



COMMERCIAL USE AUTHORIZATION APPLICATION

Interior Region 11 - Alaska

240 West 5th Avenue #114
Attention: Commercial Services
Anchorage, AK 99501
email: akro_cua_admin@nps.gov



Application Period: November 1st through April 30th

A fully complete application packet including insurance, fee payment, and other required documentation must be received or postmarked by the April 30th deadline. **Applications received or postmarked after April 30th will not be accepted.** Rare exceptions may be made for extenuating circumstances or if the application is to provide an approved service not currently offered by other commercial operators. Any request for a waiver based upon extenuating circumstances must be submitted in writing and approved by the park Superintendent(s).

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COMMERCIAL USE AUTHORIZATION (CUA) APPLICATION INSTRUCTIONS

IMPORTANT: Before completing this application, please review the services listed for each park unit on pages 1-2 to verify that the service you are proposing is an approved commercial service. If the service you wish to provide is **not** listed as an approved commercial visitor service in the park unit in which you wish to operate, please email akro_cua_admin@nps.gov with the details of your requested activity.

The following explanations correspond directly with the numbered items on the Application Form. Please read this entire document prior to completing the application. Include the nonrefundable application fee payment or pay.gov payment receipt when submitting this application.

1. Select the park unit(s) in which you wish to provide service. Select from the *list of approved services* the service(s) you are proposing to provide in each unit. Refer to the Activity Code table below for the description of each approved service.
2. Enter the legal name of your business. If you have a secondary name under which you are doing business (d.b.a.), please enter that name also.
3. Give the name(s) of persons designated as Authorized Agents for your business. This may include the on-site general manager responsible for day to day operations.
4. Provide contact information for both the main season and the off-season. Over the term of your authorization, it may be necessary to contact you to obtain or share information. The contact information you list in the third block (Web Directory Contact Information) may also be published in the NPS Commercial Services Directory.
5. Check the box that identifies your type of business.
6. As required by the State of Alaska, provide your State of Alaska business license number and year of expiration. State of Alaska Business License information: <https://www.commerce.alaska.gov/web/cbpl/BusinessLicensing.aspx>
7. Provide your Employer Identification Number (EIN). The Debt Collection Improvement Act of 1996 requires us to collect an EIN or Social Security Number (SSN). The NPS will not collect SSNs, only EINs. The EIN is issued by the Internal Revenue Service. You may receive a free EIN at <http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed/How-to-Apply-for-an-EIN>. We will use the EIN that you provide as needed to collect debts.
8. Provide proof of insurance as outlined in the [CUA Insurance Requirement](#) section of this document. Provide proof of vehicle/vessel/aircraft liability insurance, if required by law, or if visitors are transported by vehicle/vessel/aircraft within the park, or if vehicle/vessel/aircraft are engaged in providing the service (i.e., hauling horses used in the activity).
9. Provide a description of and registration number of each vehicle/vessel/aircraft you will utilize during the course of the proposed commercial service.
Aircraft operators: indicate under which FAA regulation you will be operating in the park unit(s).
10. Provide copies of all documents as required by the Required Licenses, Registrations and Training Certificates table.
11. NPS Management Policy prohibits employees of the NPS and their spouses and minor children from acquiring or retaining any authorization for conducting commercial services in a park area.
12. If your business or business owners or current employees or proposed employees have been convicted or are currently under charges for violation of State, Federal, or local law or regulation in the last 5 years, please give details (does not include minor traffic tickets).
13. Include payment of the Application and Management Fee (as applicable). See [Fee Schedule and Payment Information](#).
14. Please sign and date your application. If the person SIGNING this application is an Authorized Agent for the business, proof of signing authority must accompany this application.

Additional Information: The National Park Service has terms and conditions on all commercial service agreements. The following terms and conditions will apply to all Commercial Use Authorizations. There may be additional terms and conditions based on the services provided. These may include but are not limited to limits on locations, times, group size, and employee licenses and certifications and providing such information to the park superintendent for approval.

