

VIP Service Description –Saguaro National Park

Position: Environmental Restoration Volunteer

Supervisor: Don Swann and Perry Grissom

Location: Saguaro National Park, East and West

Description: Since 1933, Saguaro National Park has been dedicated to protecting the Saguaro Cactus on the East and West sides of Tucson. Unpredictable weather patterns, invasive species and other anthropogenic disturbances has led to compromised environmental integrity throughout Southern Arizona. The environmental restoration volunteer will be responsible for supporting restoration efforts throughout Saguaro National Park, supporting staff in plant and wildlife monitoring, invasive plant removal and revegetation efforts.

Restoration efforts will include supporting staff on plant and wildlife monitoring projects. Volunteer will help to collect data, maintain datasheets, and identify plant and animal species.

Volunteers will accompany and assist staff and other volunteers in invasive plant monitoring and removal at Saguaro National Park. Work will be along trails and roads and in off-trail areas. Good hiking skills are required, as well as proper equipment including protection from sun, thorny plants, and other elements. Safety is the most important aspect of this work. In addition to heat and thorny plants, other safety considerations include the need for sufficient water, food and safe communication. These topics will be covered by fully trained staff/volunteers. Other potential safety issues include the risk of slips, trips and falls; Africanized honeybees; rattlesnakes; and other wild animals. At the work site, the plants will be removed manually with help of pry bars, pick-mattocks, or rock hammers. Gloves must be worn. Employ proper bending and lifting techniques to avoid back strain and other muscle or skeletal injuries.

Finally, the volunteer will aid in revegetation efforts, which includes, seed dispersal, seed ball production, and transplanting plants. This can involve hiking distances with a loaded external frame backpack, and shovel usage.

Minimum Age:	15; under 18 must have written permission from guardian
Time Requirement:	Once a month basis, typically on Saturdays
Health and Physical Condition Requirements:	Must be capable of walking distances up to 3 miles. Physically capable of, bending, stooping and lifting over 30 lbs. Swing and operate pickaxe, rock hammer and shovel.
Qualifications:	No required skills or experience
Work Environment:	Field/backcountry conditions
Estimated Total Work Hours:	5-10 hours per month
Training required/provided:	Yes- in house training provided on plant and animal ID, mechanical plant removal, safety, and other restoration skills
Benefits(housing):	No housing will be provided
Anticipated work schedule:	Monthly basis in a group setting alongside park personnel
Required Personal Property:	Water bottles (Minimum of 2 liters of water), sunscreen and sun protection, hat, gloves, long pants, boots, snacks, lunch, personal medications
Supervision:	The supervisor establishes required quantity and quality, deadlines and priorities, and provides instruction for new assignments. The volunteer is relied upon to carry assignments through to completion. Unusual situations are referred to the supervisor. Work is reviewed for quality, accuracy, and compliance with standards and procedures.
Estimated Total Supervisory Hours:	25-40 hours

VOLUNTEER SERVICE AGREEMENT—NATURAL & CULTURAL RESOURCES

1. VOLUNTEER AGREEMENT TYPE (Choose 1) <input type="checkbox"/> Individual OR <input type="checkbox"/> Group		2. NAME OF GROUP (if applicable)	
3. NAME OF VOLUNTEER OR GROUP LEADER COMPLETING FORM (Last, First)		4. U.S. CITIZEN OR PERMANENT RESIDENT <input type="checkbox"/> Yes, I am a U.S. citizen or Permanent Resident <input type="checkbox"/> No, I am not a US Citizen or Permanent Resident (if applicable, list visa type _____)	
5. STREET ADDRESS, APT #	6. CITY	7. STATE	8. ZIP CODE
9. DATE OF BIRTH	10. PHONE	11. EMAIL ADDRESS	

12. DEMOGRAPHIC INFORMATION (Optional): Please indicate both ethnicity and race and tell us if you are a veteran or have a disability. Multiracial respondents may select two or more races. This information will inform our understanding of diversity and inclusion among the volunteer force in the natural and cultural resource areas.

