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**KEWEENAW NATIONAL HISTORICAL PARK ADVISORY COMMISSION  
REGULAR MEETING  
October 25, 2011**

**I. CALL TO ORDER**

The meeting was called to order by Chairperson Kim Hoagland at 9:04 a.m. The meeting was opened with the viewing of two short videos showing sample screen shots of the video game Dirt3. The game features scenes of the Keweenaw including historical views of the Quincy Smelter, Torch Lake milling operations, and Quincy Mine site.

**II. INTRODUCTIONS**

Present: Commissioners  
Kim Hoagland, At-Large  
Ed Jenich, Houghton County Board of Commissioners  
Allan Johnson, State of Michigan  
Bob Langseth, Calumet Township  
Sue Dana, Village of Calumet  
Steve Albee, At-Large

Absent: Commissioners  
John Sullivan, Franklin and Quincy Townships

Present: Executive Director  
Scott See

Present: Keweenaw National Historical Park  
Mike Pflaum, Superintendent

Present: Recording Secretary  
Bill Rosemurgy

Present: Guests  
Tom Baker, Keweenaw National Historical Park  
Patricia Van Pelt, Finlandia University  
Peter Van Pelt, Pine Mountain Music Festival  
Judy Albee  
Jean Pemberton, Range Historical Society  
Stacey Kukkonen, Daily Mining Gazette

### **III. APPROVAL OF AGENDA**

**Moved by Johnson and seconded by Jenich to approve the agenda as presented.**

**Motion carried unanimously. (6/0)**

### **IV. APPROVAL OF MINUTES OF APRIL 19, 2010 AND JULY 19, 2011**

**Moved by Langseth and seconded by Johnson to approve the minutes as presented.**

**Motion carried unanimously. (6/0)**

### **V. BUSINESS**

#### **1. EXECUTIVE DIRECTOR REPORT – SCOTT SEE REPORT (highlighted items from report, full report attached)**

##### **a) Advise the NPS at KNHP on park planning, preservation, interpretation, and operational matters:**

1. See helped facilitate a daylong retreat between the NPS and the Advisory Commission to review visions, missions, and goals.

##### **b) Develop the Keweenaw Heritage Sites Program into a consortium of fully sustainable sites:**

1. See, Mike Pflaum, and several Commissioners visited eight of the nineteen Heritage Sites over the quarter.
2. See described the Commission's Travel Grant program.
3. The fall Heritage Site meeting was held at park headquarters which See participated in.
4. See noted he will be attending a meeting of the NPS Midwest Region national heritage areas.

##### **c) Develop partnerships that provide visitors with a cohesive, accessible, and engaging national park experience along the entire length of the Keweenaw:**

1. See described his involvement with the Quincy Smelter Steering Committee.
2. The Houghton Keweenaw County Genealogical Society received a heritage grant in 2010 to help clean up the Hecla Cemetery and install new signage. See attended the sign dedication ceremony.

##### **d) Promote a historic preservation ethic and emphasize heritage awareness:**

1. 26 of the 27 Heritage Grants from 2011 have been completed and the last grant is expected to be finalized in the coming weeks.
2. The Commission issued an RFP to conduct a poor rock, stamp sand, and slag pile survey of the Keweenaw Peninsula. Michigan Tech's Industrial Archeology Program was selected.
3. See described the Commission's school bus transportation grant program that offers assistance to help bring school children to visit area Heritage Sites.
4. The Commission received a \$60,970 National Byway grant to support Phase III of the historic resource survey and development of a preservation plan for the Keweenaw.
5. See has been working with the events committee to organize a private reception for individuals and organizations who donated items for the Visitor Center (Union Building) exhibits.
6. See described the appearance of images of the Keweenaw embedded within the video game Dirt3, as viewed prior to the start of the Advisory Commission meeting.

**e) Develop the Advisory Commission into a sustainable operating organization:**

1. 2011 year-end bookkeeping has been completed and 2012 draft budget and goals and objectives has been produced.
2. See submitted paperwork to transfer the remaining FY11 federal funds to the Commission's account.
3. Quarterly tax forms have been filed and all bills paid.

## **2. COMMISSION REPORTS**

**a) Announcements – Kim Hoagland Report**

1. The October meeting being the annual organizational meeting, the following items were addressed:
  - a. Moved by Dana and seconded by Johnson to accept the Advisory Commission Goals & Objectives as presented.**

**Motion carried unanimously(6/0).**

- b. Moved by Jenich and seconded by Dana to approve the fiscal year 2012 annual budget. Motion carried unanimously(6/0)./e**

- c. Moved by Jenich and seconded by Albee to approve the slate of officers:**
  - i. Hoagland, Chair**

- ii. Langseth, Vice Chair
- iii. Johnson, Secretary
- iv. Dana, Treasurer

**Motion carried unanimously(6/0).**

**b) Budget – Sue Dana report:**

1. **Summary of Revenues and Expenditures 2010 (See Attachments).**

**Moved by Dana and seconded by Albee to approve quarterly bills for payment totaling \$50,373.68.**

**Motion carried unanimously. (6/0)**

**c) Development – Hoagland report:**

1. The Advisory Commission has applied for a Scenic Byways grant from the Federal Highway Transportation Agency to complete regional survey work. The Midwest Regional Office of the NPS has committed \$10,000 toward the completion of the survey.

**d) Partnerships – See report:**

1. A working group of the Heritage Sites has been established and tasked with developing and proposing a method for monitoring and evaluating current sites and adding new sites.
2. The Memorandums of Understanding between the KNHP, the Advisory Commission, and the Heritage Sites expire next year.

**e) Preservation-Stewardship – Hoagland report:**

1. Hoagland provided an update on the status of the ongoing regional surveys:
  - a. Phase II is complete (Southern Houghton, Northern Baraga, and Keweenaw Counties)
  - b. Phase III is funded for next summer (Northern Houghton County)
  - c. The eventual objective of the three surveys will be a regional preservation plan.
2. A mine waste survey will be undertaken to include surveying remaining examples of stamp sands, poor rock piles, and slag deposits.

3. There was some discussion regarding the possibility of exploring the Keweenaw as a World Heritage Site, a project of UNESCO. The U.S. had not previously participated in the program in the past, but now does. Most World Heritage Sites are designated based upon geological or natural resources. There was a suggestion that we may want to explore a cultural or industrial designation at some point in the future.

### **3. PARK REPORTS**

#### **a) Mike Pflaum, Park Superintendent (See Attachments)**

##### **1. Highlighted items from Superintendent's report to the Advisory Commission:**

- a. School busing project proposed by the Advisory Commission is in keeping with National Park Service initiatives.
- b. Noted the visits to many Heritage Sites with Executive Director, Scott See and extended thanks to the Heritage Sites for the welcome and hospitality he received.
- c. Pflaum noted the dedication of the Commissions in their contributions to the overall objectives of the park.
- d. Item 1. – Major work over the past several months has focused on completing renovation of the Union Building as the new Calumet Visitor Center. The Union Building project has been a total effort from the staff of KNHP and will be a tremendous resource for the entire community for decades to come. Pflaum offered appreciation to the many partners for financial and physical assistance.
- e. Item 2. – Regional Director, Mike Reynolds and U.S. Senator Carl Levin are expected to attend the Grand Opening of the Union Building
- f. Item 3. – KNHP is operating on a continuing budget resolution through November 18, 2011 and will be operating at last year's level minus 3%.
- g. Item 4. – Brian Hoduski, Chief of Museum Services celebrates 25 years of service to the National Park Service.
- h. Item 5. – Tricia Miller will be leaving the Division of Museum & Archives for a permanent assignment at Ozark National Scenic Riverway effective October 9, 2011.
- i. Item 6. – Brandon Sexton will be leaving the Division of Museum & Archives for a permanent

assignment at Boston National Historical Park in November.

- j. Item 7. – New interpretive specialist, Valerie Newman will begin her new assignment at KNHP in December. Newman replaces Dan Johnson.
- k. Item 8. – Agnitz Block stabilization project is approximately 95% complete at a cost of nearly \$77,000.
- l. Item 9. – Quincy Smelter stabilization is about 75% complete for the contracted portion and 90% complete for the NPS portion.
- m. Item 10. – Archives cataloging work is continuing as scheduled
- n. Item 11. – KNHP YCC program work at Heritage Sites was very valuable and successful.
- o. Item 12. – The sign installation program has been successful and very well received by the public. A new sign at the Quincy Mine will be installed due to damage done by a motorist. Sustainability of the sign program with respect to maintenance and replacement costs needs to be addressed.
- p. Item 13. – Pflaum continues to work toward full annual budgetary authorization for the Advisory Commission at the legislated \$250,000 level in order to fully leverage financial impact in the local community. The Advisory Commission currently receives \$100,000 annually.
- q. Item 12. – The economic benefit of national parks is estimated to produce \$3 to \$5 of local community impact for every \$1 invested by the Federal government.