NATIONAL AND ALASKA REGION CONDITIONS OF THIS AUTHORIZATION

National and Regional Conditions may be updated annually and are available on the website for the NPS Alaska Region:
<https://www.nps.gov/locations/alaska/stips-akr.htm>

PARK SPECIFIC STIPULATIONS TO THIS AUTHORIZATION

Alagnak Wild River, Aniakchak National Preserve and Katmai National Park and Preserve
Stipulations: <https://www.nps.gov/locations/alaska/stips-katm.htm>

Bering Land Bridge National Preserve Stipulations: <https://www.nps.gov/locations/alaska/stips-bela.htm>

Cape Krusenstern National Monument, Kobuk Valley National Park & Noatak National Preserve Stipulations (Western Arctic - excluding Bering Land Bridge): <https://www.nps.gov/locations/alaska/stips-wear.htm>

Gates of the Arctic National Park & Preserve Stipulations: <https://www.nps.gov/locations/alaska/stips-gaar.htm>

Kenai Fjords National Park Stipulations: <https://www.nps.gov/locations/alaska/stip-kefj.htm>

Klondike Gold Rush National Historical Park Stipulations: <https://www.nps.gov/locations/alaska/stips-klgo.htm>

Lake Clark National Park and Preserve Stipulations: <https://www.nps.gov/locations/alaska/stips-lacl.htm>

Sitka National Historical Park Stipulations: <https://www.nps.gov/locations/alaska/stips-sitk.htm>

Wrangell St. Elias National Park and Preserve Stipulations: <https://www.nps.gov/locations/alaska/stips-wrst.htm>

Yukon-Charley Rivers National Preserve Stipulations: <https://www.nps.gov/locations/alaska/stips-yuch.htm>

ACTIVITY CODES & DESCRIPTIONS

SERVICE TYPE	Code	AIR TRANSPORTATION
Air Taxi	AT	FAA certified business that engages in air transportation with landings within park boundaries. A permit is not required for flightseeing trips that do not land within park boundaries.
Big Game Transporter	HT	An operator licensed by the State of Alaska to provide transportation services. "Transportation Services" means the carriage for compensation of big game hunters, their equipment, or big game animals harvested by hunters to, from, or in the field; "transportation services" does not include the carriage by aircraft of big game hunters, their equipment, or big game animals harvested by hunters (A) on nonstop flights between airports listed in the Alaska supplement to the Airmen's Guide published by the Federal Aviation Administration" nor does it include Incidental Hunt Transportation services as defined below. AS 08.54.790(10)
Incidental Hunt Transporter	IT	An air taxi operator or air carrier for which the carriage of big game hunters, their equipment, or big game animals harvested by hunters is only an incidental portion of its business; The word "incidental" means transportation provided to a big game hunter by an air taxi operator or air carrier who does not charge more than the usual tariff or charter rate for the carriage of big game hunters, their equipment, or big game animals harvested by hunters; or advertise transportation services or big game hunting services to the public; The word "advertise" means soliciting big game hunters to be customers of an air taxi operator or air carrier for the purpose of providing air transportation to, from, or in the field through the use of print or electronic media, including advertising at trade shows or the use of hunt broker services or other promotional services.
SERVICE TYPE	Code	AUTO TRANSPORTATION
Group Transportation	TG	Point-to-point road based transportation of passengers in vehicles designed to carry more than 14 passengers, or transportation of more than 14 passengers from the same group or tour utilizing multiple vehicles. Passengers are dropped off and/or picked up in specified areas. The service is not incidental. No guiding occurs.
Shuttle & Taxi Service	SH	Point-to-point ground transportation only; passengers are dropped off or picked up in specified areas. No guiding occurs.
SERVICE TYPE	Code	LAND-BASED GUIDING
Backcountry Camping	BC	Overnight use of undeveloped areas to establish temporary camps. Camp size, duration of use, and location are defined in the authorizing park unit's CUA Stipulations.
Backpacking	BP	Hiking, carrying backpacks and necessary supplies with the intent of establishing temporary overnight camps. Does not involve the use of improved campground facilities.
Bear Viewing	BV	Guided hikes to view bears.
Bicycle Tours	CY	Guided trips using bicycles on designated routes within the park unit.
Camping (Groups)	GC	Overnight use of improved campground facilities by commercial groups.
Hiking Tours	GH	Guided walking and sightseeing day tours.
Horse Packing	HP	Guided overnight camping trips using horses for transportation and/or to carry packs.
Horse Rides	HR	Guided day trips on horseback.

