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FBMS: What does this four-letter word mean for LWCF State Partners?

Transition to PRISM, ASAP and Grants.gov

National Land and Water Conservation Fund State Grant Training

Denver, Colorado

April 7-11, 2013



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- Session Objectives
 1. Understand changes to the LWCF business process that have resulted from the transition to FBMS
 2. Understand where NPS/SLAD is in the transition process and what it means for LWCF State Partners



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- What is FBMS
 - Financial and Business Management System
 - Standardizes much of the operations of all DOI programs and Bureaus
 - Rolled out initially in 2005; 9 deployments all together with NPS in D7
 - Transition for NPS effective October 1, 2012
 - Replaced many “legacy” systems NPS was using



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- What does FBMS mean for NPS LWCF?
 - Switch from a paper-based to electronic process for grant management
 - Use of PRISM Grants
 - New (additional) grant numbering (P13APxxxxx)
 - More responsibility for and involvement in fund allocation and management



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- What does FBMS mean for LWCF State Partners?
 - Use of Grants.gov for submittal of applications
 - Use of SF-425 for financial reporting
 - Use of ASAP for payments
 - More responsibility for and involvement in management of obligated funds

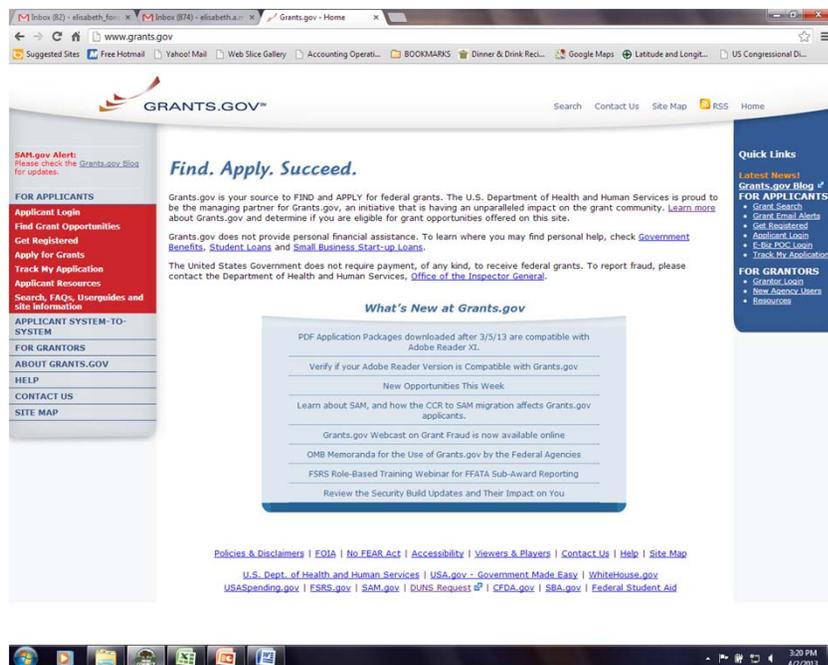


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- Grants.gov
 - Application portal for many federal grant programs
 - Agencies must be registered to submit
 - Users must also register and be AORs to submit



- NPS will post a “Funding Opportunity Notice”
- Standard Forms will be included; other application items submitted as attachments



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- SF-425 Federal Financial Report
 - Performance and financial reporting will be separated (format, not timing)
 - Consolidation of financial reports still possible

www.whitehouse.gov/sites/default/files/omb/assets/grants_forms/SF-425.pdf

Suggested Sites Free Hotmail Yahoo! Mail Web Slice Gallery Accounting Operati... BOOKMARKS Dinner & Drink Reci... Google Maps Latitude and Longit... US Congressional Di...

Reset Form

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)		Page 1	of
3. Recipient Organization (Name and complete address including Zip code)					
4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input type="checkbox"/> Accrual
8. Project/Grant Period From: (Month, Day, Year)			To: (Month, Day, Year)		9. Reporting Period End Date (Month, Day, Year)
10. Transactions					Cumulative
<i>(Use lines a-c for single or multiple grant reporting)</i>					
Federal Cash (To report multiple grants, also use FFR Attachment):					
a. Cash Receipts					
b. Cash Disbursements					
c. Cash on Hand (line a minus b)					
<i>(Use lines d-o for single grant reporting)</i>					
Federal Expenditures and Unobligated Balance:					
d. Total Federal funds authorized					
e. Federal share of expenditures					
f. Federal share of unliquidated obligations					
g. Total Federal share (sum of lines e and f)					
h. Unobligated balance of Federal funds (line d minus g)					
Recipient Share:					
i. Total recipient share required					
j. Recipient share of expenditures					



