**Artist-in-Residence Program Application and Contract**

Artistic Medium: Click or tap here to enter text.

Full Name: Click or tap here to enter text.

Address: Click or tap here to enter text.

City, State, Zip: Click or tap here to enter text.

Phone (Home): Click or tap here to enter text. Phone (Cell): Click or tap here to enter text.

Residencies are available for one week out of the following time periods. Choose the time period you are most interested in.

April/May October

Application Enclosure Checklist

Artists must submit application materials and art samples exactly as indicated. Insufficient or excess materials are cause for application rejection. All application materials must be submitted by mail and postmarked by March 1 of the application year.

Mail application materials to:

Parashant National Monument

Attn. AiR Program

345 E Riverside Dr.

ST. George, UT 84790

\_\_\_\_\_ Completed and signed Application and Contract (Hard copy only).

\_\_\_\_\_ Biography of art career (max 250 words) (Hard copy).

\_\_\_\_\_ Resume with list of professional works (2 pages max) (Hard copy).

\_\_\_\_\_ Submit a budget for materials and supplies need for the project (Hard copy).

\_\_\_\_\_ Statement of purpose for residency (max 300 words). Please explain what you hope to accomplish during your residency at Parashant National Monument, how the stay will contribute to your artistic development, what you will contribute to benefit the monument.

\_\_\_\_\_ Samples of artistic work. Do not send originals. Samples of work will not be returned.

Visual artists (painters, photographers, sculptors, etc.): CD of digital files and hard copies prints of 5 different works. Digital files must be in a JPEG format and must include artists name and title of submission (ex. smithphototitle.jpg).

Performing artists and Videographers (drama, dance, music, composers, etc.): CD/DVD of 2 productions/compositions not to exceed 10 minutes total.

Literary artists (writers, poets, etc.): CD of digital files and hard copies of 2 samples not more than 2 pages each.

**Contract**

The Artist-in-Residence Program at Grand Canyon-Parashant National Monument offers professional artists the opportunity to pursue their artistic discipline while being surrounded by the monument’s inspiring landscape. The selected artist will be given use of a furnished cabin if so chosen by the AiR. The artist may be reimbursed for mileage, meals, and lodging. This reimbursement will only be paid after the artwork has been completed and donated to the Monument.

Important dates for residency starting in April

March 1, All applications materials must be postmarked.

March 8, All application materials must be received.

TBD\* Spring residency begins.

TBD\*\* 90 days after the end of the spring residency the selected donation must be received by the Monument.

TBD\* Fall residency begins.

TBD\*\* 90 days after the end of the fall residency artwork must be received by the Monument.

\*Residency start dates will be coordinated with the AiR and Volunteer Coordinator.

\*\*All pieces of artwork created during the residency must be completed and presented to the Monument for donation selection.

The participating artist agrees to:

**1.\_\_\_\_\_\_ (Initial)** Comply with all Monument policies. Among other restrictions this includes, limited visitation of one adult guest, as well as, not participating in sale transactions of artwork within the Monument boundaries and while officially representing the Federal Government as a Grand Canyon-Parashant National Monument Artist-in-Residence.

**2.\_\_\_\_\_\_ (Initial)** Attend an orientation and safety meeting/training at the Grand Canyon-Parashant National Monument office before starting the residency.

**3.\_\_\_\_\_\_ (Initial)** If possible, purchases for supplies and materials will be made through the government procurement process rather than by the volunteer.

**4. \_\_\_\_\_\_ (Initial)** Artist is expected to spend time, at minimum 7 days, on the monument developing artwork.

**5.** \_\_\_\_\_\_ **(Initial)** Artist will present at least one 45 minute program during their residency or within 3 months after their residency. The program may be tailored to an individual’s medium, interest, and experience. The program must be related to the interpretive themes of the Monument, its local environments, the natural and cultural resources of the area, and support the mission and values of the National Park Service and Bureau of Land Management. Programs may be demonstrations, talks, exploratory walks, or performances. Artists must provide their own supplies and equipment for these presentations.

**6. \_\_\_\_\_\_ (Initial)** Artist will provide a summary of their residency experience and what they produce during their residency. This will be displayed on the Monument website for representation. The Monument reserves the right to edit submitted text.

7. \_**\_\_\_\_\_ (Initial)** The Artist agrees to donate an original piece of artwork from, and representative of, their residency. The Monument will select the piece to be donated. Donated artwork must be received no later than 90 days after the artist’s residency. Failure to meet this requirement will result in no reimbursement and a financial penalty equal to the cost of living in the park for one week ($20.00 per day). The donation must be suitable for display in public or work areas. Artwork not on display will be stored in a secure, environmentally-controlled facility by the Monument.