Mountaineering	MT	Each park's Superintendent will determine if an activity falls under "mountaineering" based on the details of the proposed activity and areas to be used. Mountaineering is generally defined as a sport that involves rock or ice climbing or glacier travel each requiring the basic use of climbing ropes, cords, ice climbing boots, poles, ice axes, crampons, etc.
Photography	PH	Trips organized with the primary intention of taking photographs in or of the park unit. It is understood that incidental photography occurs during most commercial activities, a permit for incidental photography is not required.
Snowcoach Tours	SC	Travel by means of a self-propelled vehicle, with a capacity of at least 8 passengers, intended for travel on snow. A snowcoach has a curb weight of more than 1,000 pounds, is driven by a track(s) and is steered by skis or tracks. It has a maximum size of 102 inches wide, plus tracks (not to exceed 110 inches overall); a maximum length of 35 feet; and a Gross Vehicle Weight Rating (GVWR) not exceeding 25,000 pounds.
Snowmachine Tours (Kenai Fjords Only)	SM	Guided trips by means a self-propelled vehicle intended for travel solely on snow, with a maximum curb weight of 1,000 pounds, driven by a track(s) in contact with the snow, and which may be steered by a ski or skis in contact with the snow. Solely permitted for travel on roadways.
Wagon Rides	WR	Guided trail rides via wheeled wagons pulled by horses.
Winter Backcountry Trips	SK	Skiing: Gliding over the snow using skis strapped to the feet with ski bindings
	DS	Sledding: Guided day tours using a regular or dog drawn sled for transportation.
	SN	Snowshoeing: The use of a racket-shaped frame, containing interlaced strips, attached to the foot to facilitate walking on deep snow.
SERVICE TYPE	Code	WATERCRAFT TRANSPORTATION and WATER-RELATED ACTIVITIES
Boating Trips	BT	Guided motorized or non-motorized vessel (other than kayak, charter boat, water taxi or ferry service) and not including the provision of on-board overnight lodging.
Boat Rental (non-motorized)	BR	The rental of canoe, kayak, raft, paddleboard or other non-motorized boats and associated equipment.
Paddleboarding	PB	Guided tours using a surfboard or similar long narrow board and long-handled paddle in or on bodies of water within the boundaries of the park and/or preserve.
Charter Boat	CB	Any motor vessel under 100 tons gross (U.S. System) or 2,000 tons gross (International Convention System) engaged in transport of passengers for hire and certified to carry no more than 12 passengers overnight and no more than 49 passengers for daytime use. Charter vessels also include any uninspected motor vessel measuring less than 200 tons gross (U.S. Tonnage "Simplified Measurement System") and not more than 24 meters (79 feet) in length engaged in transport of passengers for hire. Does not apply to freshwater systems/lakes.
Kayaking	KT	Guided trips using a kayak.
Snorkeling	SKL	Guided trips involving swimming with a diving mask and snorkel in or on bodies of water within the boundaries of the park and/or preserve.
Sportfishing	SF	Guided recreational activity involving the taking of or attempting to take for personal use, and not for sale or barter, any freshwater, marine, or anadromous fish by hook and line held in the hand, or by hook and line with the line attached to a pole or rod which is held in the hand or closely attended or by other means defined by the Alaska Board of Fisheries.

Underwater Wildlife Photography	PHW	The use of photographic equipment to document various forms of wildlife in their natural habitat while swimming or snorkeling underwater.
Water Taxi	WTX	Motorized vessel engaged in the transportation of passengers and/or freight on freshwater systems/lakes.

CUA INSURANCE REQUIREMENTS

Commercial Liability Insurance

Liability insurance is required for all CUA holders under the terms of the authorization. Such insurance should be of sufficient scope to cover all potential risks and in an amount to cover claims that can reasonably be expected in the event of serious injury or death. The minimum amounts and types of liability insurance are listed in the table below. Liability insurance policies must name the United States of America as additional insured. The business or person that is providing the service must be the named insured (policy holder).

Minimum Coverage Amounts for Liability Insurance (in thousands of dollars)			
Type of Activity	Per Occurrence Amount	General Aggregate Amount	Type of Insurance
Backpacking, Bicycle Tours, Camping (Backcountry, Group), Hiking, Photography, Skiing, Snorkeling, Snowcoach, Snowshoeing,	\$500,000	\$1,000,000	Commercial General Liability
Bear Viewing, (Dog) Sledding, Horse Packing, Horse Rides, Mountaineering, Wagon Rides	\$1,000,000	\$2,000,000	Commercial General Liability
Boating Trips, Kayaking, Paddleboarding, Sportfishing (from watercraft)	\$500,000	\$1,000,000	Commercial General Liability (“ watercraft liability ” or “ boat endorsement ” must be noted)
Whitewater Rafting	\$1,000,000	\$2,000,000	Commercial General Liability (“ watercraft liability ” or “ boat endorsement ” must be noted) OR Protection & Indemnity (“ shoreside liability ” or shore excursion coverage must be noted) OR Commercial Marine Liability (“ shoreside liability ” or shore excursion coverage must be noted)
Charter Boat, Water Taxi OR vessels more than 26 feet in length	\$1,000,000	\$2,000,000	Protection & Indemnity OR Commercial Marine Liability
Group Transportation, Shuttle/Taxi, and all CUAs using a vehicle on park lands. (owned, non-owned and hired vehicles)	Up to 12 passengers - \$500,000/occurrence, 13-20 passengers - \$750,000/occurrence, 20+ passengers - \$1,500,000/occurrence		Commercial Auto Liability* <i>*Required for all CUAs transporting passengers or using a vehicle on park lands in performance of their authorized service(s).</i>
Aircraft Operators	\$150,000 per passenger seat		Aircraft Liability
Employee Coverage (Workers' Compensation)	The State of Alaska requires anyone who employs one or more persons whether full or part time to carry workers' compensation insurance. Insurance certificate must indicate coverage.		