12a. Ethnicity (Select one): <input type="checkbox"/> Hispanic, Latino, or Spanish Origin <input type="checkbox"/> Not Hispanic, Latino, or Spanish Origin	12b. Race (Select one or more, regardless of ethnicity): <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander	12c. Are you a Military Veteran or Active Duty Military? <input type="checkbox"/> Yes <input type="checkbox"/> No 12d. Do you have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No
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EMERGENCY CONTACT INFORMATION

13. NAME (Last, First)	14. PHONE	15. EMAIL ADDRESS
16. STREET ADDRESS, APT #	17. CITY	18. STATE
		19. ZIP CODE

GOVERNMENT OFFICIAL COMPLETES THIS SECTION

20. NAME OF AGENCY/ BUREAU	21. AGREEMENT #
22. AGENCY CONTACT NAME (Last, First)	23. AGENCY CONTACT EMAIL & PHONE
24. REIMBURSEMENTS APPROVED: <input type="checkbox"/> Yes <input type="checkbox"/> No Type and Rate of Reimbursement:	25. VOLUNTEER POSITION/GROUP PROJECT TITLE:

26. Description of service to be performed. Provide a brief abstract of volunteer or service activity and the location of the volunteer activity, and attach description of service to be performed. Service description should include details such as time and schedule commitment, use of government vehicle, use of personal equipment and/or vehicle, skills required (note certifications if necessary), level of physical activity required, etc.

VOLUNTEER/SERVICE ACTIVITY ABSTRACT

Volunteers will accompany and assist staff and other volunteers in invasive plant monitoring and removal at Saguaro National Park. Work will be along trails and roads and in off-trail areas. Good hiking skills are required, as well as proper equipment including protection from sun, thorny plants, and other elements. Safety is the most important aspect of this work. In addition to heat and thorny plants, other safety considerations include the need for sufficient water, food and safe communication. These topics will be covered by fully trained staff/volunteers. Other potential safety issues include the risk of slips, trips and falls; Africanized honeybees; rattlesnakes; and other wild animals. At the work site, the plants will be removed manually with help of pry bars, pick-mattocks, or rock hammers. Gloves must be worn. Employ proper bending and lifting techniques to avoid back strain and other muscle or skeletal injuries.

27. Check all that apply: Description of service attached OF-301b Volunteer Sign-up Form for Groups attached Risk Assessment attached
 Valid Driver's License required Background Investigation required
 Medical Clearance Required Other:

PARENTAL CONSENT FOR VOLUNTEER UNDER AGE 18

28. NAME	29. PHONE	30. EMAIL ADDRESS	
31. STREET ADDRESS, APT #	29. CITY	30. STATE	31. ZIP CODE

32. I affirm that I am the parent/guardian of the abovenamed volunteer. I understand that the agency volunteer program does not provide compensation, except as otherwise provided by law; and that the service will not confer on the volunteer the status of a Federal employee. I have read the attached description of the service that the volunteer will perform. I give my permission for _____ to participate in the specified volunteer activity.
 33. (NAME OF YOUTH)

34. Parent/Guardian Signature	Date
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VOLUNTEER & GROUP LEADER AFFIRMATION

35. I understand that I will not receive any compensation for the above service and that volunteers are NOT considered Federal employees except as otherwise provided by law. I understand that volunteer service is not creditable for leave accrual or any other employee benefits. I also understand that either the government or I may cancel this agreement at any time by notifying the other party. I understand that my volunteer position may require a reference check, background investigation, and/or a criminal history inquiry in order for me to perform my duties.
- I understand that all publications, films, slides, videos, artistic or similar endeavors, resulting from my volunteer services as specifically stated in the attached job description, will become the property of the United States, and as such, will be in the public domain and not subject to copyright laws.
- I understand the health and physical condition requirements for doing the work as described in the job description and at the project location.
- I know of no medical condition or physical limitation that may adversely affect my (or members of the group's) ability to provide this service. (If a group, see attached OF-301b)
- I consent to being photographed and to the release of my photographic image. (If a group, see attached OF-301b)

I do hereby volunteer my services as described above, to assist in authorized activities at _____ and I agree to follow all applicable safety guidelines. See attached OF301b attached if a member of a group. (NAME OF FEDERAL AGENCY)

36. Signature of Volunteer or Group Leader	Date
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The abovenamed agency agrees, while this arrangement is in effect, to provide such materials, equipment, and facilities that are available and needed to perform the service described above, and to consider you as a Federal employee only for the purposes of tort claims, liability and injury compensation to the extent not covered by your volunteer group, if any.

37. Signature of Government Representative	Date
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TERMINATION OF AGREEMENT

38. Agreement Terminated Date:	Total Hours Completed:
39. Signature of Government Representative:	

PUBLIC BURDEN STATEMENT

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