

Department of the Interior
National Park Service
Historic Preservation Training Center



VACANCY ANNOUNCEMENT:
CLOSING DATE: Open until filled

Safety and Occupational Health Specialist

Billet: O-5/Non-supervisory

Duty Station: Historic Preservation Training Center-Location Negotiable

Applicants for this position will be accepted until the position is filled. Initial review of applications will begin after December 30, 2025

POSITION DESCRIPTION:

The Historic Preservation Training Center (HPTC), established in 1977, is headquartered at Monocacy National Battlefield in Frederick, Maryland. The Center also operates shop facilities in Frederick as well as 16 regional/hub and shop locations nationwide. The HPTC mission is dedicated to the safe preservation and maintenance of national parks or partner facilities by demonstrating outstanding leadership, delivering quality preservation services, and developing educational events that fulfill the competency requirements of Service employees in the career fields of Historic Preservations Skills and Crafts, Risk Management, Maintenance and Planning, Design, and Construction. The HPTC is aligned under the Park Planning, Facilities and Lands Directorate (PPFL).

More on what does the HPTC do? <https://www.nps.gov/orgs/1098/what-we-do.htm>

The incumbent performs difficult and complex assignments in the assigned support functions of a robust construction safety program. Work typically is completed for numerous concurrent projects, geographically dispersed nationwide within NPS sites, partner agencies within the Department of Interior and other Federal, state, and local governments. HPTC projects are carried out on a wide variety complex and unique historic structures, sites, objects and/or landscapes which may include lighthouses, fortifications, museums, recreational facilities, maintenance shops, and a wide variety of public visitor attractions, by performing work, with direct or indirect supervision, within the following areas:

MAJOR DUTIES:

- This position may require travel up to or greater than 50% depending upon duty station location.
- Completes safety programmatic assignments as assigned and/or identified (i.e., SDS updates, heat stress, ergonomics, etc.).
- Provides industrial hygiene services in assigned area.
 - o Annual noise monitoring to meet hearing conservation program requirements
 - o Lead air monitoring o Crystalline silica air monitoring
 - o Other industrial hygiene services as required
- Reviews applicable weekly reports and follow up with any safety related issues.

- Advises/assists supervisors, managers, project staff of appropriate safety and occupational health measures to control or eliminate hazardous operating processes or environmental conditions within assigned area. Assists supervisors in preparing written safe work practices and procedures, Job Hazard Analysis, hazard assessments, and other guidelines. Interprets safety and health standards and makes recommendations concerning best practices.
- Serves as the subject matter expert for assigned units relating to Safety and Occupational Health Programs within assigned area. Provides technical advice, guidance, and formal and informal training to the HPTC staff in all safety and occupational health topics including, but not limited to hazardous materials, respirators, bloodborne pathogens, confined space, hearing, safety proposals/suggestions and protective equipment.
- Coordinates in the development/update of safety education and training material and provides training within assigned area (i.e., hazard communication, hazard identification and control, PPE, noise, lead, crystalline silica, OSHA 10 and 30 HR, outdoor hazards, scaffold safety, fall protection, etc.).
- Provide monthly (scheduled in collaboration with the Section/Region Manager) meeting/toolbox/ safety informal training with assigned Region(s)/Section(s).
- Reviews safety plans, specifications, and architectural and engineering drawings for various types of construction, major rehabilitation, or alteration of facilities in assigned area. Recommends approval or disapproval of such plans based upon compliance with safety and health standards or recommends changes to plans to bring them into compliance or to enhance the safety features without adding materially to costs.
- Evaluates HPTC facilities and individual project sites for conformance with Federal, State, and local safety and occupational health standards.
- Creates safety assessment reports and industrial hygiene reports and outlines findings and corrective actions. Works with stakeholders to ensure identified findings and recommended corrective actions are followed up and adequate to mitigate hazard(s).
- Conducts investigations on all occupational incidents, near misses and property damage to identify chain of events, root causes, corrective actions, recommendations for improvement, and provides follow-up to ensure corrective action.
- Recommends action to reduce or eliminate hazards through related investigations.
- Tracks progress in implementing recommendations to ensure they become operational.
- Participates in the HPTC Safety Committee.
- Promotes awards and recognition and educational campaigns using bulletin boards, posters, pamphlets, and a safety newsletter, etc., to motivate partners and employees to commit to accident prevention procedures for historic preservation projects being executed in recreational areas.

QUALIFICATIONS REQUIRED:

- Knowledge of laws, standards, techniques, and procedures relating to safety and occupational health (29 CFR 1910, 29 CFR 1926, etc.).

- Knowledge of environmental planning, concepts, principles, and practices sufficient to develop and implement an Environmental Health System.
- Knowledge of building design, construction standards, methods, and common practices sufficient to evaluate compliance.
- Ability to serve as an advisor on safety and occupational health issues.
- Ability to train and instruct others in a variety of safety and occupational health subjects.
- Knowledge of job hazard analysis and other analytical techniques.
- Excellent written and oral presentation skills, with ability to engage, inspire, build credibility, and engender trust with diverse audiences.

Applicants must possess specialized experience and knowledge sufficient to work with a complex safety and occupational health program spanning a large geographic area. Experience must clearly demonstrate the ability to develop and recommend written safety and occupational health standards, policies, practices, or procedures to all levels of the organization to eliminate or control potential hazards; Apply safety and occupational health laws, regulations, principles, theories, practices, and procedures to advise on or resolve technical matters dealing with occupational safety and health requirements; Inspect or survey workplaces, processes, products, or other systems for compliance with established safety and occupational health policies or standards and to identify potential new hazards; And train employees, supervisors, managers, or other safety and occupational health personnel in safety or occupational health subjects.

A Bachelor of Science degree in occupational safety, industrial hygiene, environmental health, engineering, a related field is required. A master's degree (e.g., MPH, MS, MSPH or equivalent) is preferred. Professional licensure (e.g., CSP, CIH, PE, or equivalent) is preferred. In addition, applicants must meet Basic Readiness Standards.

HOW TO APPLY:

If interested, please submit the following documents in one pdf file:

- One (1) page cover letter (highlighting relevant experience, education, and interest)
- CV or civilian style resume
- Last two (2) COERs
- Three (3) professional references.

Application packages (compiled into one pdf file) must be submitted to hhs_liaison@nps.gov.

Position Information

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PHS Information

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