#### **4. COMMISSION REPORTS**

##### **a) Johnson**

- 1. Noted the success of the Michigan State Park visitor passport program.

##### **b) Langseth**

- 1. Offered a hats off to:
  - a. The Daily Mining Gazette for their fall magazine and continuing support
  - b. All the volunteers at the Heritage Sites
  - c. Popular Mechanics magazine for their October 2011 article on the Adventure Mine

- d. The volunteers at St. Anne's for work on exploring their vision for the future
- e. All the staff at KNHP

**c) Jenich**

- 1. Jenich noted Executive Director, Scott See's presentation about the Quincy Smelter at the recent annual WUPPDR meeting.

**d) Dana**

- 1. Noted the work of KNHP Architect, John Rosemurgy's work on both updating the Village of Calumet's Preservation Plan and Certified Local Government application and his work on the stabilization of the Agnitz Block.
- 2. Dana also noted some major milestones in the establishment and growth of KNHP including the opening of park headquarters, the purchase of the library building, and now the long awaited opening of the Calumet Visitor Center.

**e) Albee**

- 1. As the liaison to Fort Wilkins State Park, Albee will continue to work toward establishing an ongoing relationship with park management and the Friends of Fort Wilkins State Park.
- 2. Albee continues to work as liaison with the Copper Range Historical Society.
- 3. Albee noted that at the recent annual Coppertown USA Volunteer Dinner, Stuart Baird was awarded the special John Vertin Award.

## **VI. PUBLIC COMMENTS**

### **1. Comments from the Public**

- a) **Jean Pemberton:** Copper Range Historical Museum is closed for the season but will open for special tours.
- b) **Patricia Van Pelt:** Noted the presentation of Tom Baker at the annual meeting of the Friends of the Van Pelt Library.
- c) **Peter Van Pelt:**
  - 1. Reported on the successful presentation of the Rockland opera project. Both performances at the Rosza were to sold-out audiences. Van Pelt noted the underlying themes of labor strife, working conditions, and life of immigrants. Rockland enjoyed over 62,000 web stream views from 28

countries over the Internet. Van Pelt offered sincere thanks to the Advisory Commission for their financial support for Rockland. He also mentioned a feature article on Rockland in Opera America magazine. When questioned about the possibility of a repeat performance for the 2013 FinnFest, Van Pelt thought it was unlikely.

2. Van Pelt also noted the successful Storyline Project by Mary Wright on the Michigan Tech campus where more than 7,000 panels were recently displayed.

d) **Anonymous:** X

## **VII. ADJOURNMENT; NEXT MEETING**

**Moved by Johnson and seconded by Albee to adjourn the meeting at 10:59 a.m.**

**Motion carried unanimously. (6/0)**

The next meeting is scheduled for January 17, 2012 at 9:00 a.m.

These unapproved minutes are respectfully submitted by  
Bill Rosemurgy

**Executive Director Report**  
**Quarterly Summary – 10/25/11**  
Scott F. See

1. Advise the National Park Service at Keweenaw National Historical Park on park planning, preservation, interpretation and operational matters.
  - On September 6th, I helped facilitate a daylong retreat between the NPS and the Advisory Commission. The group reviewed the visions, missions, and goals of both organizations and discussed how to better align their efforts. The group also discussed how to improve the partnership model utilized by the park, and discussed possible methods to provide better support to the residential communities in the park.
  
2. Develop the Keweenaw Heritage Sites Program into a consortium of fully sustainable sites.
  - I worked with Superintendent Pflaum and several Commissioners to visit eight of the nineteen Heritage Sites during the quarter. These were largely educational and social visits designed to familiarize Pflaum with the resources at the sites and meet some of the staff members and volunteers. We may try to visit a few more of the Sites during the winter, but some visits will have to wait until the spring now that the season has ended for many of the Sites.
  - This quarter the Commission offered its first ever Travel Grant awards to our Heritage Site partners. The program offered grants to help cover travel expenses for Heritage Site staff, board members, or volunteers that wanted to attend professional conferences. The awards this year went to Laura Miller at the Calumet Theatre to attend the UP Nonprofit Conference in Marquette, and Bob Wild at Porcupine Mountains Wilderness State Park to attend the National Association of Interpretation annual conference in Minneapolis. Both recipients are responsible for providing trip reports to their respective organizations and to the Heritage Sites at the next regular meeting.
  - On October 20<sup>th</sup>, we had the fall Keweenaw Heritage Site meeting at park headquarters. Fourteen of the 19 sites sent representatives for the daylong meeting. The agenda included site reports, an update from Superintendent Pflaum, an update on the discussion focused on revising the Heritage Site program, a tour of the new visitor center, and several other topics. In particular, the Sites provided positive feedback on the new motorist guidance signs, with several sites directly attributing the new signs with a corresponding increase in visitation.
  - Also of note, I will be travelling to Springfield, Illinois next week to attend a meeting of the heritage areas in the Midwest Region of the NPS. Although Keweenaw is not a designated heritage area, the existence of the Commission and our extensive work with partners provide Keweenaw with characteristics similar to the heritage area model. I'm looking forward to learning more about our how regional heritage areas collaborate with their partners.

3. Develop partnerships that provide visitors with a cohesive, accessible, and engaging national park experience along the entire length of the Keweenaw.
  - I continued my involvement with the Quincy Smelter Steering Committee during the quarter. In particular, I facilitated a series of tours of the smelter complex during Michigan Tech's Alumni Weekend on August 6<sup>th</sup>; I presented an update on the smelter activities to a joint Houghton/Hancock city council meeting on September 7<sup>th</sup>; and I focused on the smelter in the keynote address I delivered at WUPPDR's annual meeting on September 26<sup>th</sup>. I also participated in several meetings focused on determining the private development options for the complex. The public continues to be interested in, and supportive of, the work at the smelter.
  - On October 6<sup>th</sup> I attended the sign dedication ceremony at the Hecla Cemetery. The Houghton Keweenaw County Genealogical Society received a heritage grant in 2010 to help clean up the cemetery grounds and install signage at the site. The group has done a great job providing some needed attention to this long neglected site.
  
4. Promote a historic preservation ethic and emphasize heritage awareness.
  - The Commission's portion of the 2011 Heritage Grant Program is almost finished with 26 of our 27 grants completed. I expect to complete the last grant in the next few weeks, thus finalizing the distribution of the \$112,500 we awarded this year.
  - The Commission issued an RFP and selected Michigan Tech's Industrial Archaeology Program to conduct a poor rock, stamp sand, and slag pile survey of the Keweenaw Peninsula. This survey will augment the Commission's historic resource survey and provide important information about what waste deposits still remain from the historic copper production processes.
  - The Commission also provided its first ever school bus transportation grant program during the quarter. This year the program focused on providing transportation assistance to help bring school children to the new visitor center, and we're currently working with schools in the four-county region to arrange visits. Next year we hope to provide similar assistance to enable schools groups to visit the Heritage Sites.
  - In August, we were excited to hear that the Commission received a National Byway grant to support Phase III of our historic resource survey and development of a preservation plan for the Keweenaw. The grant award is for \$60,970 with the Commission providing a cash match of \$15,242. The Commission has also received pledges of additional financial support from private donors and the Midwest Regional office of the NPS. Thanks to WUPPDR and the Copper Country Trail National Byway Committee for supporting our application.
  - With the grand opening of the park's first visitor center happening this week, I've also been busy working with the events committee to organize a private reception for those individuals and organizations that donated artifacts, images, or oral histories to the exhibit. We sent out approximately 150 invitations to the reception scheduled for this Wednesday evening. The event will give the donors and their guests a sneak peek at the exhibit just prior to the official ribbon cutting on Thursday.

- As reported in the Mining Gazette earlier in the summer, the car racing video game Dirt3 has some fantastic footage of the Keweenaw embedded in the game. Although I knew the game company was considering including the Quincy Smelter in the game, I was surprised to also see such landmarks as the Quincy No. 2 Shaft-Rockhouse, the Quincy dredge, the Phoenix church, Eagle River Falls, Brockway Mountain Drive, the Calumet radar base, and the occasional Highway 41 sign in the game. I looked up the sales data for this game, and it looks like they've sold just over 800,000 units in the first four months – that's 800,000 kids (or adults) getting exposed to the natural and historic scenery of the Keweenaw! Interestingly, the game company has already asked Franklin Township for permission to use the smelter images in the next version of their game.