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- Automated Standard Application for Payments
 - Funds are pushed to State accounts at the time the grant is obligated
 - Grant numbers referred to as “account IDs”
 - Grants may be comprised of one or multiple account lines
 - Grants with more than one funding source (LW, LA, GM) converted as multiple awards



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Automated Standard Application for Payments ACCOUNT BALANCE INQUIRY

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ALC/Region : 14100099/
Account ID :
Recipient ID : XXXXXXXXXX
Account Status : ALL

Short Name : NPS
Requestor ID :
As Of Date : 04/01/2013

Recipient ID	Short Name	Account ID	Cumulative Authorizations	Cumulative Draws/RP/BE	Current Avail Balance
XXXXXXXXXX		P04AP 001-0001-3001	\$67,722.73	-\$67,722.73	\$0.00
		P08AP 068-0001-7001	\$98,300.19	-\$98,300.19	\$0.00
		P08AP 069-0001-7001	\$47,099.42	-\$28,553.95	\$18,545.47
		P09AP 048-0001-8001	\$200,000.00	-\$173,891.10	\$26,108.90
		P09AP 049-0001-8001	\$23,955.42	-\$23,955.42	\$0.00
		P10AP 015-0001-0001	\$140,581.46	-\$25,425.40	\$115,156.06
		P10AP 150-0001-4001	\$229,842.00	-\$229,842.00	\$0.00
		P10AP 150-0002-9001	\$375,513.00	-\$375,513.00	\$0.00
		P10AP 150-0003-0001	\$162,762.00	-\$124,356.15	\$38,405.85
		P11AP 535-0001-9001	\$71,603.30	-\$71,603.30	\$0.00
		P11AP 535-0002-0001	\$17,603.00	-\$17,603.00	\$0.00
		P11AP 597-0001-1001	\$133,754.39	-\$133,754.39	\$0.00
		P11AP 692-0001-0001	\$19,635.00	-\$19,635.00	\$0.00
		P11AP 693-0001-0001	\$200,000.00	\$0.00	\$200,000.00
		P11AP 694-0001-0001	\$200,000.00	\$0.00	\$200,000.00
		P11AP 695-0001-0001	\$22,816.00	-\$22,816.00	\$0.00
		P12AP 377-0001-2001	\$842,386.19	-\$333,471.86	\$508,914.33
		P12AP 573-0001-1001	\$194,463.00	\$0.00	\$194,463.00
		P12AP 573-0002-2001	\$5,537.00	\$0.00	\$5,537.00
		P12AP 574-0001-1001	\$199,550.00	-\$160,037.23	\$39,512.77
		P12AP 575-0001-1001	\$200,000.00	\$0.00	\$200,000.00
		P12AP 576-0001-1001	\$137,058.00	\$0.00	\$137,058.00
Totals:			\$3,590,182.10	-\$1,906,480.72	\$1,683,701.38



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- Recommended strategies for drawing funds on grants with multiple account lines
 - Fund: 1. LA 2. LW 3. GM (but...)
 - Years: Use oldest money first (but...)
 - Amount: Use small balances first
 - Age of money and amount often correspond
 - Good to close out lines



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LWCF RECORD OF ELECTRONIC PAYMENT

NPS supplement to the ASAP system

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State		Payment No.		Date*		
LWCF Grant No.	ASAP Account ID (if grant has multiple lines, report draws by line)	Request No.	Select Type: Partial, Final or Adjustment	Amount	Period of Performance**	
					From xx/xx/xxxx	To xx/xx/xxxx
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
TOTAL (must be same as total requested this date under ASAP)				\$0.00		

Submitted By (Name/Title/Office/Agency):

To (as an e-mail attachment):

elisabeth_fondriest@nps.gov, jack_howard@nps.gov, stephanie_sasso@nps.gov

* Date of ASAP request - email submission to NPS Regional Office and NPS WASO should be same date of but NO LATER THAN one business day after ASAP request.

** Period of Performance - Enter the month, day, and year for the beginning and ending of the period covered by this payment, i.e., the time period for specific work performed and/or costs incurred that are being reimbursed through the ASAP payment identified herein.



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- Other Changes to the LWCF Business Process (evolving)
 - Submittal of drafts prior to final in Grants.gov
 - Period of performance specified in advance
 - Electronic submission of documents during grant life cycle
 - Performance reporting
 - Special Reapportionment Account



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- FBMS Conversion
 - All active award/expired awards with balances were converted
 - ASAP disast...transition
 - Matching grants to State's ASAP accounts a challenge
 - Few issues with funds draws – if you have them though go to ASAP Help Desk



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- FBMS Conversion, cont.
 - New awards in FY2013
 - Awaiting final budget advice for FY2013 CR
 - Carryover balances – prioritize obligation of FY11 \$
 - Special Reapportionment Account
 - FBMS reporting tools



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Questions?