Automobile Liability Insurance

If a CUA holder transports passengers or uses a vehicle in the performance of the service in the park, they are required to have Automobile Liability insurance. The auto liability insurance must include coverage of "owned, leased, rented or hired" vehicles if the CUA holder rents or leases vehicles. The minimum commercial auto liability insurance for passenger transport is reflected in the table above.

Commercial auto insurance provides:

1. Liability insurance, which includes coverage for bodily injury, property damage, uninsured motorists, and underinsured motorists;
2. Physical damage insurance, which includes collision insurance; and;
3. Other coverage, which includes medical payments, towing and labor, rental reimbursement, and auto loan coverage.

Taxis or shuttles that do not provide tour services are only required to have Auto Liability insurance. The Commercial General Liability covers out of vehicle activities and taxis are not permitted to provide out of vehicle activities.

Watercraft Coverage

If using watercraft (boats, kayaks, paddleboards, rafts, etc.) within park boundaries or landing/launching from park land, general liability insurance certificate must include watercraft liability coverage or a boat endorsement as outlined in the table on the previous page. Commercial marine liability OR Protection & Indemnity coverage are appropriate for some water-based activities as outlined on the above table.

Aircraft Coverage

If landing within park boundaries, on park lands or waters, an applicant's insurance certificate must list the tail numbers of the aircraft to be used under the CUA. Consistent with the State of Alaska, the NPS requires aircraft liability insurance with minimum coverage of \$150,000 per passenger seat. Operators wishing to provide Air Taxi services and no other services in the park unit(s) need only provide aircraft insurance. General liability insurance is not required if the operator or their staff are not accompanying (guiding) clients in the park.

Insurance Company Minimum Standards

The NPS has established the following minimum insurance company requirements. All insurance companies must meet the following minimum standards. These standards apply to foreign insurance companies as well as domestic companies.

1. All insurers for all coverages must be rated no lower than A- by the most recent edition of Best's Key Rating Guide (Property-Casualty edition), or similar insurance rating companies (Moody's, Standard and Poor's, or Fitch), unless otherwise authorized by the Service.
2. All insurers for all coverages must have Best's Financial Size Category of at least VII according to the most recent edition of Best's Key Rating Guide (Property-Casualty edition), or similar insurance rating companies (Moody's, Standard and Poor's, or Fitch), unless otherwise authorized by the Service.
3. The insurance ratings must be submitted with the CUA Application. The rating companies do not issue certificates. The insurance broker must note this rating in the Certificate. If the rating does not appear on the certificate, the insurance broker must provide it in another document.

Proof of Insurance Submission

Applicants must submit proof of insurance with the CUA Application. The proof of insurance must:

- Be written in English with monetary amounts reflected in USD
- Reflect that insurance coverage is effective at time of CUA Application submission
- Name as insured the business or person that is providing the service
- Name the United States as additional insured (certificate holder) using the following address:
United States of America
National Park Service
240 West 5th Avenue
Anchorage, AK 99501
- Reflect a Commercial Liability Policy, the type (commercial vehicle, vessel, aircraft, etc.) and minimum coverage amount required in the CUA Application
- Include insurance provider rating or provide in separate document

FEE SCHEDULE AND PAYMENT INFORMATION

Application Fee – Due Along with Application

Number of Parks	Application Fee (One-Year CUA)	Application Fee (Two-Year CUA)
1	\$200	\$300
2	\$250	\$400
3	\$300	\$500
4	\$350	\$600
5	\$400	\$700
6	\$450	\$800

Management Fee – Due Along with Application

Park Name	Management Fee (One-Year CUA)	Management Fee (Two-Year CUA)
Bering Land Bridge National Preserve	\$100	\$200
Kenai Fjords National Park	\$100	\$200
Western Arctic National Parklands*	\$100	\$200
Wrangell-St. Elias National Park & Preserve	\$100	\$200

**Note: Western Arctic National Parklands includes Cape Krusenstern, Noatak, and Kobuk Valley. There is one flat management fee – regardless if you operate in one, two or three of the park units.*

Effective in 2020, Bering Land Bridge National Preserve has a separate Management Fee.

