



Group Cabin Camping Application

Application Process:

- A \$25 non-refundable application fee is required with application.
- April 15 - November 6, 2022: Applications accepted October 1- December 1, 2021. Notification of reservations will be made by January 1, 2022.*
- November 7, 2022- April 18, 2023: Available at Cabin Camp 5 only. Applications will be accepted after February 1, 2022 on a first come, first serve basis.
- There is a 2 night minimum rental on weekends.

*Applications will also be accepted throughout the season once initial applications have been processed and groups have been placed.

Please send application and \$25 application fee to:

Prince William Forest Park
ATTN: Cabin Camps
18100 Park Headquarters Road
Triangle, VA 22172-1644

Fax application along with Credit Card Form to:

(703) 221-4322

Completed applications may also be emailed to:

Ralph_Marrantino@nps.gov

Dates Requesting:

1st Choice: _____ to: _____
Arrival Date (mm/dd/yy) Departure Date (mm/dd/yy)

2nd Choice: _____ to: _____
Arrival Date (mm/dd/yy) Departure Date (mm/dd/yy)

Camp Requesting (*camp & camp capacities listed on page 2*):

1st Choice: _____ 2nd Choice: _____

Group Information:

Group Name: _____ *Group Tax ID#: _____

*In accordance to the Debt Collection Improvement Act of 1996, Federal Agencies "shall require each person doing business with that agency to furnish to that agency such person's Taxpayer Identifying Number." The Taxpayer Identifying Number (TIN) shall be used "for purposes of collecting and reporting on any delinquent amounts arising out of such person's relationship with the Government."

Group Leader: _____ *SSN#: _____

Address: _____ City: _____

State: _____ Zip Code: _____ E-mail Address: _____

Telephone Number (daytime): _____ (mobile): _____

Group Information:

Total Number in Group: _____ Does your group have any special needs? : _____

Group Type (check all that apply): Non-Profit Youth (0-17) Adults (18+)
 Family Scout Church/Religious Organization
 Wedding Other: _____

Type of Event: _____

Type of activities you have planned (check all that apply): Archery Live Music Campfire
 Swimming Boating

*Will there be alcohol on-site?: Yes No

* If there will be alcohol on-site, you will be required to attain a VABC license and liability insurance.

Grill Rental

\$25 per day: Yes No

Some activities require Special Use Permits or liability insurance.

You may be requested to provide more information or requested to apply for additional permits.

Wood may be supplied, in limited quantities.

ALL CABIN CAMP RATES DO NOT INCLUDE THE \$20/VEHICLE ENTRANCE FEE INTO THE PARK.

Camp Choices:

	Capacity	Price/night	Check-in	Check-out
Camp 1 (Goodwill)	205	\$690	1:00 PM	11:00 AM
Camp 2 (Mawavi)	149	\$650	4:00 PM	2:00 PM
Camp 3 (Orenda)	76	\$490	2:00 PM	12 Noon
Camp 4 (Pleasant)	200	\$675	1:00 PM	12 Noon
Camp 5 (Happyland) Apr 15- Nov 6	205	\$825	3:00 PM	1:00 PM
Camp 5 (Happyland) November-April	104	\$690	3:00 PM	1:00 PM

There is a \$50 per hour additional charge for early/late check-in and check-out if available.

Day Use rate is \$400.00. Day Use is from 8:00 AM to 5:00 PM.

The group leader must perform a check-in and check-out with a ranger or volunteer at the camp. If camp(s) incur any damage during encampment, the permittee will be sent a bill for damages. Violations of park rules and regulations will be reason for immediate revocation of the reservation and expulsion from the park. Permittee waives and releases all claims against the U.S. Government for any injury to persons or damage of property which may occur in connection with the use of the camp facilities.

APPLICATIONS WILL NOT BE PROCESSED WITHOUT THE FOLLOWING:

- \$25 application fee (check or credit card)
- Copy of group leader's drivers license or other government issued ID (front and back)
- Signed completed application

Applicant's Signature: _____ Date: _____

Permit applicant must be present at check-in and check-out.



Prince William Forest Park

Credit Card Billing Information for Group Cabin Camp Payments

Please mail or FAX to: Prince William Forest Park, 18100 Park Headquarters Rd., Triangle, VA 22172-1744 FAX 703-221-4322

Group Name: _____ **Encampment Dates:** _____

Group Leader: _____

Name on Credit Card: _____

Card Holder Authorization Signature: _____

Credit Card Billing Address: _____

City: _____ State: _____ Zip: _____

Telephone Number (home): _____ (cell): _____

Federal Taxpayer I.D. or Social Security Number: _____

Amount to Billed to Credit Card:

Application Fee: \$25 Grill Rental Fee: \$25

Rental Fees: _____

Credit Card Information (please circle):

American Express

Discover

Mastercard

Visa

Credit Card Number (xxxx xxxx xxxx xxxx): _____

Expiration Date (xx/xx): _____

Credit Card Security Code (last 3-4 digit number on back of card): _____

For Agency Use Only

Confirmation Number: _____

Prepared By: _____ Date Processed: _____

CC Authorization #: _____