince William Forest Park  
National Park Service  
Department of the Interior

Contract No. CC-PRWI001-25B

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**PROSPECTUS ISSUED:**

**April 25, 2025**

**ELECTRONIC PROPOSALS DUE:**

**May 26, 2025 – 4:00PM ET**

If you plan to submit a proposal in response to this solicitation, you must notify Concessions Management Specialist Jason Freeze via email - [jason\\_freeze@nps.gov](mailto:jason_freeze@nps.gov) at least one week prior to proposal due date. Your email notification must include the name of the Offeror as it will be provided in the Offeror's Transmittal Letter or the name of the individual or entity who will sign the proposal on behalf of the Offeror. Within three business days of your email notification, you will receive a welcome email message from the Service's Microsoft Teams platform at the email address you provide. You must accept the invitation before you can access the Teams site to upload your proposal.

**HARD-COPY OF OFFEROR'S TRANSMITTAL LETTER DUE: May 30, 2025 – 4:00PM ET**

A hardcopy of the Offeror's Transmittal Letter must be **received** by the National Park Service **no later than 4:00 P.M. Eastern Time on date listed above**. Submit the hardcopy (via U.S. Postal Service, FedEx, UPS, hand delivery, etc.) of the Offeror's Transmittal Letter with an original signature to:

National Park Service – National Capital Region  
Office of Commercial Services, Attn: Jason Freeze  
1100 Ohio Drive SW  
Washington, DC 20242

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