

Outreach Park Ranger Intern

(rev. 4/19/12)

Students training to be teachers, working with youth or in social services can get experience working with groups of students in elementary, middle and high schools through outreach programs presented onsite in community centers and schools or field programs in local parks or in the park.

Major Duties:

- May assist staff in managing contact, event and partner data.
- May assist in researching potential partners and events to expand the client base for the outreach program.
- May assist with the presentation of outreach programs in the classroom or in the field at various locations and providing logistical support for those programs.
- May assist with special projects, events, fairs.
- May assist in developing flyers, handouts and other program support publications.

Requirements:

- Must be a US citizen or permanent resident of the US.
- College student or recent graduate with a background in Education, Sociology, Ecology or related field.
- Ability to work well both independently and as part of a team, be detail-oriented and organized.
- Good oral and written communication skills and ability to follow oral and written directions.
- Basic computer familiarity is required. Experience with data programs such as Excel and graphic arts or publishing software is a plus.
- Valid driver's license is required.
- Must have own transportation to and from worksite. Government vehicles are available for intern use within the scope of their internship.

Work Site and Conditions:

- Intern will work at Park Headquarters in Thousand Oaks, but may work at other areas as needed.
- Work will involve some physical activity, including hiking, walking, stooping and lifting educational equipment.
- 10 week full time commitment is preferred.
- Some weekend work is required.
- Fingerprint or background check is required.

Compensation

- A reimbursement of \$20 per workday is available.
- Interns from outside the area may be eligible for shared housing.

Application Instructions

To apply send letter of application with availability, resume, three references and unofficial transcript by e-mail to Sheila_braden@nps.gov or regular mail to: Sheila Braden, National Park Service, 401 West Hillcrest, Thousand Oaks, CA 91360, or fax (805) 3701851 to her attention.

For additional information contact: sheila_braden@nps.gov