

Appendix 8

ANNUAL AVIATION PROGRAM REPORT AND ASSURANCE STATEMENT

NATIONAL PARK SERVICE

Annual Aviation Program Report and Assurance Statement CY-20__

PARK: _____ REGION: _____

AVIATION PROGRAM TYPE(s): _____

Please list all that apply above: FF = Fleet Fixed wing, EF = Exclusive Use Fixed Wing, FH = Fleet Helicopter, EH = Exclusive Use Helicopter, C = Cooperators, UAS = Unmanned Aircraft Systems, O = Other (for Other, itemize and describe special use missions below)

ACTIONS REQUIRING CERTIFICATION BY THE SUPERINTENDENT

All items not completed should be addressed on last page of this report

AVIATION MANAGEMENT COMPLETED (YES / NO / NOT APPLICABLE)

ITEM #	ITEM	YES	NO	N/A	DATE
1	The park has a designated Park Aviation Manager in writing. REF: RM-60 Ch. 1.5.2				
2	If designated as a level 1 complex aviation program, the park has a non-collateral duty Park Aviation Manager. REF: RM-60 Ch. 1.5.2				
3	The Aviation Management Plan (AMP) reviewed, updated as necessary and signed. If no changes, AMP is initiated. REF: RM-60 Ch.10.4				
4	The park has a current Mishap Response Plan. REF: RM-60 Ch. 10.21				
5	The park has a Hazard Map indicating known hazards. REF: RM-60 Ch. 10.21.1				
6	The park has current Project Aviation Safety Plan(s) for all Special Use Flights. REF: RM-60 Ch. 10.5				
7	The park has Cooperator Approvals* in place for aviation resources. *if yes, itemize below. REF: RM-60 Ch. 14				

PERSONNEL TRAINING REQUIREMENTS COMPLETED (YES / NO / NOT APPLICABLE)

ITEM #	ITEM	YES	NO	N/A	DATE
8	NPS fleet and contractor pilot(s) have current required training and approvals for special use missions. REF: RM-60 Ch. 9				
9	NPS-designated pilot instructor is approved, in writing, by the NAO. REF: RM-60 Ch. 9 & 15				
10	All employees involved in the use or control of aviation resources are current with required training in accordance with OPM-04. REF: RM-60 Ch. 15.2				
11	Line Managers (e.g., regional directors, their deputies, and superintendents) in parks that use aviation have completed mandatory training per OPM-04. REF: RM-60 Ch. 15.2.1				
12	Supervisors of employees using aviation resources have completed mandatory training per OPM-04. REF: RM-60 Ch. 15.2.1				
13	Park aviation manager is current and has completed required training per RM-60. REF: RM-60 Ch. 15.2.2				
14	All employees who fly special use flights are current air crew members and have completed required training. REF: RM-60 Ch. 15.2				
15	All-hazards/resource helicopter managers are current and have completed all required training with task books completed and maintained on file.. REF: RM-60 Ch. 15.3.4				
16	All-hazards/resource helicopter crew are current and have completed all required training with task books completed and maintained on file. REF: RM-60 Ch. 15.4.4				
17	All NPS employees acting as crew members in float equipped aircraft or on over-water flights beyond gliding distance to the shore have completed a water ditching and survival training course. REF: RM-60 Ch. 15.3.2				
18	All flight followers have completed required flight following training and received orientation on how to initiate a response to aircraft mishaps, overdue and missing aircraft. REF: RM-60 Ch. 15.3.3				

AVIATION OPERATIONS COMPLETED (YES / NO / NOT APPLICABLE)

ITEM #	ITEM	YES	NO	N/A	DATE
19	The park has a written risk assessment included in mission planning for all flights. REF: RM-60 Ch. 10.5				
20	Flight plans are prepared and flight following occurs for NPS aviation flights. REF: RM-60 Ch. 10.6				
21	Passenger manifests are completed for each flight. REF: RM-60 Ch. 10.7				
22	All passengers boarding an aircraft receive a briefing prior to the flight mission. REF: RM-60 Ch. 10.12				
23	Aviation fuel in park unit is managed in accordance with the Aviation Fuel handling Handbook, National Fire Protection Association 407, Standard for Aircraft Fuel Servicing and when applicable IHOG. REF: RM-60 Ch. 10.17				
24	Load calculations/weight balance is performed prior to all flights. REF: RM-60 Ch. 10.19				
25	Lap belts, shoulder or approved secondary restraint system is worn during all flights. REF: RM-60 Ch. 10.22				

