



Preparing for your Field Trip to Pipe Spring National Monument

Group Leader Checklist

Chaperones:

We require two chaperones per group of ten students for K – 3rd grades and one to two chaperones per group of ten students for 4th – 12th grades, plus one lead teacher. Extra adults may not participate in the field trip and must pay the general admissions fee.

- ✓ Fill out the Chaperone Information sheet before leaving for the trip. Make sure chaperones are aware of their responsibilities.
- ✓ Give a Pipe Spring Chaperone Information sheet to each chaperone.

Students:

Unless prior arrangements have been made, maximum group size is 40 students. Please do not bring children who are not enrolled in the class, this includes siblings.

- ✓ Review good behavior expectations with your class.
- ✓ Create a name tag for each student and adult.
- ✓ Remind students to bring a bottle of water and to wear sturdy shoes.

Field trip changes:

- ✓ If you need to change or cancel your field trip please call, 928-643-7105
- ✓ No shows and last minute cancellation may lead to denial of field trip opportunities in the future.

Upon arrival:

- ✓ Bus parking – For the safety of the students, please have the bus driver park so that students may exit the bus directly onto the sidewalk in front of the visitor center.
- ✓ Present a paper copy of your fee waiver at the visitor center.
- ✓ Bathrooms – **Have your chaperones supervise students use of the restrooms, ONLY four students of each gender may be in the bathroom at a time.**
- ✓ Welcome – A park ranger will greet your groups to welcome the students and review the schedule.

Student behavior expectations:

- ❖ **Respect the park.** Everything you find is protected by law and must remain where you found it.
- ❖ **Respect other visitors.** Thousands of people visit Pipe Spring every year. Your behavior should not disrupt their experience.
- ❖ **Respect others.** When a ranger, teacher, chaperone or student is talking, please listen quietly.
- ❖ **Respect the plants.** Do not pick flowers or walk off the sidewalk unless you are following the ranger.
- ❖ **Respect wildlife.** It is illegal and cruel to harass wildlife. Please don't!

The National Park Service cares for special places saved by the American people so that all may experience our heritage.