**Paintings** must be professionally framed and prepared for wall mounting before donation.

**Photographs** must be printed with archive-quality ink and paper, professionally matted, and framed for wall mounting before donation. A copy of the digital photograph must accompany the framed artwork and be in TIFF format with a minimum resolution of 600 pixels per inch. The negative for the donated artwork must accompany the framed artwork.

**Sculptures** must be mounted and suitable for display.

**Manuscripts** must be printed and submitted with an additional digital copy from a Windows-compatible word processing program, preferably Microsoft Word.

**Performances and Digital Media** must be submitted on an archive quality CD or DVD that can be duplicated by the Monument. Each piece including the Artist’s name, subject matter, media, date of contribution and other appropriate metadata must be included in the file properties or in a separate text document. Photographs must be in a TIFF format with a minimum resolution of 600 pixels per inch. Video or audio recordings may be sent in ready-to-play CD or DVD formats, but must also be sent in commonly-used digital formats for the web.

**8. \_\_\_\_\_\_ (Initial)** Artists and their artwork produced from their residency at Parashant may be displayed through Parashant’s social media and community events. These showings will give full credit to the AiR who produced the art. Exhibitions and performances of the artwork provide the connection between Parashant and the public.

**9. \_\_\_\_\_\_ (Initial)** The artist agrees to create a high resolution electronic portfolio representing the body of work created during the residency. This portfolio shall only be used for interpretive and educational purposes and may be reformatted. The Federal Government and its partners shall obtain permissions from the artist if additional uses are required. Specifications for the portfolio will be provided by the Monument during the residency period. The electronic portfolio must be received no later than three months after the artist’s residency along with the donation.

**10. \_\_\_\_\_\_ (Initial)** Write a brief narrative to accompany the donated artwork that describes the artist’s connection to the donated piece. This must be received with the donated artwork no later than 90 days after the residency ends.

**11. \_\_\_\_\_\_ (Initial)** Sale of art while in residence at the Monument is prohibited. However, the artist may apply to exhibit their work for sale in the Interagency Publics Lands Office before or after their residency.

**12. \_\_\_\_\_\_ (Initial)** This contract may be terminated by the Monument at any time.

**13.** **\_\_\_\_\_\_ (Initial)** The artwork may be used in exhibits and for educational purposes by Parashant National Monuments or their nonprofit cooperating association.

**14. \_\_\_\_\_\_ (Initial)** Parashant owns the artwork and the rights to reproduce it. Under those rights, the artist has a license to make use of the artwork for his or her purposes. When artists reproduce artwork for their own purposes, publication information will include the language: “This artwork was produced under the Artist-in-Residence Program at Grand Canyon-Parashant National Monument.”

**15. \_\_\_\_\_\_ (Initial)** Artwork is exhibited as frequently as possible and shared with the public through other appropriate means. Artwork not on display will be stored in an environmental friendly storage facility.

**16. \_\_\_\_\_\_ (Initial)** Parashant may select one or more pieces of artwork from the donations to become part of the Monument’s permanent museum collection.

**17.** **\_\_\_\_\_\_ (Initial)** Donated work(s) will be the property of the United States, in the public domain, and not subject to copyright laws. When Parashant uses, reproduces, and displays the contributed works for agency purposes, the AIR will receive credit as the artist or creator.

**18. \_\_\_\_\_\_ (Initial)** Sign a copyright agreement once accepted into the AiR program.

**19. \_\_\_\_\_\_ (Initial)** Delivery of the donation will be the financial responsibility of the AIR.

**20. \_\_\_\_\_\_ (Initial)** The AiR is permitted to loan (the Resident is not allowed to sell the original artwork, it belongs to the public) the donated artwork for shows or similar professional uses, with at least 60 days advance notice if available. Transportation in this situation will be the financial responsibility of the AIR.

**Reimbursement Policy**

The NPS has the authority, and limited funds, to reimburse volunteers for actual out-of-pocket expenses incurred as a result of volunteer activities. These reimbursements are meant to offset the personal cost of volunteering and are issued on a case-by-case basis. An itemized receipt must be submitted for any reimbursement. In all cases, accurate and current records of expenditures must be maintained.

**21. \_\_\_\_\_\_ (Initial)** Meals may be reimbursed up to $20.00 per day. No reimbursement will be issued for alcohol or tobacco products.

**22. \_\_\_\_\_\_ (Initial)** Mileage for on-duty travel may be reimbursed at a charitable rate of $0.14 per mile when a government vehicle is not available.

**23. \_\_\_\_\_\_ (Initial)** Lodging and related expenses may be reimbursed for use of the Monument’s administrative facilities.

Please write a few sentences about how you heard about the Grand Canyon-Parashant National Monument AiR Program.

Click or tap here to enter text.

Information provided and agreement to the guidelines above does not guarantee selection for the Artist-in-Residence Program at Grand Canyon-Parashant National Monument.

I understand and agree to the guidelines set herein.

Artist Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AiR Coordinator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_