



**MONTHLY TRIP REPORT
COMMERCIAL USE AUTHORIZATION
Sequoia and Kings Canyon National Parks**
Attn: Commercial Services Office
Email: seki_cua@nps.gov



For /
(Month /Year)

1. CUA INFORMATION:

CUA Number:
Services Provided: (As it appears on your authorization.)

2. CONTACT INFORMATION:

Owner Name:	Authorized Agent:
Legal Business Name:	Email (business):
Mailing Address (Street Address):	Email (contact person):
(City, State, Zip Code)	
Phone	Fax

VISITOR USE INFORMATION

3. VISITORS AND/OR TRIPS:

[Complete the Monthly Trip Report Summary table on page 3 to report monthly visitor use numbers and additional details.]

INJURY INFORMATION

4. Did any reportable injuries occur during your trips this reporting period? Yes No

If "Yes", please use a separate sheet of paper to report the date of the incident and a brief statement of the incident. Include a description of the activity taking place at the time of the injury, the type of injury, and the action taken to provide patient care. Please include the sex and age of the patient (omit the patient's name). A reportable injury involves any medical incident or injury requiring medical aid beyond Basic First Aid and/or when a request for medical aid/rescue assistance is made. You do not need to send in a report if you have already done so.

5. **SIGNATURE: False, fictitious or fraudulent statements or representations made in this report may be grounds for denial or revocation of the Commercial Use Authorization and may be punishable by fine or imprisonment (U.S. Code, Title 18, Section 1001). Authorized Agents must attach proof of authorization to sign below.**

By my signature, I hereby attest that all my statements and answers on this form and any attachments are true, complete, and accurate.

Signature

Date

Printed Name

Title



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**NOTICES
Privacy Act Statement**

Authority: The authority to collect information on the attached form is derived from 16 U.S.C. 5966, Commercial Use Authorizations.

Purpose: The purposes of the system are (1) to assist NPS employees in managing the National Park Service Commercial Services program allowing commercial uses within a unit of the National Park System to ensure that business activities are conducted in a manner that complies with Federal laws and regulations; (2) to monitor resources that are or may be affected by the authorized commercial uses within a unit of the National Park System; (3) to track applicants and holders of commercial use authorizations who are planning to conduct or are conducting business within units of the National Park System; and (4) to provide to the public the description and contact information for businesses that provide services in national parks.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C.552a(b) of the Privacy Act, records or information contained in this system may be disclosed outside the National Park Service as a routine use pursuant to 5 U.S.C. 552a(b)(3) to other Federal, State, territorial, local, tribal, or foreign agencies and other authorized organizations and individuals based on an authorized routine use when the disclosure is compatible with the purpose for which the records were compiled as described under the system of records notice for this system.

Disclosure: Providing your information is voluntary, however, failure to provide the requested information may impede the processing of your commercial use authorization application.

Paperwork Reduction Act Statement

In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), please note the following. This information collection is authorized by The Concession Management Improvement Act of 1998 (54 U.S.C. 101911). Your response is required to obtain or retain a benefit in the form of a Commercial Use Authorization. We will use the information you submit to evaluate your impact to park resources and compliance with park regulations and limitations. We estimate that it will take approximately 1.25 hours to prepare a report, including time to review instructions, gather and maintain data, and complete and review the report. . We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information Collection Officer, National Park Service, 12201 Sunrise Valley Drive, MS-242 Rm. 2C114, Reston, VA 20192.

Estimated Burden Statement

We estimate that it will take approximately 1.25 hours to prepare a report, including time to review instructions, gather and maintain data, and complete and review the report. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information Collection Officer, National Park Service, 12201 Sunrise Valley Drive, MS-242 Rm. 2C114, Reston, VA 20192. Please do not submit your form to this address, but rather to the address at the top of the form.

A report is required for each Commercial Use Authorization (CUA) issued. These instructions correspond to the numbered questions in Form 10-660A.

Monthly Trip Reports are due monthly on the 15th of each month for the preceding month. Completed form should be submitted electronically to the Commercial Services Office at seki_cua@nps.gov.

1. Enter the CUA number and the service(s) you are authorized to provide as it appears on the CUA.
2. Enter the CUA contact information.
3. Complete the Monthly Trip Report Summary table on page 3 to report monthly visitor use numbers and additional details, following the instructions on the next page. If no trips occurred in the parks for the month, then enter "0" for the number of visitors and/or trips..
4. Provide details of any reportable injuries incurred by the holder, the employees of the holder, or clients within the park during the reporting period.
5. Signature of business owner or authorized agent.



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**2022-2023 Wilderness Commercial Use Authorization
Stock Trip Report Summary**

Company Name		CUA Permit Number	
Trip Identifier (Client Name or Number)		Wilderness Permit Number	
Number of Staff		Animal Type	
Activity Code		CSD Exempt (Admin, Education, etc.)	