Monitoring Fees – Due Annually by November 15th

Park Unit	Fee Amount	Email Report to:
Alagnak Wild River, Aniakchak National Monument & Preserve, Katmai National Park & Preserve, Lake Clark National Park & Preserve	\$6.00 per person, per day (excludes Guides)	katm_lacl_activityreports@nps.gov
Brooks Camp (Developed Area)	\$14.00 per person per day (excludes Guides) If the same client visits both Brooks Camp Developed Area and any other locations in Katmai National Parks & Preserve on the same day with the same Holder, only the Brooks Camp Developed Area fee will be collected.	katm_lacl_activityreports@nps.gov
Klondike Gold Rush National Historical Park	Horse Tours: \$3.00 per person, per day (excludes Guides) All Other Activities: \$2.00 per person, per day (excludes Guides) There is no fee for Shuttle Services	akro_cua_admin@nps.gov
Sitka National Historical Park	\$3.00 per person, per day (excludes Guides)	akro_cua_admin@nps.gov

Fee Payment

Pay online at www.pay.gov with the “Alaska Region Commercial Use Authorization Fees” form.

- Navigate to www.pay.gov/public
- Under the heading “What would you like to do?” select “See all options” under “Visit a National Park”.
- Select the first option displayed, the “Alaska Region Commercial Use Authorization Fees” form.
- Select “Continue”.
- The next page describes approved payment methods, again select “Continue to the Form”.
- Fill in the Personal and Contact Information sections, select the applicable fee boxes then select “Continue”. You will be prompted to enter your method of payment and payment details.
- Once you have successfully completed the payment process, you will receive a transaction receipt via email. Include a copy of the receipt/email confirmation with your application.

PARK-SPECIFIC GROUP SIZE LIMITATIONS

Park Unit	Group Size Limitations (refer to park specific stipulations)
Alagnak, Aniakchak, Lake Clark	No more than 15 persons, including employees.
Bering Land Bridge	No more than 8 persons, including guides, employees, and guests.
Cape Krusenstern, Kobuk Valley, Noatak	No more than 10 persons, including employees.
Gates of the Arctic	No more than 10 persons, including employees.
Katmai	Excluding Brooks Camp Developed Area, no more than 15 persons, including employees.
Kenai Fjords	<u>Backcountry Trips</u> : (includes Harding Ice Field and Trail) No more than 14 per group including guides and assistants. See park stipulations for more information.
Klondike Gold Rush	<u>Guided Trips</u> : No more than 12 persons, including guides. There must be at least one guide per trip. <u>Horseback Rides</u> : No more than five client-riders for each wrangler/guide (e.g. maximum group size is 12 persons, two of which must be guides).
Sitka	None.
Wrangell-St. Elias	<u>Float Trips</u> : No more than 15 persons, including guides and boatmen. <u>Guided Groups in the Donoho Basin</u> : No more than 12 clients. A minimum ratio of one guide per six clients must be maintained. Unguided groups are limited to no more than 12 people total. Exemptions to this limit for commercially guided groups will not be considered.
Yukon-Charley	<u>Float Trips</u> : No more than 12 persons, including guides and assistants.

NATIONAL PARK SERVICE



Interior Region 11 - Alaska
240 West 5th Avenue #114
Attention: Commercial Services
Anchorage, AK 99501
Phone Number: (907) 644-3364 - Fax Number: (907) 644-3813



Submit application via email to: akro_cua_admin@nps.gov

COMMERCIAL USE AUTHORIZATION APPLICATION (2021 – 2022)

1. **Park(s) and Service(s) for which you are applying:** Check all park units and all services within those park units for which you are applying. Applications for *Denali National Park & Preserve* and *Glacier Bay National Park & Preserve* must be submitted directly to Denali and Glacier Bay using the park-specific application forms.

You may apply for either a one- or two-year CUA for all park units with the exception of Wrangell St. Elias. CUAs for Air Taxi services in Wrangell St. Elias are only issued for one-year; all other commercial activities in Wrangell St. Elias may be permitted for one or two-years.