5. Develop the Commission into a sustainable operating organization.

- I completed the Commission's year-end bookkeeping with Linda Hale and produced a draft budget and set of goals and objectives for FY12.
- I've submitted the paperwork to transfer of the remaining FY11 federal funds to the Commission's bank account, and Tom Baker and I will be working next week to get the FY12 grant agreement in place to access our FY12 funding.
- Finally, as always, I made sure that the Commission's quarterly tax forms were filed and all bills were paid.

### Dirt3 Video Examples

<http://www.youtube.com/watch?v=U6Xx6UHxltA>

<http://www.youtube.com/watch?v=d4PUupv dnsY>

**Keweenaw NHP Advisory Commission Goals and Objectives  
FY2012 Proposed Goals – 10/25/11**

**1. Advise the National Park Service at Keweenaw National Historical Park on park planning, preservation, interpretation and operational matters.**

- Contribute to the development of the following reports or plans:
  - Calumet Unit Cultural Landscape Report (FY10 – FY12)
  - Scope of Collections Statement (FY11)
  - Calumet and Hecla Warehouse #1 Historic Structure Report (FY11)
  - Long Range Interpretive Plan – NPS Resource Focus (FY11)
  - Collection Management Plan (FY11)
  - Historic Structure Stabilization Plan (FY11 for FY13-FY17)
  - Quincy Smelter Historic Structures Report (FY12)
  
- Provide annual recommendations regarding special emphasis criteria and other parameters of the Keweenaw Heritage Grants program.
  
- Explore possibilities for additional park entrance signs at the Quincy and Calumet Units to help orient visitors to the park.
  
- Initiate pre-General Management Plan process - begin to gather/document data for desired conditions.

**Keweenaw NHP Advisory Commission Goals and Objectives  
FY2012 Proposed Goals – 10/25/11**

**2. Develop the Keweenaw Heritage Sites Program into a consortium of fully sustainable sites.**

- Facilitate biannual Heritage Sites meetings attended by more than 75% of the Heritage Sites.
- Deliver at least one training session designed to address the needs identified in the Heritage Site Self-Evaluation process.
- Develop a trademark usage and/or licensing program.
- Revise the Heritage Site program to address how sites are added to the program and determine if additional partnership categories are necessary. Revise the Heritage Site Self-Evaluation process.
- Develop a training workshop that educates Heritage Site personnel and local businesses about Keweenaw National Historical Park and the Keweenaw Heritage Site concept.
- Develop and execute an intern program that assists the Heritage Sites with visitor orientation and interpretation activities.
- Provide the Heritage Sites with funding to allow them to join a professional organization related to their business.
- Initiate interpretive training and planning activities for the Heritage Sites as an extension of the park's Comprehensive Interpretive Plan.
- Provide travel grants to the Heritage Sites to facilitate attendance at professional conferences.

**Keweenaw NHP Advisory Commission Goals and Objectives  
FY2012 Proposed Goals – 10/25/11**

**3. Develop partnerships that provide visitors with a cohesive, accessible, and engaging national park experience along the entire length of the Keweenaw.**

- Provide at least \$50,000 in annual grants for local historic preservation or interpretation activities.
- Assist the Quincy Smelter Steering Committee to help ensure the future preservation and interpretation of the historic Quincy Smelting Works.
- Participate in the Copper Country Trail National Byway initiative to represent the interests of the Heritage Sites and the Commission.
- Develop a partnership program between the Heritage Sites and local schools to encourage greater interaction and involvement with youth.

**Keweenaw NHP Advisory Commission Goals and Objectives  
FY2012 Proposed Goals – 10/25/11**

**4. Promote a historic preservation ethic and emphasize heritage awareness.**

- Assist with a developer / contractor outreach program designed to promote a preservation mindset and provide compliance assistance.
- Plan or participate in a 2012 Keweenaw NHP anniversary celebration. Produce materials that speak to the collective investments made by partner organizations and the NPS since the park's designation. Explore sponsoring a Keweenaw Heritage Site dinner with volunteer recognition.
- Partner with the NPS to facilitate the 2013 Strike and Italian Hall commemoration.
- Complete Phase III of the Historic Resource Survey and produce a preservation plan for the Keweenaw Peninsula.
- Complete the Stamp Sand / Rock Pile / Slag survey of the Keweenaw Peninsula.

**Keweenaw NHP Advisory Commission Goals and Objectives  
FY2012 Proposed Goals – 10/25/11**

**5. Develop the Commission into a sustainable operating organization.**

- Work with federal legislators and the National Park Service to solidify a reliable federal source of operating funds for the Commission.
- Formalize the Commission's committee structure and establish regular meeting schedules to facilitate the work of the committees.
- Produce an annual report for the Commission and publish it on the Commission's website.
- Ensure that the operational needs of the Commission (accounting tasks, reporting requirements, tax filings, etc.) are completed accurately and on time.

**Keweenaw NHP Advisory Commission Goals and Objectives**  
**FY2012 Proposed Goals – 10/25/11**

**Future Possibilities**

- Publish an annual Heritage Sites rack card for distribution to regional tourist information centers.
- Establish guidelines for making donations or purchasing organizational memberships.
- Contribute to development of National Public Lands day activities to recruit volunteers for KHS. - Develop volunteer recruitment media for KHSs
- Establish a training curriculum to provide educational opportunities to the staff and board members of the Heritage Sites.
- Conduct an annual partnership meeting to provide updates and receive feedback from partners such as: Main Street Calumet, Copper Country Trails Scenic By-way Advisory Committee, National Summit of Mining Communities, National Parks Conservation Association, National Parks of Lake Superior Foundation, local universities, state of Michigan, local governments, as well as owners of other properties of significance to Keweenaw's copper story. Hold the first meeting in 2010.
- Conduct at least two public presentations per year that provide information on the activities and plans of the Park, Commission, and Heritage Sites.
- Update / revamp the CCP Website.
- Evaluate potential for thematic tear-off maps with KHS/non-site tours. - Talk with IRKPA.
- Participate in planning/implementation of FinnFest 2013 with Finlandia University

**KNHP Advisory Commission**  
**Balance Sheet**  
 As of October 25, 2011

	Oct 25, 11
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Account	45,052.07
<b>Total Checking/Savings</b>	45,052.07
<b>Accounts Receivable</b>	
NPS Receivables	115,400.00
Other Receivables	600.00
<b>Total Accounts Receivable</b>	116,000.00
<b>Other Current Assets</b>	
Loan Receivable (Franklin Twp)	11,437.00
Resale Inventory	2,014.15
<b>Total Other Current Assets</b>	13,451.15
<b>Total Current Assets</b>	174,503.22
<b>TOTAL ASSETS</b>	<b>174,503.22</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	855.25
<b>Total Accounts Payable</b>	855.25
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
941 Taxes Payable	401.77
State Withholding Payable	77.46
<b>Total Payroll Liabilities</b>	479.23
<b>Total Other Current Liabilities</b>	479.23
<b>Total Current Liabilities</b>	1,334.48
<b>Total Liabilities</b>	1,334.48
<b>Equity</b>	
Retained Earnings	148,938.03
<b>TEMP REST</b>	
Italian Hall	3,551.54
NPLSF	3,000.00
Smackdown	204.72
Survey 2	10,399.90
Survey 3	10,000.00
<b>Total TEMP REST</b>	27,156.16
Net Income	-2,925.45
<b>Total Equity</b>	173,168.74
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>174,503.22</b>

