

INTERIM PROGRESS REPORT COVER SHEET
NATIONAL PARK SERVICE, DEPARTMENT OF INTERIOR
NATIONAL MARITIME HERITAGE GRANTS

Note: SHPOs: Please complete an interim report for each subgrant project made from the direct grant the SHPO received. Interim reports are due every six months throughout the life of the grant. Failure to submit timely and acceptable progress reports places a grantee in noncompliance with the terms and conditions of the Grant Agreement and can result in withholding, suspension, or termination of the grant award.

1. Project Title: _____
2. Subgrant Recipient: _____
3. State Historic Preservation Office: _____
4. A completed FFR, *Federal Financial Report (SF-425)*, for this report period is attached. Directions for completing the form can be found on the program website: <http://www.nps.gov/maritime/>.
5. Briefly describe the progress through (date) _____ in completing the objectives listed under the Grant Agreement Scope of Work (found in Article III and attachments).
6. Briefly describe any difficulties you have been made aware of that were encountered in completing the grant or subgrant work to date.
7. Describe the status of complying with all applicable Special Conditions required under your grant agreement.
8. Please specify any changes to the Scope of Work and/or Budget for the subgrant you would like to request at this time.
9. If you need an extension to the end date of this project, please explain why and provide a new timeline for completion of the grant work.
10. Attach several photographs or digital images showing ALL grant work completed during the reporting period. Images may be submitted by email or on CD to NPS.

Name/Title: _____

Date: _____ Telephone: _____ Email: _____

***Please submit the report by one method only:**
email to kelly_spradley-kurowski@nps.gov; or mail at:
National Maritime Heritage Program, National Park Service,
1201 I (Eye) St. NW (Stop 2261), 8th floor, Washington, DC 20005.