

Prospectus

Food and Beverage Services

Cape Cod National Seashore

National Park Service

Interior Region 1, North Atlantic - Appalachian

Concession Contract No. CC-CACO004-26

Prospectus issued:	June 2, 2025
Intent to attend site visit due:	June 24, 2025, 4:00 P.M., Eastern Time, to Kathleen Trudeau@nps.gov
Site visit:	June 26, 2025
Questions due:	July 7, 2025, 4:00 P.M., Eastern Time, to NER_Concessions@nps.gov
Notice of Intent to Propose Due:	August 29, 2025, 4:00 P.M., Eastern Time, to NER_Concessions@nps.gov

If you plan to submit a proposal in response to this solicitation, you must notify National Park Service Commercial Services Specialist Sarah Newhouse O'Day via email at NER_Concessions@nps.gov no later than the date and time listed above. The National Park Service will not accept proposals from entities that do not provide this notice. Your email notification must include the name of the Offeror as it will be provided in the Offeror's Transmittal Letter or the name of the individual or entity who will sign the proposal on behalf of the Offeror.

Electronic Proposals Due: **September 26, 2025, 4:00 P.M., Eastern Time**

Prior to the electronic submission deadline, you will receive a welcome email message from the Service's Microsoft Teams platform at the email address you provide when you notify the Service of your intent to submit a proposal. You must accept the invitation before you can access the Teams site to upload your proposal.

Hardcopy of Offeror's Transmittal Letter Due (Optional): September 26, 2025 4:00 P.M., Eastern Time

If you choose to submit a hardcopy of the Offeror's Transmittal Letter, it must be received by the National Park Service no later than the time and date listed above. As stated in the Proposal Instructions, if you sign and submit the Offeror's Transmittal Letter with an electronic signature, you do not need to send a hardcopy of the letter.

To submit a hardcopy (via U.S. Postal Service, FedEx, UPS, etc.) of the Offeror's Transmittal Letter with wet signature, send it to:

Manager, Business Services Division
National Park Service, Interior Region 1, North Atlantic-Appalachian
1234 Market Street, 20th Floor
Philadelphia, PA 19107

Read more about submitting questions, a notice of intent, and a proposal in the *Proposal Instructions*. The *Business Opportunity* contains additional information about the site visit.