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|-----------------------|
| <u>Lottery Number</u> |
| _____ |
| For Office Use Only |

National Park Service
National Mall and Memorial Parks
 900 Ohio Drive, S.W.
 Washington, DC 20024
 202-245-4715



Application for Special Use Permit

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** A **nonrefundable lottery processing fee of \$10.00** must accompany this application unless the requested use is an exercise of a First Amendment right. You must allow sufficient time for the park to process your request; check with the park for guidelines. You will be notified of the status of the application and the necessary steps to secure your final permit. **If selected a lottery winner you are required to pay the nonrefundable permit application processing cost of \$90.00 prior to issuance of your permit. The \$10.00 application cost will be credited toward your permit application processing cost.** Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America as also insured.

| | |
|-------------------------------|---------------|
| Applicant Name: | Telephone #: |
| Team Name: | Cell phone #: |
| *Social Security or Tax ID #: | Fax#: |
| Street/Address: | Email: |
| City/State/Zip Code: | |

Proposed activity: _____

| Preferred Date | Preferred Location | Preferred Time |
|-------------------|-----------------------|-------------------|
| | | |
| Alternate Date(s) | Alternate Location(s) | Alternate Time(s) |
| | | |
| | | |
| | | |

Alternatives will be considered if first choice is not available.

Maximum Number of Participants _____ Maximum Number of Vehicles _____

List of equipment (i.e. tables, chairs, grills, sound system, etc.)

Individual in charge of activity onsite (include cell phone number) and authorized to make decisions related to the permitted activity:

Have you visited the requested area? Y N
 Is this an exercise of a First Amendment rights? Y N

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Signature: _____ Date: _____

Note: This is an application only, and does not serve as permission to conduct any special activity in the park. The information provided will be used to determine whether a permit will be issued. Send the completed application along with the lottery entry processing cost of **\$10.00** in the form of a cashier's check or money order made payable to **National Park Service to National Mall and Memorial Parks, 900 Ohio Drive, S.W. Washington, DC 20024 or faxed to 202-475-2216.**

If your request is approved, a permit containing applicable terms and conditions will be sent to you. The permit must be signed by the responsible person and returned to the park for final approval by the Park Superintendent before the permitted activity may begin.

Notice to Customers Making Payment by Personal Check: When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

NOTICES

***Privacy Act Statement:** The Privacy Act of 1974 (5 U.S.C. 552a) provides that you be furnished with the following information in connection with information required by this application. This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. Applicants are required to provide their social security or taxpayer identification number for activities subject to collection of fees and charges by the National Park Service (31 U.S.C. 7701). Information from the application may be transferred to appropriate Federal, State, and local agencies, when relevant to civil, criminal or regulatory investigations or prosecutions.

Paperwork Reduction Act Statement: We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to provide the park managers the information needed to decide whether or not to allow the requested use. All applicable parts of the form must be completed in order for your request to be considered. You are not required to respond to this or any other Federal agency-sponsored information collection unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 15 minutes per response, including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspect of this form to the Information Collection Clearance Officer, National Park Service, 1849 C Street, NW (1237), Washington, D.C. 20240.

Title 18 U.S.C. Section 1001 makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

- ❑ THE TEAM CAPTAIN SHOULD COMPLETE THE FORM IN UNSHADED AREAS ONLY (NAME AND CONTACT INFORMATION, NAME OF TEAM & PREFERRED DAY OF THE WEEK), AND MUST SIGN AND DATE THE FORM.
- ❑ ALL APPLICATIONS MUST BE RECEIVED BY THE CLOSE OF BUSINESS 4:00 P.M. ON MARCH 25, 2016. THE \$10.00 LOTTERY ENTRY PROCESSING FEE MUST ACCOMPANY YOUR COMPLETED APPLICATION AND DOES NOT GUARANTEE A FIELD.
- ❑ **IF SELECTED A LOTTERY WINNER YOU ARE REQUIRED TO PAY THE NONREFUNDABLE PERMIT APPLICATION PROCESSING COST OF \$90.00 PRIOR TO ISSUANCE OF YOUR PERMIT. THE \$10.00 APPLICATION COST WILL BE CREDITED TOWARD YOUR PERMIT APPLICATION PROCESSING COST.**
- ❑ APPLICATIONS MAY BE FAXED TO (202) 475-2216, OR MAILED, OR DELIVERED TO: DIVISION OF PERMITS MANAGEMENT, 900 OHIO DRIVE, SW, WASHINGTON, D.C., 20024 ATTN: SOFTBALL LOTTERY
- ❑ THE LOTTERY WILL BE CONDUCTED BY CLOSE OF BUSINESS ON FRIDAY, MARCH 30, 2016
- ❑ BY **FRIDAY, APRIL 8 2016**, SELECTED TEAMS WILL BE POSTED ON: <http://www.nps.gov/mall/planyourvisit/permits.htm>.
- ❑ ONLY ONE APPLICATION PER TEAM WILL BE ENTERED INTO THE LOTTERY. DUPLICATION AND/ OR MANIPULATION OF THE APPLICATION LOTTERY PROCESS IS PROHIBITED AND MAY RESULT IN DISQUALIFICATION OF THE TEAM.
- ❑ SPORTS ACTIVITIES ON THE WASHINGTON MONUMENT GROUNDS ARE PERMITTED FOR RECREATIONAL USE ONLY. IF A PERMIT FOR A SPECIAL EVENT OR DEMONSTRATION (PUBLIC GATHERING) IS ISSUED, THAT PERMIT WOULD SUPERSEDE YOUR USE OF THE GROUNDS ON THOSE DATES.

NATIONAL PARK SERVICE
NATIONAL CAPITAL REGION
Division of Permits Management

Credit Card Billing Information

Applicant: _____

Card Holder Authorized Signature: _____

Organization/Name:
Company (If applicable): _____

Credit Card Billing Address: _____

Telephone Number: _____

Federal Taxpayer I.D. or Social Security Number: _____

Amount to be billed to Credit Card:

Lottery Processing Cost: \$ 10.00

(For Agency Use Only)

Accounting Number: _____

Prepared By: _____ Date Processed: _____

Permit Number: _____

(REMOVE HERE)

Name on Credit Card: _____

Credit Card Name & Number

American Express: _____

Discover: _____

Master Card: _____

Visa: _____

Expiration Date: _____

Credit Card Approval Code (3 – 4 digits on the back of the card): _____

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Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 2024