

OASLC Board of Directors Meeting

Calling Info: **866-810-1272**

Participant Code: 5366629

September 29, 2014 2:00 PM

Participants: Benjamin Pister, Frank Hays (chair), Tahzay Jones, Diane Chung, Philip Hooge, Jim Pfeiffenberger, Bekki Lasell

Agenda:

1. Synopsis of FY 14 work

- *Benjamin gave a verbal synopsis of FY14 to the Board, summarized below. He will be preparing an annual report to be delivered to the Board by the November deadline, as set forth in the OASLC Board Charter.*

“FY14 is coming to a close largely as planned. We started the year with \$638,500 (which includes a 1% deduction from FY12) and spent all but \$195.00. All top priorities were accomplished except for the strategic plan, but a facilitator has been contracted and plans are coming together to get it done in FY15. We have a new website. We’ve hired Erin Kunisch as our Science Communicator and is fitting in nicely. All agreements have been executed; 9 with ASLC, 1 with KBRR. ASLC received a total of \$262,785, not counting \$20k from KEFJ for village outreach. KBRR received \$27,500. Coastal Settlement Fund spend down is well underway.

ASLC reached 650 students through Village outreach efforts, KBRR reached 299 people with Discovery Lab funding, the majority of which were students. Note that funding for these efforts was from FY13.

Teacher workshop in Seward will be October 17-19. Discovery Labs on estuaries will occur several times between November 5th and 14th in Homer.”

2. Review proposed FY15 work plan and budget

- *Benjamin has prepared the framework for an FY15 plan, which will be separate from the strategic planning process that will also take place this year. There are currently several assumptions in the work plan, such as agreements with the ASLC and KBRR. Many values such as salaries, are coarsely estimated.*
- *In the current version of the FY15 work plan there is ~\$62,000 unplanned. Benjamin will send out the top priorities for the year to the parks for input and suggestions for the*

work plan. The entire plan will need to be vetted by the Technical Committee and then presented to the Board.

- *3 FY15 priorities were recognized as more or less set and necessary:
 - Complete 5-year strategic plan
 - Continue Coastal Marine Grant coordination and spend down
 - Determine status of partnership with KBRR, and explore additional partnerships driven by need*
- *The Board suggested reframing 2 additional FY15 priorities to read something like:
 - Engage ocean parks with existing research and explore ways to assist in interpreting and communicating the science more broadly
 - Develop stronger relationships with coastal parks and programs, particularly with those who don't have strong or existing ties to OASLC.*

3. Review proposed strategic planning process

- *Jan Caulfield Inc. has been contracted for \$16,500 to facilitate the strategic planning process. Jan is from Juneau and has experience working with NPS.*
- *Benjamin will compose a summary of the process of the strategic plan for coastal park superintendents. The Board will approve it first.*
- *Accurate information on true fixed costs of OASLC operation and available resources needs to be explicit from the beginning of the planning process to avoid misunderstandings among stakeholders and participants. This is a lesson learned from a similar effort with MSLC.*
- *It was suggested that we use some FY15 funds to get help to complete the actual writing of the plan, which is not part of the current contract.*

4. Set date for ASLC presentation to BOD

- Frank will send out a doodle poll for availability in November.
- This will be a two-step process. First the Board and Tech Committee will need to hear what the ASLC can do. Second, parks will have to articulate their needs to the ASLC. This latter point will require some thought on the part of the parks.

5. Discuss information to present to ALC

- Frank will be present an update to ALC at the November meeting. Details to be determined.