Alagnak Wild River (One Year CUA Two Year CUA)

Air Taxi Big Game Transport Boating Trips Charter Boat Guided Backpacking Guided Bear Viewing Guided Hiking Guided Kayaking Guided Photography Guided Sportfishing Guided Winter Backcountry Trips (Skiing, Sledding, Snowshoeing) Incidental Hunt Transport

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Aniakchak National Monument & Preserve (One Year CUA Two Year CUA)

Air Taxi Big Game Transport Boating Trips Charter Boat Guided Backpacking Guided Bear Viewing Guided Hiking Guided Mountaineering Guided Kayaking Guided Photography Guided Sportfishing Guided Winter Backcountry (Skiing, Sledding, Snowshoeing) Incidental Hunt Transport

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Bering Land Bridge National Preserve (One Year CUA Two Year CUA)

Air Taxi Big Game Transport Guided Backcountry Camping Guided Backpacking Guided Hiking Incidental Hunt Transport

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Cape Krusenstern National Monument (One Year CUA Two Year CUA)

Air Taxi Guided Backpacking Guided Kayaking

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Gates of the Arctic National Park & Preserve (One Year CUA Two Year CUA)

Air Taxi Big Game Transport Boating Trips Charter Boat Guided Backpacking Guided Hiking Guided Kayaking Guided Mountaineering Guided Photography Guided Sportfishing Guided Winter Backcountry Trips (Skiing, Sledding, Snowshoeing) Incidental Hunt Transport

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Katmai National Park & Preserve (One Year CUA Two Year CUA)

Air Taxi Big Game Transport Boating Trips Charter Boat Guided Backpacking Guided Bear Viewing Guided Hiking Guided Kayaking Guided Mountaineering Guided Photography Guided Sportfishing Guided Winter Backcountry Trips (Skiing, Sledding, Snowshoeing) Incidental Hunt Transport

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Kenai Fjords National Park (One Year CUA Two Year CUA)

- Air Taxi Charter Boat Group Transportation Guided Backpacking Guided Bicycle Tours (roadways only) Guided Hiking (includes walking on Exit Glacier) Guided Kayaking Guided Mountaineering Guided Paddleboarding Guided Photography Guided Sportfishing Guided Winter Backcountry Trips (Skiing, Sledding, Snowshoeing) Snowcoach Tours Snowmachine Tours (Roadways Only)

*No permit required for Taxi/Shuttle Bus Service on Exit Glacier Road

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Klondike Gold Rush National Historical Park (One Year CUA Two Year CUA)

- Boating Trips Guided Backpacking (US side only) Guided Bicycle Tours Guided Hiking Guided Horse Rides Guided Photography Shuttle Service

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Kobuk Valley National Park (One Year CUA Two Year CUA)

- Air Taxi Boating Trips Guided Backpacking Guided Hiking

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Lake Clark National Park & Preserve (One Year CUA Two Year CUA)

- Air Taxi Big Game Transport Boat Rental (non-motorized) Boating Trips Charter Boat Guided Backpacking Guided Bear Viewing Guided Hiking Guided Kayaking Guided Mountaineering Guided Paddleboarding Guided Photography Guided Sportfishing Guided Winter Backcountry Trips (Skiing, Sledding, Snowshoeing) Incidental Hunt Transport Snorkeling Underwater Wildlife Photography Water Taxi

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Noatak National Preserve (One Year CUA Two Year CUA)

- Air Taxi Big Game Transport Boating Trips Guided Backpacking Guided Hiking Guided Photography Guided Sportfishing Incidental Hunt Transport

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Sitka National Historical Park (One Year CUA Two Year CUA)

- Guided Hiking Shuttle Service

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Wrangell- St. Elias National Park & Preserve (One Year CUA)

- Air Taxi (One Year Only) Big Game Transport Incidental Hunt Transport

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

Wrangell- St. Elias National Park & Preserve (One Year CUA Two Year CUA)

- Boating Trips Guided Hiking Guided Backpacking Guided Horse Packing Guided Horse Rides Guided Kayaking Guided Mountaineering Guided Paddleboarding (Front Country Only) Guided Photography Guided Sportfishing Guided Wagon Rides Guided Winter Backcountry Trips (Skiing, Sledding, Snowshoeing)

Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

- Yukon-Charley Rivers National Preserve** (One Year CUA Two Year CUA)
 Air Taxi Big Game Transport Boating Trips Guided Backpacking Guided Hiking Guided Sportfishing Guided Winter Backcountry Trips (Skiing, Sledding, Snowshoeing) Incidental Hunt Transport
Number of clients per trip: _____ Number of guides per trip: _____ Estimated start date for operations _____

2. **Applicant's Legal Business Name:** [Include any additional names (DBA) under which you will operate.]
3. **Authorized Agents:** (Name and title of owner, and any onsite person authorized to manage the operation or service.)

