



# United States Department of the Interior

NATIONAL PARK SERVICE  
Lake Roosevelt National Recreation Area  
1008 Crest Drive  
Coulee Dam, Washington 99116

## SPECIAL USE PERMIT GUIDELINES FOR WEDDING CEREMONIES AT LAKE ROOSEVELT NATIONAL RECREATION AREA

*The National Park Service Organic Act states, "[The National Park Service] shall promote and regulate the use of the [national parks] by such means and measures as conform to the fundamental purpose of the said parks..., which purpose is to conserve the scenery and the natural and historic objects and the wild life therein and to provide for the enjoyment of the same in such a manner and by such means as will leave them unimpaired for the enjoyment of future generations."*

Requests for wedding events at Lake Roosevelt National Recreation Area are permitted on a case by case basis. An application for a Special Use Permit (10-930 form) must be completed. Applications must be received at least 30 days before the event and must be accompanied by a non-refundable application fee in the amount of \$45. If an application is received less than 30 days before the ceremony, and the event is allowed to take place, there will be an expedited application fee of \$100.

When the completed application is received, a decision will be made to allow or deny the request based on appropriateness, availability, size of crowd, etc.

A special event, such as a wedding, must not negatively impact other visitor uses and does not allow for exclusive use of an area. Catered food preparation and business transactions must take place outside of the park.

The following locations may allow for weddings if approved by park management. With the exception of group sites, the maximum number of participants and guests for wedding ceremonies is 30.

LOCATION	COMMENTS
Kettle Falls Day Use Area	Parking available. Gazebo available on a first come, first serve basis. Comfort Station when water systems are operating. Note: Mosquito area in warm weather.
Hunters Day Use Area	Parking limited. Overflow parking available near boat ramp. Comfort Station when water systems operating. Gazebo available on a first come first serve basis
Fort Spokane Day Use Area	Gazebo available on a first come, first serve basis. Comfort station when water systems are operating.
Porcupine Bay Day Use Area	Gazebo available on a first come, first serve basis. Comfort station when water systems are operating.
Spring Canyon Day Use Area	Parking for 30 vehicles. Gazebo available on a first come, first serve basis. Comfort station when water systems are operating.
Group Sites	Any group site must be reserved for a wedding and the reservation fee paid in addition to this permit fee.

Day use areas are closed from 10:00 p.m. to 6:00 a.m. These are also quiet hours for all areas in the park.

**Cost Recovery:** If an event requires the park's maintenance and law enforcement staff to provide appropriate care for resources and/or visitors, the permittee will be responsible for costs incurred. There will be a charge of \$45 per hour for each law enforcement ranger and \$30 per hour for each maintenance employee. If costs are incurred, the permittee will be sent a bill for collection after the wedding to be paid by check or money order.

An approved, signed copy of the permit must be in your possession before the ceremony.

The ceremony and parking lot areas must be left in the same condition as prior to the event. All decorations, litter, vehicles, equipment, etc. will be removed by the permittee immediately after the completion of the wedding.

If a professional photographer will be used during the ceremony, the photographer will be required to complete a commercial filming permit application.

Music accompanying the event is limited to unamplified musical instruments.

Gazebos are only available on a first come, first served basis. They cannot be reserved.

The following are not permitted:

- Any digging, sinking of stakes, trenching, or other ground disturbance;
- Release of helium or other balloons
- Throwing of rice or birdseed
- Use of candles, sparklers, fireworks, tiki torches, or other incendiary devices
- Use of drones or remote controlled aircraft.