**KNHP Advisory Commission**  
**KNHP Advisory Commission Cash Ledger**

As of September 30, 2011

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Checking Account</b>							174,527.61
Bill Pmt -Check	10/2/2010	1604	CLK Rotary	Oct - Dec 2010		156.00	174,371.61
Payment	10/8/2010		NPLSF	Event Cost Reimbursement	327.73		174,699.34
Bill Pmt -Check	10/8/2010	1605	Corless, Jim	Event Cost Reimbursement		327.73	174,371.61
Check	10/11/2010	1606	See, Scott	Wages		1,424.84	172,946.77
Bill Pmt -Check	10/20/2010	1608	Louie's Super II	Fall KHS Meeting		150.17	172,796.60
Bill Pmt -Check	10/20/2010	1607	Marquette Monthly	October KHS Ad		88.00	172,708.60
Bill Pmt -Check	10/20/2010	1609	Opus Web	Website Hosting		150.00	172,558.60
Bill Pmt -Check	10/20/2010	1612	See, Scott (v)	Corless Retirement Costs		166.07	172,392.53
Check	10/20/2010	1610	State Withholding Taxes	3rd Quarter Michigan Withholding		444.71	171,947.82
Check	10/20/2010	1611	Federal Taxes-IRS	3rd Quarter 941 Taxes		2,623.60	169,324.22
Check	10/25/2010	1613	See, Scott	Wages		1,424.84	167,899.38
Deposit	10/31/2010			Interest	22.13		167,921.51
Check	11/8/2010	1614	See, Scott	Wages		1,424.84	166,496.67
Bill Pmt -Check	11/8/2010	1616	Linda Hale, CB, Inc.	October Fees		95.00	166,401.67
Bill Pmt -Check	11/8/2010	1617	Michigan Tech Lode	Lode KHS Ad for Parent's Weekend		157.50	166,244.17
Bill Pmt -Check	11/8/2010	1618	Rosemurgy, Bill	July 2010 Minutes		200.00	166,044.17
Bill Pmt -Check	11/8/2010	1615	Village of Calumet	Corless Retirement Party Reimb.		69.41	165,974.76
Deposit	11/16/2010			Deposit - Survey Donation	5,000.00		170,974.76
Check	11/22/2010	1619	See, Scott	Wages		1,424.84	169,549.92
Bill Pmt -Check	11/22/2010	1620	Michigan Tech Lode	KHS Ad for Parents Weekend		157.50	169,392.42
Deposit	11/30/2010			Interest	20.91		169,413.33
Check	12/6/2010	1621	See, Scott	Wages		1,424.84	167,988.49
Check	12/20/2010	1622	See, Scott	Wages		1,424.84	166,563.65
Bill Pmt -Check	12/20/2010	1623	See, Scott (v)	Reimbursement for Dental Insurance		429.60	166,134.05
Bill Pmt -Check	12/20/2010	1624	The Tervo Agency	2011 Workers' Compensation Insura...		392.00	165,742.05
Deposit	12/31/2010			Interest	21.41		165,763.46
Check	1/3/2011	1625	See, Scott	Wages		1,446.88	164,316.58
Bill Pmt -Check	1/10/2011	1627	Opus Web	Website Hosting		150.00	164,166.58
Bill Pmt -Check	1/10/2011	1626	See, Scott (v)	Phone Headset and Label Printer		197.50	163,969.08
Bill Pmt -Check	1/10/2011	1628	Wells Resources, Inc.	Italian Hall Park Planning		8,811.96	155,157.12
Bill Pmt -Check	1/10/2011	1629	Rosemurgy, Bill	Oct 2010 Meeting Minutes		200.00	154,957.12
Bill Pmt -Check	1/10/2011	1630	Center for Independent Documentary	1913 Massacre Film Rights - Pass Th...		15,000.00	139,957.12
Check	1/17/2011	1633	See, Scott	Wages		1,446.88	138,510.24
Check	1/17/2011	1631	State Withholding Taxes	1st Quarter Michigan Withholding		381.18	138,129.06
Check	1/17/2011	1632	Federal Taxes-IRS	1st Quarter 941 Taxes		2,248.80	135,880.26
Check	1/31/2011	1634	See, Scott	Wages		1,446.88	134,433.38
Deposit	1/31/2011			Interest	20.84		134,454.22
Check	2/14/2011	1635	See, Scott	Wages		1,446.88	133,007.34
Bill Pmt -Check	2/14/2011	1640	CLK Rotary	Jan - Mar 2011		156.00	132,851.34
Bill Pmt -Check	2/14/2011	1637	Linda Hale, CB, Inc.	Jan 2001 Accounting		100.00	132,751.34
Bill Pmt -Check	2/14/2011	1636	Schrader, Ellen	Pflaum Open House		93.49	132,657.85
Bill Pmt -Check	2/14/2011	1639	The Keweenaw Traveler	Sep 2010 Issue		175.00	132,482.85
Payment	2/17/2011	2037	UP Firefighter's Memorial Mus.	2010 Marketing Donation	100.00		132,582.85
Deposit	2/17/2011			Deposit	15.00		132,597.85
Check	2/28/2011	1641	See, Scott	Wages		1,446.88	131,150.97
Bill Pmt -Check	2/28/2011	1642	See, Scott (v)	APPL Conference in Dallas		1,742.30	129,408.67
Deposit	2/28/2011			Interest	17.20		129,425.87
Check	3/14/2011	1643	See, Scott	Wages		1,446.88	127,978.99
Payment	3/21/2011			Smackdown Donation	500.00		128,478.99
Payment	3/21/2011			River Valley Bank	250.00		128,728.99
Payment	3/21/2011			Smackdown Donation	250.00		128,978.99
Check	3/28/2011	1644	See, Scott	Wages		1,446.88	127,532.11
Deposit	3/31/2011			Interest	16.95		127,549.06
Bill Pmt -Check	4/1/2011	1649	CLK Rotary	Apr - Jun 2011		156.00	127,393.06
Bill Pmt -Check	4/1/2011	1646	Kidorf Preservation Consulting	Survey Phase 2		160.00	127,233.06
Bill Pmt -Check	4/1/2011	1648	Lakeshirts, Inc.	2011 T-Shirt Order		1,116.30	126,116.76
Bill Pmt -Check	4/1/2011	1650	Opus Web	Web hosting and Domain Fee		195.00	125,921.76
Bill Pmt -Check	4/1/2011	1651	See, Scott (v)	Misc Reimbursements		559.44	125,362.32
Payment	4/6/2011			Pat's IGA	250.00		125,612.32
Check	4/11/2011	1645	See, Scott	Smackdown Donation		1,446.88	124,165.44
Check	4/14/2011	1652	A.E. Seaman Mineral Museum	Wages		50.00	124,115.44
Check	4/14/2011	1653	Adventure Mining Company	2011 Membership / Donation		50.00	124,065.44
Check	4/14/2011	1654	Calumet Theatre	2011 Membership / Donation		50.00	124,015.44
Check	4/14/2011	1655	Chassell Historical Society	2011 Membership / Donation		50.00	123,965.44
Check	4/14/2011	1656	Copper Range Historical Society	2011 Membership / Donation		50.00	123,915.44
Check	4/14/2011	1657	Coppertown	2011 Membership / Donation		50.00	123,865.44
Check	4/14/2011	1658	Delaware Mine	2011 Membership / Donation		50.00	123,815.44
Check	4/14/2011	1659	Finnish American Heritage Center	2011 Membership / Donation		50.00	123,765.44
Check	4/14/2011	1660	Fort Wilkins NHA	2011 Membership / Donation		50.00	123,715.44
Check	4/14/2011	1661	Hanka Homestead	2011 Membership / Donation		50.00	123,665.44
Check	4/14/2011	1662	Houghton County Historical Society	2011 Membership / Donation		50.00	123,615.44
Check	4/14/2011	1663	Keweenaw County Historical Society	2011 Membership / Donation		50.00	123,565.44
Check	4/14/2011	1664	Keweenaw Heritage Center	2011 Membership / Donation		50.00	123,515.44
Check	4/14/2011	1665	Laurium Manor Mansion Tours	2011 Membership / Donation		50.00	123,465.44
Check	4/14/2011	1666	Old Victoria	2011 Membership / Donation		50.00	123,415.44
Check	4/14/2011	1667	Ontonagon Historical Society	2011 Membership / Donation		50.00	123,365.44
Check	4/14/2011	1669	Quincy Mine Hoist Association	2011 Membership / Donation		50.00	123,315.44
Check	4/14/2011	1668	Friends of the Porkies	2011 Membership / Donation		50.00	123,265.44
Check	4/14/2011	1670	UP Firefighters Memorial Museum	2011 Membership / Donation		50.00	123,215.44
Check	4/14/2011	1671	IRKPA	2011 Membership / Donation		50.00	123,165.44
Check	4/14/2011	1672	Norwegian Lutheran Church	2011 Membership / Donation		50.00	123,115.44
Check	4/14/2011	1673	State Withholding Taxes	2nd Quarter Withholding		483.70	122,631.74
Check	4/14/2011	1674	MI Unemployment	2nd Quarter Unemployment		162.00	122,469.74
Check	4/14/2011	1675	Federal Taxes-IRS	2nd Quarter 941		2,430.36	120,039.38
Check	4/25/2011	1679	See, Scott	Wages		1,446.88	118,592.50
Deposit	4/30/2011			Interest	15.62		118,608.12
Deposit	4/30/2011			Interest	16.57		118,624.69
Check	5/9/2011	1685	See, Scott	Wages		1,446.88	117,177.81
Bill Pmt -Check	5/13/2011	1690	Busch, Jane	Survey Phase II		4,776.54	112,401.27
Bill Pmt -Check	5/13/2011	1687	Calumet Theatre	Smackdown Refreshments		91.50	112,309.77
Bill Pmt -Check	5/13/2011	1684	Hoduski, Brian	Smackdown Awards Reimbursement		84.29	112,225.48