Balance of Wilderness Wide CSDs Remaining at Month's End: _____ Balance of Mt. Whitney Management Area CSDs Remaining at Month's End: _____

Trip		Client Information					Stock and Grazing Information				
Day	Date (MM/DD/YY)	# of Clients	# of WW CSDs	# of MWMA CSDs	Wilderness Travel Zones (all zones for each day)	Comments	Forage Area Number	Forage Area Name or Destination	# of Animals (Pack and Saddle)	# of Animals Grazed	Stock Comments
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
Total											



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STOCK TRIP REPORT SUMMARY TABLE INSTRUCTIONS:
In the case of multiple trips in a month, each can be reported on a separate page.

Fill out a Trip Report Summary for each trip conducted within Sequoia and Kings Canyon National Parks. Attach additional copies of the trip report if needed to report all trips for a month. Reports are due monthly during the duration of your CUA on the 15th of each month for the prior month's use or within 30 days of the last day of a trip. Trip reports can be submitted immediately after each trip. Fill in the form through the fillable PDF format and email reports to the Commercial Services Office at seki_cua@nps.gov. Reports can also be mailed to: Sequoia and Kings Canyon National Parks, Attention: Commercial Services Office, 47050 Generals Highway, Three Rivers, CA 93271.

1. **Company Name:** Enter the company name.
2. **CUA Permit Number:** Enter the CUA permit number.
3. **Trip Identifier:** Name each trip, using client name or another unique identifier. For example, this could be the advertised trip name/number or last name of hiring client.
4. **Wilderness Permit Number:** Provide the number of the wilderness permit obtained for the trip. Record N/A if the trip was a day trip for which a wilderness permit was not required.
5. **Number of Staff:** Provide the total number of staff serving clients on this day.
6. **Animal Type:** Record the type of animals providing stock or saddle support (horse/mule, burro, or llama).
7. **Activity Code:** Describe the type of trip from options:
 - D-In:** Dunnage is delivered, clients are on foot. Includes resupply trips. Packers leave wilderness, clients remain.
 - D-Out:** Dunnage is picked up, clients are on foot. Includes resupply trips. Packers leave wilderness, clients remain.
 - R (Day Rides):** Clients and wrangler/packer are on horseback with no overnight stay (e.g. Mist Falls).
 - S-In:** Clients and their dunnage are delivered, clients are on horseback. Packers leave wilderness, clients remain.
 - S-Out:** Clients and their dunnage are picked up, clients are on horseback.
 - T:** Travel trip, clients and packers travel together for the duration of the trip.
8. **CSD Exempt:** Indicate if this trip is exempt from the CSD requirement under one of the categories listed below by entering the type of exemption.

Admin: Administrative Trips are trips that support National Park operations, authorized concessions or other qualified government operations (i.e. scientific research). No CSDs are expended for Administrative Trips.

Ed: Educational Trips must offer academic goals related to environmental education as its primary purpose, a qualified educator to deliver the academic content, and offer an educational nexus to SEKI wilderness. Authorization of an Educational Trip must be issued prior to the trip date. No CSDs are expended for Educational Trips.

"No Overnight Use" Trails are trails located within wilderness that are exempt from CSD limitations. These are limited to the following trails: Buena Vista, Big Baldy, Lost Grove, Muir Grove, Little Baldy, Tokopah Falls, Marble Fork Trails, and Giant Forest and Crystal Cave areas. Indicate trail name.

9. **Date:** Record each day where use occurred in the park. **Use a separate line for each day of a trip..** Example: 06/01/23.
10. **Number of Clients:** Provide the total number of clients under your care on this day.
11. **Number of Wilderness Wide Commercial Service Days (WW CSDs):** Enter the total number of CSDs debited against the Permit Holder's WW CSD Allocation for this day. The number of CSDs would equal the total number of clients reported that day. If any portion of the day was spent in the MWMA during the wilderness permit quota period, enter CSDs as MWMA and

