

Attachment 3

LODGING

REQUIREMENTS	NOTES
1. Lodging facilities reservation systems and procedures permit disabled individuals to research, make, and honor reservations for accessible rooms during the same hours and manner (in-person, telephone, on-line) as individuals who do not need accessible rooms. (Overnight accommodations only)	
2. Lodging facilities reservation systems accommodate the above requirements in all manner of reservation systems available and used by lodging customers who do not need accessible rooms– on-line, telephone, and in-person. (Overnight accommodations only).	
3. Lodging facilities reservation systems provide information descriptions on accessible features for disabled customers to allow them to identify and assess the suitability of the room for their needs. (Overnight accommodations only)	
4. Accessible Public and House Telephone are provided in facilities. Public telephones should have at least one accessible pay phone per facility or phone bank per floor as appropriate. At least one accessible house phone or one house phone in a bank per floor.	
5. Accessible Hotel Rooms are provided in the ADA required number and variety of accessible guestrooms (see Chart #2). If the facility has more than 50 guestrooms, there is a requirement for accessible guestrooms with roll-in showers (see Chart #2). Hotels are also required to have a number and variety of guestrooms for persons who are deaf or hard of hearing (see Chart #3).	
6. Accessible Hotel Rooms are readied for disabled visitors with appropriate procedures to ensure the guests are familiarized with the location and operation of accommodation equipment that is available in the room. Particular devices and services may include such items as heating/air conditioning/fan controls, curtain opening devices, restroom facilities and amenities, and, if included in the room amenities, telephone, television/television captioning, door and telephone alert (for people who are deaf), and alarm clock/radio. Disabled guests should be briefed on message and emergency notification systems as appropriate. Area information, amenities, services, and safety materials should be available in an accessible format (e.g., large print, Braille, audio).	
7. Accessible Hotel Rooms housekeeping services include staff training on procedures that will assist disabled guests as needed with such services as adjusting shower head heights to accommodate wheelchair users; ensuring additional accommodation equipment like shower bench and toilet extension are provided or available on request, use of portable communication systems, etc.	
8. Accessible Fire Alarm Systems in accessible guest rooms have visual alarm strobe lights as well as audible alarms.	
9. General Provisions are met.	
10. NPS Service Standards that address accessibility in addition to the above requirements are met.	
11. NPS Accessibility Policy requirements applicable to the Service are met.	
12. Concession Contract Terms that specify other accessibility requirements are met.	

Note: This checklist identifies key accessibility requirements for use by NPS Concession Specialists in understanding and evaluating concession facilities and operations. It is not a comprehensive listing of all accessibility requirements. Concessioners are responsible for understanding and complying with all Applicable Laws and Concession Contract terms.

**Chart #2 Accessible Guestrooms
(ADA Standards)**

Total Rooms in Facility	Column "A" Accessible Rooms	Column "B" Rooms with Roll-in Showers
1 - 25	1	0
26 - 50	2	0
51 - 75	3	1
76 - 100	4	1
101 - 150	5	2
151 - 200	6	2
201 - 300	7	3
301 - 400	8	4
401 - 500	9	See below*
501 - 1000	2% of total rooms	See below*
1001+	20 + (1 per 100 over 1000)	See below*

Note: The number of accessible guest rooms for a given number of rooms in a hotel (left column) is derived by adding together column "A" and column "B".

*The number of roll-in shower rooms in hotels with more than 400 guestrooms total equals 4+ (1 per 100 rooms over 400).

**Chart #3 Accessible Guestrooms for Deaf or
Hard of Hearing (ADA Standards)**

Total Rooms in Facility	Accessible Rooms
1 - 25	1
26 - 50	2
51 - 75	3
76 - 100	4
101 - 150	5
151 - 200	6
201 - 300	7
301 - 400	8
401 - 500	9
501 - 1000	2% of total rooms
1001+	20 + (1 per 100 over 1000)

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