## KNHP Advisory Commission KNHP Advisory Commission Cash Ledger

As of September 30, 2011

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Check	5/13/2011	1683	Homestead Graphics	Smackdown T-shirts		576.00	111,649.48
Bill Pmt -Check	5/13/2011	1680	Johnson, Al	Grant Meeting Dinner		36.92	111,612.56
Bill Pmt -Check	5/13/2011	1686	Keweenaw Press	Full Page KHS Ad		350.00	111,262.56
Bill Pmt -Check	5/13/2011	1688	Linda Hale, CB, Inc.	April 2011 Fees		60.00	111,202.56
Bill Pmt -Check	5/13/2011	1692	Marquette Monthly	KHS Ad		88.00	111,114.56
Bill Pmt -Check	5/13/2011	1691	Michigan House Cafe	Survey Phase II Lodging		450.00	110,664.56
Bill Pmt -Check	5/13/2011	1681	Northend Framing	Gift Framing		71.25	110,593.31
Bill Pmt -Check	5/13/2011	1689	Northland Historical Consortium	KHS Training and Meeting Costs		635.79	109,957.52
Bill Pmt -Check	5/13/2011	1677	Rosemurgy, Bill	Jan 2011 Meeting Minutes		200.00	109,757.52
Bill Pmt -Check	5/13/2011	1678	See, Scott (v)	Smackdown Reimbursement		276.50	109,481.02
Bill Pmt -Check	5/13/2011	1676	Vic's Cabins	Survey Phase II Lodging		250.00	109,231.02
Bill Pmt -Check	5/13/2011	1682	Whitecaps Cottages	Survey Phase II Lodging		380.00	108,851.02
Check	5/23/2011	1693	See, Scott	Wages		1,446.88	107,404.14
Deposit	5/24/2011			CCP KHG Program	50,000.00		157,404.14
Bill Pmt -Check	5/26/2011	1694	Holt, Ryan	Survey Phase II Expenses		2,590.07	154,814.07
Bill Pmt -Check	5/26/2011	1695	Syl's Restaurant	Smackdown Pizza Party		68.88	154,745.19
Check	5/26/2011	1703	City of Houghton	Grant C2011-00007		6,000.00	148,745.19
Deposit	5/31/2011			Interest	5.89		148,751.08
Check	6/2/2011	1697	Adventure Mining Company	Grant C2011-00001		2,500.00	146,251.08
Check	6/2/2011	1698	Adventure Mining Company	Grant C2011-00002		2,500.00	143,751.08
Check	6/2/2011	1699	Anita Campbell	Grant C2011-00003		1,000.00	142,751.08
Check	6/2/2011	1700	Calumet Players	Grant C2011-00004		4,000.00	138,751.08
Check	6/2/2011	1701	Chassell Historical Society	Grant C2011-00005		3,000.00	135,751.08
Check	6/2/2011	1702	Chassell Historical Society	Grant C2011-00006		8,000.00	127,751.08
Check	6/2/2011	1704	Finnish American Historical Archive	Grant C2011-00008		3,000.00	124,751.08
Check	6/2/2011	1705	Friends of the Porkies	Grant C2011-00009		1,000.00	123,751.08
Check	6/2/2011	1706	Houghton County Historical Society	Grant C2011-00010		5,000.00	118,751.08
Check	6/2/2011	1707	Houghton Township	Grant C2011-00011		6,000.00	112,751.08
Check	6/2/2011	1708	Keweenaw County Historical Society	Grant C2011-00012		1,000.00	111,751.08
Check	6/2/2011	1709	Keweenaw County Historical Society	Grant C2011-00013		8,000.00	103,751.08
Check	6/2/2011	1710	Main Street Calumet	Grant C2011-00014		2,500.00	101,251.08
Check	6/2/2011	1711	Michigan Historical Center	Grant C2011-00015		7,500.00	93,751.08
Check	6/2/2011	1712	Michigan Technological University	Grant C2011-00016		11,200.00	82,551.08
Check	6/2/2011	1713	Ontonagon Historical Society	Grant C2011-00017		2,500.00	80,051.08
Check	6/2/2011	1714	Ontonagon Historical Society	Grant C2011-00018		1,800.00	78,251.08
Check	6/2/2011	1715	Temple Jacob	Grant C2011-00019		1,000.00	77,251.08
Check	6/2/2011	1716	Calumet Elks	Grant C2011-00020		12,000.00	65,251.08
Check	6/2/2011	1717	Calumet Township	Grant C2011-00021		2,000.00	63,251.08
Check	6/2/2011	1718	Calumet Township	Grant C2011-00022		4,500.00	58,751.08
Check	6/2/2011	1719	Quincy Mine Hoist Association	Grant C2011-00023		1,000.00	57,751.08
Check	6/2/2011	1720	Quincy Mine Hoist Association	Grant C2011-00024		1,000.00	56,751.08
Check	6/2/2011	1721	Village of Calumet	Grant C2011-00025		3,000.00	53,751.08
Check	6/2/2011	1722	Village of Calumet DDA	Grant C2011-00026		7,500.00	46,251.08
Check	6/2/2011	1723	Calumet Township	Grant C2011-00027		4,000.00	42,251.08
Check	6/6/2011	1696	See, Scott	Wages		1,446.88	40,804.20
Bill Pmt -Check	6/8/2011	1724	Gollanek, Eric	Survey Phase II		5,570.97	35,233.23
Bill Pmt -Check	6/8/2011	1726	Lakeshirts, Inc.	KHS Miner Hats		604.25	34,628.98
Bill Pmt -Check	6/8/2011	1727	Markkanen, Greg	Smackdown Pizza Party		40.00	34,588.98
Bill Pmt -Check	6/8/2011	1725	Michigan House Cafe	Gollanek Lodging		450.00	34,138.98
Bill Pmt -Check	6/8/2011	1728	CNA Surety	Bond		100.00	34,038.98
Check	6/20/2011	1729	See, Scott	Wages		1,446.88	32,592.10
Bill Pmt -Check	6/27/2011	1730	Holt, Ryan	Phase II Survey Expenses		2,844.49	29,747.61
Bill Pmt -Check	6/27/2011	1731	Krupp's Reort	Survey Lodging - Bjorkman		360.00	29,387.61
Bill Pmt -Check	6/27/2011	1732	Marquette Monthly	KHS Ad		88.00	29,299.61
Bill Pmt -Check	6/27/2011	1734	See, Scott (v)	Misc Reimbursements		61.77	29,237.84
Bill Pmt -Check	6/27/2011	1733	The Keweenaw Traveler	KHS Ad		175.00	29,062.84
Deposit	6/28/2011			CCP Survey Phase II	12,500.00		41,562.84
Deposit	6/30/2011			Interest	5.18		41,568.02
Check	7/4/2011	1735	See, Scott	Wages		1,446.88	40,121.14
Bill Pmt -Check	7/7/2011	1736	Gollanek, Eric	Survey Phase II		5,609.37	34,511.77
Bill Pmt -Check	7/7/2011	1737	Book Concern Printers	KHS Rack Cards		1,564.00	32,947.77
Bill Pmt -Check	7/7/2011	1738	Michigan House Cafe	Survey Phase II		450.00	32,497.77
Bill Pmt -Check	7/7/2011	1739	Opus Web	Web Hosting		150.00	32,347.77
Payment	7/7/2011		NPS	FY10 Grant Agreement	35,185.00		67,532.77
Deposit	7/8/2011			CCP Survey Phase II	22,600.00		90,132.77
Bill Pmt -Check	7/15/2011	1741	Holt, Ryan	Survey Phase II		3,970.75	86,162.02
Check	7/18/2011	1740	See, Scott	Wages		1,590.97	84,571.05
Check	7/18/2011	1742	State Withholding Taxes	3rd Quarter Withholding		414.60	84,156.45
Check	7/18/2011	1743	Federal Taxes-IRS	3rd Quarter Payroll Taxes		2,083.19	82,073.26
Check	8/1/2011	1744	See, Scott	Wages		1,590.97	80,482.29
Bill Pmt -Check	8/1/2011	1748	Bjorkman, Lynn	Survey Phase II		650.55	79,831.74
Bill Pmt -Check	8/1/2011	1746	Busch, Jane	Survey Phase II		7,128.06	72,703.68
Bill Pmt -Check	8/1/2011	1745	CLK Rotary	Jul - Sep 2011		156.00	72,547.68
Bill Pmt -Check	8/1/2011	1747	The Keweenaw Traveler	KHS Marketing		157.00	72,390.68
Bill Pmt -Check	8/12/2011	1754	Bella Vista Motel	Survey Phase II		332.00	72,058.68
Bill Pmt -Check	8/12/2011	1755	Centennial Cottages	Survey Phase II		360.00	71,698.68
Bill Pmt -Check	8/12/2011	1753	Gollanek, Eric	Survey Phase II		7,087.87	64,610.81
Bill Pmt -Check	8/12/2011	1751	Linda Hale, CB, Inc.	Accounting		80.00	64,530.81
Bill Pmt -Check	8/12/2011	1752	Marquette Monthly	KHS Advertising		88.00	64,442.81
Bill Pmt -Check	8/12/2011	1749	Pflaum, Barbara	Levin / Reynolds Reception		94.06	64,348.75
Bill Pmt -Check	8/12/2011	1750	See, Scott (v)	Dental Insurance		429.60	63,919.15
Check	8/15/2011	1756	See, Scott	Wages		1,590.97	62,328.18
Bill Pmt -Check	8/24/2011	1757	Gollanek, Eric	Survey Phase II		5,980.50	56,347.68
Bill Pmt -Check	8/24/2011	1758	Marquette Monthly	KHS Marketing		88.00	56,259.68
Bill Pmt -Check	8/24/2011	1760	Bjorkman, Lynn	Survey Phase II		7,070.00	49,189.68
Payment	8/25/2011		Hanka Homestead Museum	2010 Marketing	100.00		49,289.68
Check	8/29/2011	1759	See, Scott	Wages		1,590.97	47,698.71
Deposit	8/31/2011			Interest	3.76		47,702.47
Check	9/12/2011	1761	See, Scott	Wages		1,590.97	46,111.50
Check	9/12/2011	1762	Calumet Theatre	2011 Heritage Travel Grant Award		334.00	45,777.50
Check	9/12/2011	1763	Wild, Bob	2011 Heritage Travel Grant Award		1,205.00	44,572.50
Deposit	9/12/2011			Deposit - Italian Hall	3,363.50		47,936.00