4. **Mailing Addresses**

PRIMARY CONTACT INFORMATION (Dates to contact you at this address, if seasonal. _____)

Address:

City, State, Zip:

Email:

Day Phone:

Evening Phone:

Fax:

ALTERNATE CONTACT INFORMATION (Dates to contact you at this address, if seasonal. _____)

If same as "Primary Contact Information, check here .

Address:

City, State, Zip:

Email:

Day Phone:

Evening Phone:

Fax:

WEB DIRECTORY CONTACT INFORMATION (Information to be shared in the NPS Commercial Services Directory - <https://www.nps.gov/locations/alaska/services.htm>)

Day Phone:

Website:

5. **What is your Business Type?** (Please check one below)

- Sole Proprietor
 Partnership (Print the names of each partner. If there are more than two partners, please attach a complete list of their names.)

Name:

Name:

Limited Liability Company: (State: _____ Entity Number: _____)

Corporation: (State: _____ Entity Number: _____)

Non-Profit (Please attach a copy of your IRS Ruling or Determination Letter)

6. **State of Alaska Business License Number:** _____ **Expiration Date:** _____

7. **Employer Identification Number (EIN):** _____

8. **Liability and Vehicle Insurance:**

Provide proof of insurance. The CUA operator must maintain insurance naming the United States of America as additional insured. Different activities require different types of coverage and have different minimum coverage amounts. Refer to the **insurance requirements** for the insurance type and minimum coverage amount required for your proposed activity. Auto Liability insurance is required for vehicles operating in a park unit. Coverage is based on vehicle capacity. Refer to the vehicle insurance chart and additional information on pages vi-vii.

9. Will your business operate vehicles, vessels, or aircraft (car, truck, van, bus, taxicab, boat, airplane, etc.) within NPS boundaries?

Yes No

If "Yes," please give a description of each vehicle. Use additional paper, if necessary. All vehicles are required to be registered and the operators are required to have the proper licenses to operate them commercially, as required by law or regulation.

Make/Model of Vehicle	License Number	Year	Max # Passenger Capacity	Own/Lease

Please provide information on any **watercraft** to be used such as rafts, skiffs, kayaks, canoes, etc. The state requires all powered boats (including non-powered boats with auxiliary power units) used on any water in the state to be registered. (This includes all rivers, streams, and lakes, regardless of size, and all salt water within 3 miles of land.) All sportfishing guides are required to register both powered and non-powered boats. (AS 16.05.395). **Insurance Reminder:** If you are using watercraft (boats, kayaks, rafts, paddleboards, etc.) within park boundaries or landing/launching from park land, your insurance certificate must include watercraft liability coverage or a boat endorsement.

Make/Model of Vessel	Vessel Name	Registration Number or USCG Documentation	Length	Max # Passenger Capacity	Motorized (yes/no)	Own/Lease

Aircraft Operators: Please indicate type:

Part 91 Part 135 (Attach a copy of your FAA Operating Certificate)

Foreign Air Carriers (Attach a copy of your FAA Letter of Authorization)

Make/Model of Aircraft	Tail Number	Color(s)	Max # Passenger Capacity	Floats	Wheels	Skis	Own/Lease
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

10. Employee Licenses and Certifications:

Parks typically require proof of applicable licenses, registrations and certificates of training, such as; valid driver's or pilot's license, fishing license, vessel registration, dive certification, CPR certification, or others. Provide copies of licenses and certifications required by "Attachment A".

11. NPS Employment:

Are you, your spouse, or minor children employed within the National Park Service?

Yes No If "Yes", please provide information below:

Employee Name: _____ Title: _____

Park and Office Where Employed: _____

12. Violations: To your knowledge, have you, your company, or any current or proposed employees been convicted or fined for violations of State, Federal, or local law within the last 5 years? Are you, your company, or any current or proposed employees now under investigation for any violations of State, Federal, or local law or regulation? See instructions.

Yes No If "Yes", please provide the following information. Attach additional pages, if necessary.

Date of violation or incident under investigation:

Name of business or person(s) charged:

Please identify the law or regulation violated or under investigation:

Please identify the State, municipality, or Federal agency that initiated the charges:

Additional Detail (optional):

(Results) Action Taken by Court:

13. Fee: Please include the Application and Management Fee (if applicable) as outlined in the [Fee Schedule and Payment Information](#).

14. Signature:

False, fictitious or fraudulent statements of representations made in this application may be grounds for denial or revocation of the Commercial Use Authorization and may be punishable by fine or imprisonment (U.S. Code, Title 18, Section 1001). All information provided will be considered in reviewing this application. Authorized Agents must attach proof of authorization to sign below.