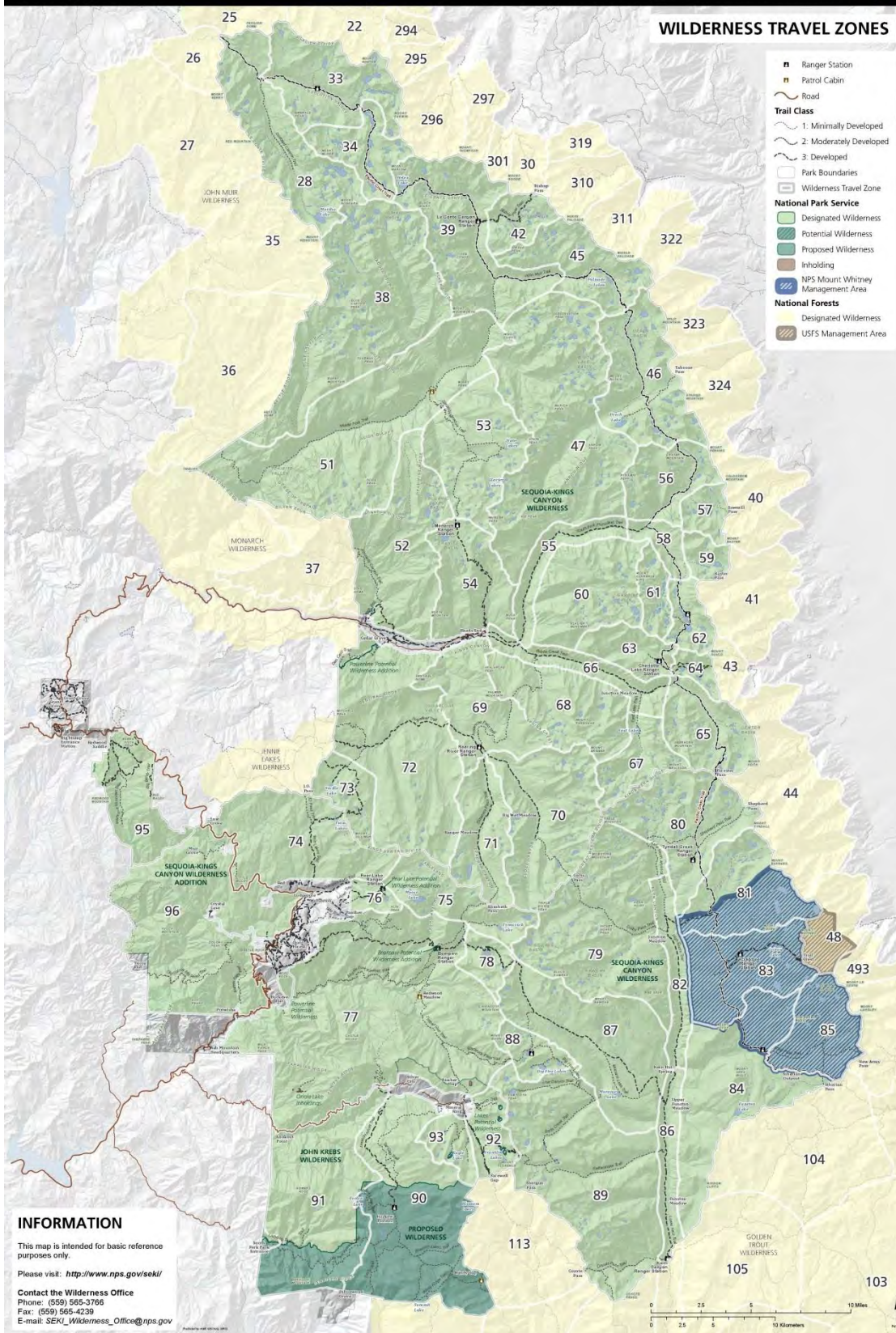


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input "0" for the number of WW CSDs. For proposed *de minimis* entry trips, input "0" for the number of CSDs.

12. **Number of Mt. Whitney Management Area Commercial Service Days (MWMA CSDs):** If any portion of the day was spent in the MWMA, it should be counted. Enter the total number of CSDs debited against the Permit Holder's MWMA CSD Allocation for this day. The number of CSDs would equal the total number of clients reported that day. If no portion of a day was spent in the MWMA during the wilderness permit quota period, enter CSDs as WW and input "0" for the number of MWMA CSDs. For proposed *de minimis* entry trips, input "0" for the number of CSDs.
13. **Wilderness Travel Zones:** List **all** of the Wilderness Travel Zones entered or traveled through for that day. A Wilderness Travel Zones map has been provided in this report. Days spent exclusively in front-country during wilderness trips do not need to be reported.
14. **Comments:** Provide any trip information that helps to explain any irregularities or noteworthy events -- medical or search and rescue incidents, destination changes or trip re-routes, clients' camping at different location, or other information you feel is significant.
15. **Forage Area Number:** If the destination of the stock is a named forage area, record its number. The grazing maps and Stock Users Guide describe the locations of these named forage areas. Forage area numbers can also be found on pages 12-35 of the Stock Users Guide. If the destination was not a named forage area, enter the Wilderness Travel Zone. A Wilderness Travel Zones map has been provided in this report.
16. **Forage Area Name or Destination:** Record the destination of the animals. If this location is a named forage area, record its name. Describe client location in the "Comments" field if clients stay in a different location or clients' destination differs from animals.
17. **Number of Animals (Pack and Saddle):** Record the total number of animals (pack and saddle) for this day.
18. **Number of Animals Grazed:** Record the total number of animals (pack and saddle) that grazed for any portion of this day.
19. **Stock Comments:** Provide any trip information that helps to explain any irregularities or noteworthy events (pellets fed to some stock, etc.).