10/21/11

**KNHP Advisory Commission  
KNHP Advisory Commission Cash Ledger**

As of September 30, 2011

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	9/26/2011	1764	See, Scott	Wages		848.59	47,087.41
Bill Pmt -Check	9/26/2011	1767	Busch, Jane	Survey Phase II		4,323.14	42,764.27
Bill Pmt -Check	9/26/2011	1768	Marquette Monthly	KHS Marketing		88.00	42,676.27
Bill Pmt -Check	9/26/2011	1769	Michigan House Cafe	Survey Phase II		225.00	42,451.27
Bill Pmt -Check	9/26/2011	1770	Schrader, Ellen	Visitor Center Event Invites - Reimbur...		115.61	42,335.66
Bill Pmt -Check	9/26/2011	1765	See, Scott (y)	Dental Ins. Reimbursement		429.60	41,906.06
Bill Pmt -Check	9/26/2011	1766	The Keweenaw Traveler	KHS Marketing		175.00	41,731.06
Deposit	9/30/2011			Deposit - NPLSF	3,000.00		44,731.06
Deposit	9/30/2011			Interest	2.64		44,733.70
Total Checking Account					133,610.33	263,404.24	44,733.70
<b>TOTAL</b>					<b>133,610.33</b>	<b>263,404.24</b>	<b>44,733.70</b>

**KNHP Advisory Commission**  
**Bills to be Approved**  
**July 20 through October 25, 2011**

Type	Date	Memo	Account	Debit
<b>Bella Vista Motel</b>				
Bill	8/12/2011	Lodging	Survey/Grant Expense	332.00
Total Bella Vista Motel				332.00
<b>Bjorkman, Lynn</b>				
Bill	8/1/2011	Meals	Survey/Grant Expense	254.55
Bill	8/1/2011	Mileage	Survey/Grant Expense	396.00
Bill	8/24/2011	Labor	Project Contract Fees	7,070.00
Bill	8/24/2011	Survey Phase II	Survey/Grant Expense	0.00
Total Bjorkman, Lynn				7,720.55
<b>Busch, Jane</b>				
Bill	7/27/2011	Labor	Project Contract Fees	6,000.00
Bill	7/27/2011	Meals	Survey/Grant Expense	234.56
Bill	7/27/2011	Lodging	Survey/Grant Expense	741.00
Bill	7/27/2011	Mileage	Survey/Grant Expense	152.50
Bill	9/19/2011	Labor	Project Contract Fees	4,100.00
Bill	9/19/2011	Meals	Survey/Grant Expense	144.14
Bill	9/19/2011	Mileage	Survey/Grant Expense	79.00
Total Busch, Jane				11,451.20
<b>Calumet Theatre</b>				
Check	9/12/2011	2011 Heritage Travel Grant Award	Travel Grants	334.00
Total Calumet Theatre				334.00
<b>Centennial Cottages</b>				
Bill	8/12/2011	Lodging	Survey/Grant Expense	360.00
Total Centennial Cottages				360.00
<b>CLK Rotary</b>				
Bill	7/26/2011	Jul - Sep 2011	Memberships	156.00
Bill	10/11/2011	Oct - Dec	Memberships	167.25
Total CLK Rotary				323.25
<b>Gollanek, Eric</b>				
Bill	8/3/2011	Labor	Project Contract Fees	6,680.00
Bill	8/3/2011	Meals	Survey/Grant Expense	47.87
Bill	8/3/2011	Mileage	Survey/Grant Expense	360.00
Bill	8/23/2011	Labor	Project Contract Fees	5,000.00
Bill	8/23/2011	Meals	Survey/Grant Expense	100.00
Bill	8/23/2011	Mileage	Survey/Grant Expense	880.50
Total Gollanek, Eric				13,068.37
<b>Holt, Ryan</b>				
Bill	9/27/2011	Labor	Project Contract Fees	1,400.00
Bill	9/27/2011	Meals	Survey/Grant Expense	180.79
Total Holt, Ryan				1,580.79
<b>Linda Hale, CB, Inc.</b>				
Bill	7/31/2011	July Accounting Fees	Accounting Fees	80.00
Total Linda Hale, CB, Inc.				80.00
<b>Marquette Monthly</b>				
Bill	8/12/2011	July Ad	Advertising/Promotion	88.00
Bill	9/15/2011		Advertising/Promotion	88.00
Bill	10/15/2011	Oct KHS Ad	Advertising/Promotion	88.00
Total Marquette Monthly				264.00
<b>Michigan House Cafe</b>				
Bill	9/20/2011	Lodging	Survey/Grant Expense	225.00
Total Michigan House Cafe				225.00
<b>Opus Web</b>				
Bill	9/30/2011	Jul - Sep Hosting	Internet/Web Site	150.00
Total Opus Web				150.00
<b>Rosemurgy, Bill</b>				

10/21/11

**KNHP Advisory Commission**  
**Bills to be Approved**  
**July 20 through October 25, 2011**

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>
Bill	10/24/2011	April, July and Oct Minutes	Meeting Support	600.00
Total Rosemurgy, Bill				600.00
<b>Schrader, Ellen</b>				
Bill	9/26/2011	Visitor Center Event Invites - Rei...	Meeting Costs	115.61
Total Schrader, Ellen				115.61
<b>See, Scott (v)</b>				
Bill	9/15/2011	Dental Ins. Reimbursement	Dental Insurance	429.60
Total See, Scott (v)				429.60
<b>The Keweenaw Traveler</b>				
Bill	7/20/2011	KHS Marketing	Advertising/Promotion	157.00
Bill	9/20/2011	KHS Marketing	Advertising/Promotion	175.00
Total The Keweenaw Traveler				332.00
<b>Wild, Bob</b>				
Check	9/12/2011	2011 Heritage Travel Grant Award	Travel Grants	1,205.00
Total Wild, Bob				1,205.00
<b>TOTAL</b>				<b>38,571.37</b>

5:21 PM  
10/21/11  
Accrual Basis

**KNHP Advisory Commission**  
**Payroll & Tax Payments Made**  
**As of October 25, 2011**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
<b>Checking Account</b>					
Check	8/1/2011	1744	See, Scott	Wages	1,590.97
Check	8/15/2011	1756	See, Scott	Wages	1,590.97
Check	8/29/2011	1759	See, Scott	Wages	1,590.97
Check	9/12/2011	1761	See, Scott	Wages	1,590.97
Check	9/26/2011	1764	See, Scott	Wages	848.59
Check	10/10/2011	1771	See, Scott	Wages	1,590.97
Check	10/19/2011	1774	State Withhol...	Q4 MI Withh...	502.04
Check	10/19/2011	1775	Federal Taxes...	Q4 941 Taxes	2,496.83
Total Checking Account					<u>11,802.31</u>
<b>TOTAL</b>					<u><u>11,802.31</u></u>



**National Park Service**  
**U.S. Department of the Interior**

Keweenaw National Historical  
Park

P.O. Box 471  
25970 Red Jacket Road  
Calumet, MI 49913

906-337-3168 phone  
906-337-3169 fax

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## **Keweenaw NHP - October, 25, 2011 Interpretation & Education**

### **Interpretation & Education Activities:**

1. Valerie Newman has been hired as the new Interpretive Specialist to replace Dan Johnson. She will EOD on the park's payroll on December 4, 2011. She is originally from Rhinelander, WI and has worked at the following National Park Service sites: Isle Royale, Lincoln Boyhood Home, Scotts Bluff, and Little Bighorn Canyon National Recreation area.
2. Summer seasonal staff continue to work at the park on an intermittent basis and will continue to do so with the opening of the Calumet Visitor Center (CVC).
3. Kathleen is in the process of training park and IRKPA staff and volunteers on CVC operations.
4. Kathleen is developing a Standard Operating Procedures manual for the operation of the new visitor center. This will not be completed before the grand opening.
5. Kathleen has not had the time to work with the the Copper Country Trail National Byway during recent reviews of the Byway interpretive plan being done by Marcella Wells. She hopes to get back to being involved with the Byway organization once the CVC is up and running.
6. Kathleen will work with Jo to develop a park strategy for the interpretation of the 1913/14 strike for the upcoming 100<sup>th</sup> anniversary now that the CVC is open.