By my signature, I hereby attest that all my statements and answers on this form and any attachments are true, complete, and accurate to the best of my knowledge.

Signature

Date

Printed Name

Title

NOTICES

Privacy Act Statement

Authority: The authority to collect information on the attached form is derived from 16 U.S.C. 5966, Commercial Use Authorizations.

Purpose: The purposes of the system are (1) to assist NPS employees in managing the National Park Service Commercial Services program allowing commercial uses within a unit of the National Park System to ensure that business activities are conducted in a manner that complies with Federal laws and regulations; (2) to monitor resources that are or may be affected by the authorized commercial uses within a unit of the National Park System; (3) to track applicants and holders of commercial use authorizations who are planning to conduct or are conducting business within units of the National Park System; and (4) to provide to the public the description and contact information for businesses that provide services in national parks.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C.552a(b) of the Privacy Act, records or information contained in this system may be disclosed outside the National Park Service as a routine use pursuant to 5 U.S.C. 552a(b)(3) to other Federal, State, territorial, local, tribal, or foreign agencies and other authorized organizations and individuals based on an authorized routine use when the disclosure is compatible with the purpose for which the records were compiled as described under the system of records notice for this system.

Disclosure: Providing your information is voluntary, however, failure to provide the requested information may impede the processing of your commercial use authorization application.

Paperwork Reduction Act Statement

In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), please note the following. This information collection is authorized by The Concession Management Improvement Act of 1998 (54 USC 101911). Your response is required to obtain or retain a benefit in the form of a Commercial Use Authorization. We will use the information you submit to evaluate your ability to offer the services requested and to notify the public what services you will offer. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget control number. OMB has assigned control number 1024-0268 to this collection.

Estimated Burden Statement

We estimate that it will take approximately 2.5 hours to prepare an application, including time to review instructions, gather and maintain data, and complete and review the proposal. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information Collection Officer, National Park Service, 12201 Sunrise Valley Drive, MS-242, Reston, VA 20192. Please do not send your completed form to this address; but rather to the address at the top of the form.

ATTACHMENT A: REQUIRED LICENSES, REGISTRATIONS AND TRAINING CERTIFICATES

Some parks have additional requirements for businesses that offer services to visitors relating to the safety and welfare of the visitors and protection of the resources. These requirements may include applicable operating licenses, certificates showing proof of training, operating plans, emergency response plans, group size limitations, etc.

AUTHORIZED COMMERCIAL SERVICE	REQUIRED DOCUMENTATION
Air Taxi Operators	<input type="checkbox"/> Part 135 - FAA Operating Certificate <input type="checkbox"/> Foreign Air Carriers - FAA Letter of Authorization
Big Game Transporters	<input type="checkbox"/> State of Alaska Transporter License (provide certificate copy)
Guided Mountaineering (Kenai Fjords National Park Only)	<input type="checkbox"/> Submit complete Kenai Fjords Mountaineering Guide Certification form. To be considered for a Guided Mountaineering CUA, applicants must document their ability to meet the park's Guide Training and Certification Requirements as outlined below. Guide Training and Certification Requirements: <ul style="list-style-type: none"> • Lead trainer/Lead guide will meet or exceed the following requirements for experience, training, and certification: <ul style="list-style-type: none"> a) Successful completion of the American Mountain Guide Association (AMGA) Alpine Skills Course or equivalent as approved in advance by Kenai Fjords National Park. • All guides will meet or exceed the following requirements for experience, training, and certification: <ul style="list-style-type: none"> a) Successful completion of a formal guide's training program as approved by Kenai Fjords National Park. b) Possess a valid record of training (card) for a Wilderness First Responder, EMT, Wilderness EMT, paramedic or equivalent as approved by Kenai Fjords National Park. c) Possess a valid Cardiopulmonary Resuscitation (CPR) card (American Heart Association, American Red Cross, or American Safety & Health Institute). d) Previous climbing and guiding experience that includes glacier travel and a level of technical climbing experience appropriate to the objective of the course or climb. e) Successful completion of a Leave No Trace (LNT) program or equivalent.
PARK SPECIFIC REQUIREMENTS	REQUIRED DOCUMENTATION
ALL PARK UNITS	<input type="checkbox"/> Provide a list of all the locations in the park unit(s) you wish to provide services. Use the attached table on page 7 of the application.
ALL PARK UNITS	<input type="checkbox"/> Provide a list of the names and titles of employees who will operate in the park unit(s) under the CUA. If hiring has not been completed, provide an estimated date you will send this information to akro_cua_admin@nps.gov. Date: _____ Use the table on page 7 of the application or attach a separate list.