INFORMATION

This map is intended for basic reference purposes only.

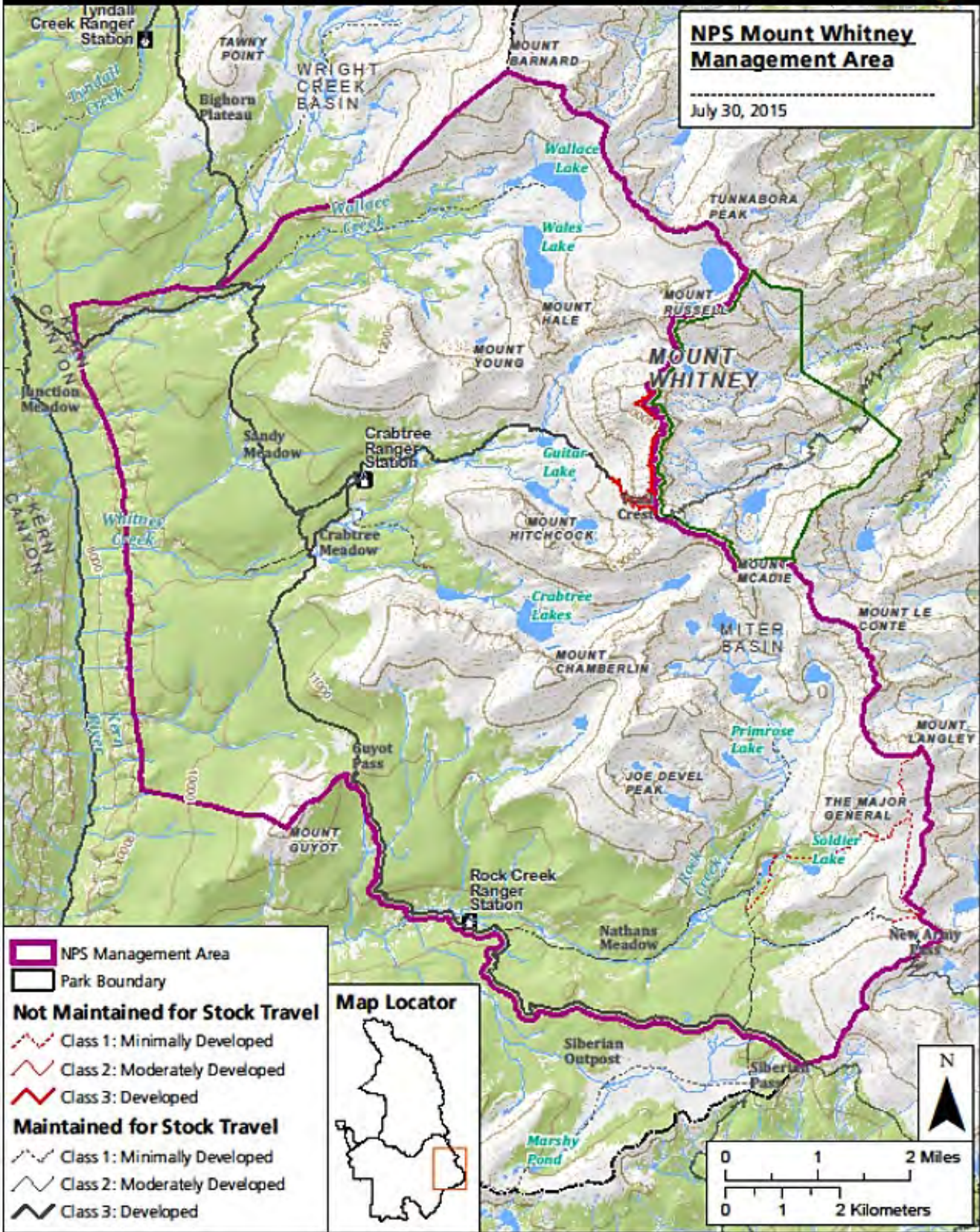
Please visit: <http://www.nps.gov/seki/>

Contact the Wilderness Office
Phone: (559) 565-3766
Fax: (559) 565-4239
E-mail: SEKI_Wilderness_Office@nps.gov



**NPS Mount Whitney
Management Area**

July 30, 2015



- NPS Management Area
- Park Boundary
- Not Maintained for Stock Travel**
 - Class 1: Minimally Developed
 - Class 2: Moderately Developed
 - Class 3: Developed
- Maintained for Stock Travel**
 - Class 1: Minimally Developed
 - Class 2: Moderately Developed
 - Class 3: Developed