### **Media Update:**

7. Susan Sanders provided all of the design and layout of the new Union Building interpretive booklet that was written and edited by John Rosemurgy, Jo Urion, and Kathleen Harter. Kim Hoagland and Jeremiah Mason provided review and Ryan Holt provided the photography. This publication was made possible by funds from the Union Building project. It will be made available for free at the CVC.
8. Kathleen has not been able to create an interpretive exhibit for the Keweenaw Heritage Center at St. Anne's due to the visitor center project. She will work with Valerie to get this project going again this winter.
9. Kathleen has met with folks from Keweenaw County Historical Society to discuss interpretive exhibits for the Eagle River Community Center. This project will get underway when Valerie arrives.

### **Union Building Update:**

10. The bulk of Kathleen's time has been spent on Union Building work with the finalizing of all exhibit text, acquisition and image use rights, and final determination of all the objects that are to be on display. During the 7 week install, exhibits were constructed on-site with daily updates and reviews. AV equipment was installed and tested with modifications to contracts required due to faulty equipment and install issues. Close coordination between building systems and exhibits has been constant with Karl Benda continuing to work with contractors and subcontractors to complete work orders and changes. As of Saturday, October 22, the AV and exhibit components are finally working in tandem and appear ready to go for the Grand Opening.



**National Park Service**  
**U.S. Department of the**  
**Interior**

Keweenaw  
National Historical  
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## **Keweenaw NHP**

A2623 (KEWE)

**Division of Museum & Archival Services**  
**October 25, 2011**

### **Highlights & Issues**

1. Union Building exhibit installation. Nearly three years of effort by the Museum and Archival Services Division towards the installation and opening of the “Risk and Resilience” exhibit will be realized this week. The three months leading up to the opening have been almost frenetic in their pace, as division staff have been exclusively focused on this task. Staff have participated in final production reviews, review and approval of proposed conservation treatments, final selection of objects, on site conservation of the Quincy Smelter mineral car, exhibit lighting review and changes, permissions documentation, additional scanning, on site review, IT networking, exhibit housekeeping, pest monitoring, environmental monitoring, HVAC adjustments, and many other exhibit-related activities.
2. Personnel changes. The division is in a period of personnel transition, with Museum Technician Tricia Miller’s departure from KEWE for a permanent assignment at Ozark National Scenic Riverway, which was effective on October 9<sup>th</sup>. Tricia was an outstanding employee for the division. She wrote the park’s Emergency Action Plan (EAP), taught our “Basics of Museum Cataloging” workshop to Keweenaw Heritage Site staff and volunteers, cataloged almost all of the objects in the “Risk and Resilience” exhibit and conserved many of them. She was heavily involved in the install of the exhibit and ensured the right object went into the right exhibit component. Effective either the 6<sup>th</sup> or 20<sup>th</sup> of November, Museum Technician Brandon Sexton will be leaving KEWE for a permanent assignment at Boston National Historical Park. He has also been an outstanding employee, providing the museum collections expert care and monitoring and in providing all park staff IT support services. More on his contributions in the January report. The MAS chief is in the process of recruiting two part time student Museum Technicians to take on Brandon’s work and the added exhibit maintenance work at the Union Building. Those positions will probably enter on duty January 15<sup>th</sup> or 29<sup>th</sup>.
3. Collections care. Museum Technician Brandon Sexton continues to provide excellent routine care for the museum collections, in performing the required museum housekeeping, environmental monitoring, and integrated pest management work. Experience Works employee Jim Shilson has been assisting Brandon with museum housekeeping and has been cycling and cleaning materials from several collections. As needed he has been scheduling his work at the Warehouse to accommodate the window rehabilitation project there and to supervise the Community Arts Center’s retrieval of its

printing equipment from the Warehouse (stored there since 2003). Jim continues to be a very productive addition to the staff.

4. Calumet Visitor Center grand opening. MAS staff have been actively participating in the planning and organizing of the events scheduled to occur the week of the grand opening of the Calumet Visitor Center (Union Building), particularly in regards to the Donor Reception the Advisory Commission is sponsoring. In addition, museum staff have been hard at work ensuring all of the dust and debris from the exhibit installation is cleaned up and the exhibits are presentable by the night of the reception.
5. Archives Backlog Cataloging Project. History Associates, Inc. (HAI), the contractor for the archives backlog cataloging project assigned two processing archivists to KEWE to process the park's Quincy Mining Co. records group. Both archivists are graduates of the University of Michigan's School of Information. Owen Ellis started in early August and Annelise Doll, a Hancock native, started in mid-September. They are progressing as projected and should complete their work by early-summer 2012.
6. Youth Intern Program. In FY 2011, the museum division was able to secure two summer positions through Youth Intern Program project funding. Mason Christensen, a Public History graduate student at Western Michigan was hired as an Archives Technician. He worked on the park's cold storage project, on accessioning new museum materials, and on researching and writing finding aid biographical sketches. Jestina Poissant was hired as a Museum Aid and worked on indexing Quincy Mining Co. checks, cycling and cleaning dirty or infested records, digitized historic photographs, re-housed negatives for the cold storage project, and assisted Brandon with collections care.
7. Museum acquisitions. Motivated by the Union Building exhibit project, but received too late for their use in the exhibit, two fraternally-related gifts were accepted by the park this fall. Suzanne Michaud donated an Ancient Order of Foresters, Court Robin Hood, No. 6283, ceremonial apron and sash which had belonged to her father, Chief Ranger Wilfred R. Johnson. Mary Margaret Wagner donated fourteen pieces of Onondaga Pottery Company china made for the Independent Order of Odd Fellows, Hecla Lodge, No. 90, a Colorado Silver teaspoon stamped "NO 90 IOOF", and a china cup and saucer made by Royal Stafford for the Daughters of Rebekah. The OPC china was used by Hecla Lodge members for meals in their Union Building lodge hall until the Hecla Lodge was re-incorporated into the Calumet Lodge in 1967. These pieces were acquired by Ms. Wagner's, father Carl Hensley, a Hecla Lodge member, about that time. The Royal Stafford cup and saucer belonged to Ms. Wagner's mother, Adele Hensley, who belonged to the Stella Rebekah Lodge which also met in the Union Building.
8. Fourth Thursday in History Program. This Thursday's program by Nancy Haffner on the making of the exhibit film, "Risk and Resilience", will complete twelve years of the program.
9. Volunteer museum & archives work at KNHP. The Museum division did not have as much success in recruiting interns/volunteers as in years past, as we were unable to recruit any graduate student interns this year. Our Experience Works worker Jim Shilson continues to plug away at a variety of preventive conservation projects as discussed earlier. Stuart Baird will be returning to the Division sometime next month. Jeremiah will be posting summer archives technician internship announcements soon, in an effort to recruit 2-3 interns for next summer.

10. Keweenaw Heritage Sites assistance and cooperative projects. On October 19<sup>th</sup>, Museum Technician Brandon Sexton, made the trip down to the Ontonagon County Historical Society museum and installed the NPS version of the ReDiscovery museum cataloging software. As OCHS staff had attended the museum cataloging workshop last May, the OCHS was eligible to have the software to use. The division would still like to work with the commission to secure the other necessary items needed to start a documentation program, such as accession ledgers, cataloging kits, etc., which the sites may not have the resources to acquire. The Calumet Theater Archives Project staff continue to process their archives in their office in the Keweenaw History Center and to receive ongoing assistance from MAS staff on archival questions. Park archivist Jeremiah Mason continues to participate in Calumet Mainstreet's Design Committee. MAS staff have spent at least 30 hours in technical assistance during the report period.
11. Scope of Collection Statement. The SOCS has been through three drafts, with a final mark-up received from the regional curator last week. Following the Calumet Visitor Center opening, the MAS chief will review the mark-ups and make changes as needed and submit the SOCS back to region for final approval.
12. Collection Management Plan. An outstanding CMP team made site visits July 10-23, and prepared a draft plan which will be going out this week or next for comment. An agreements workshop will be held in March to settle on how the parks would prefer cooperating in the multi-park museum facility and operation. Commissioner Steve Albee has agreed to serve as the Advisory Commission's representative in that planning process.
13. Research conducted at the Keweenaw History Center. Park archivist Jeremiah Mason responded to 171 reference requests in FY 2011 and to 30 requests so far in FY 2012.
14. Historic Structures Report for C&H Warehouse. The HSR for the Warehouse is in its final stages, with 90% comments made and provided back to QEA. The plan indicates that the warehouse is an excellent candidate for rehabilitation as a museum storage facility and can be re-used as such without harming the integrity of the building. Much thanks to Commissioners Kim Hoaglund and John Sullivan for their reviews of the plan. In addition to the above mentioned CMP, a completed HSR advances the likelihood of the multi-park museum repository securing funding.
15. Collection Storage Plan. Not yet finalized, it is likely that the park will receive funding to conduct a Collection Storage Plan for the multi-park museum facility. This funding will also pay for the agreements workshop next March, should it be awarded in its entirety.

## Report to KNHP Advisory Commission

October 25, 2011 Quarterly Meeting

Charles Masten, Chief Preservation Services/Facility Manager

10/19/2011

### KEWE YCC PROGRAM:

- Managed and supervised YCC program. Re-hired 1 seasonal Maintenance Work Leader WL-4. Advertised, selected, hired 6 student YCC participants in April-May; 8-week program ran June 13 through August 5; developed project list and maintained regular contact with park partners for potential work projects; provided/purchased all safety PPE's, tools, equipment, vehicles; prepare press release, annual PMIS and YCC completion reports-FY09; FY11 funding \$20,500 (down from \$28,004 in FY10).

### PARK PROPERTIES / PROJECTS / PROGRAMS

- Coordinated facility, custodial, utility logistical needs for Union Building operations. Collaborated on the resolution of construction punch list items. Participated in Union Building grand opening preparation events, logistics, procurement and planning activities
- Quincy Smelter stabilization -hired and supervised NPS day labor crew to implement stabilization of Franklin Township owned property with \$80,000 HUD funds; project 90% complete.
- Agnitz Block building stabilization project -hire and supervised NPS day labor crew to implement stabilization of a Calumet DDA owned property with \$76,630 HSS funds; project 95% complete.
- Participated in contract SOW preparation and site cleanup for July 2011 storm damaged CLK-owned Dryhouse and Calumet Township owned Drill Shop
- Participated in Technical Evaluation Panel (TEP) of bidders packages for 2011-12 C&H Library Roof Replacement and C&H Warehouse #1 Window Rehab contracts (\$976,185).
- Participated in Congressional/Regional Director visits to KEWE and Smelter sites
- Additional 2011 projects completed: HQ-completed electrical upgrades/ improvements to stairwell/landings/reception areas; QMO- installed window roller shades; QMO - Repair fascia and roof (ice damage)-TBD; prepared timber signposts, hardware and installed concrete pad and timbers for Quincy main entrance sign; Topsoil/Seeding around the HQ Pay Shed and new curb areas; QMO – Re-painted front doors/trim; QMO and park HQ-continued rehab/repainting of deteriorated window sashes and wood storm windows; installed 'panic' 911 alarm and monitoring service at HQ reception desk area.
- KNHP Carpenter Shop-continued construction of carpenter shop inside leased Calumet Township Garage to support PSD facility projects; unfunded day labor project: researched heating equipment costs, completed all wiring and lighting, installed doors/windows/locksets, set up all equipment for use, organized office/tool rooms, completed all drywall work and painting, completed 2<sup>nd</sup> floor storage areas-project 98% complete.
- Continued oversight of HQ elevator upgrades to meet state inspection requirements/codes.
- Met with MWRO staff for Federal Highway FY12 funding SOW review for park paved parking lots/roads

Karl Benda, Project Manager

10/19/2011

- 1.) KHC Roof and WH #1 Window Project-J. Clark Construction Co. started work on this \$958,689.00 425 calendar day contract; perform the Contract Officer's Representative (COR) duties on this project which started on the warehouse windows with lead abatement and window sash and frame work repairs. The KHC work will be done in the summer of 2012 under this project.
- 2.) Smelter work-perform the construction management/inspection of this project as Owner's Technical Representative. This is a partnering project with Franklin Township. The current work includes

stabilization of several buildings primarily to put roofs on significant structures and addressing safety issues on the site. The budget for this work is \$1,000,000.00 and the majority of this work will be done by the end of calendar year 2012.

- 3.) Union Building-Completion of the \$3.95 million phase 2 interior construction project which was started in June 2010; performed the duties of Construction Management Representative (CMR) and Contract Officer's Technical Representative (COTR) for the project. Yalmer Mattila was the General Contractor for the project. This project was completed Fall of 2011. During the subsequent installation of the Union Building exhibits assisted with coordination of building functions and interfacing the exhibits with the building components; assisted with development and implementation of the grand opening plans scheduled for the end of October 2011.

John Rosemurgy, Historical Architect  
10/19/2011

#### **1. C&H Warehouse No. 1 Historic Structure Report (HSR)**

- The final draft was received on October 14, 2011. The report was reviewed by Park staff, members of the Advisory Commission, and the MWRO.
- A review of the final submittal will be complete by early November with final copies of the HSR available soon after.

##### *BACKGROUND:*

- *The future use of the building is addressed in the Park's 2009 Facility Plan which documents that C&H Warehouse No. 1 will be rehabilitated to serve as a multi-park museum collection storage facility for four Lake Superior Parks. The north office spaces on the first floor will be used as a self-guided interpretive exhibit on the C&H Mining Company operations.*
- *The content of the HSR will include: Part 1, Developmental history and documentation of existing conditions; and Part 2, Treatment and Use with a preferred schematic rehabilitation plan and an associated Class C cost estimate.*

#### **2. KHC Roof Replacement & C&H Warehouse No. 1 Window Restoration**

- The contract was awarded to John Clark Construction Inc. Construction began August 5, 2011 with completion scheduled by November 2012.
- Work is underway on the Warehouse windows and will continue through the winter.
- The KHC roof replacement and woodwork restoration is planned to begin in the spring of 2012.

#### **3. Technical Assistance Highlights**

Provided technical assistance to the following partners:

- Calumet Art Center - Building documentation / base plans
- Cross Country Sports, Calumet – Development base plan and rehab concepts.
- Jacobsville Chapel – Access Study
- Michigan House Café , Calumet – Building documentation / base plans
- Village of Calumet DDA – Agnitz Block storefront façade rehabilitation concept.
- Hecla Street, Laurium – Storefront façade rehabilitation concept.
- Assisted Village of Calumet with final submittal of Certified Local Government (CLG) Reapplication.
- Assisted CLK Schools with scope of work for Dry House Roof replacement. Contract awarded to LJ Construction.

#### **4. Union Building**

- Coordinated materials procurement and installation of network connection from the KHC to the Union Building.
- Collaborated on the resolution of construction punch list items.

Steve DeLong, Landscape Architect  
10/18/2011

#### HIGHLIGHTS

- Managed installation of KHS facility ID signs, KHS motorist guidance signs, Keweenaw County rustic motorist guidance signs and a few visitor information signs. Worked with MABO contracting to purchase additional motorist guidance signs to address gaps and provide distance panels. Waiting for those panels to arrive for installation this fall or next spring. Closed for the Season signs to be installed by NPS staff in the next month or so and balance of visitor information signs to be distributed/installed.
- Continued project management and support for Phase II – Quincy Smelting Works Stabilization. Contracted work is 75% complete and NPS work is close to 90% complete. Project will enclose the Reverberatory building and Casting Plant, Cupola Furnace Building and the Briquetting building. Smaller outbuildings will also benefit from stabilization efforts.
- Continued project management and support for the Calumet CLR/EA. Worked with program manager and contracting to modify contract to support additional stakeholder input/involvement. Completed internal park review of Part I and provided comments to Quinn Evans Architects.
- Worked with Houghton-Keweenaw Trails Task Force to develop an application for assistance from the NPS Rivers Trails and Conservation Assistance program. Reviewed the Application with Barbara Nelson-Jameson provided a local tour to encourage assistance. Preliminary project to focus on a loop trail to connect Hancock, Lake Linden and Calumet. The task force will continue to identify issues/needs and potential ways to address them.

#### ADDITIONAL EFFORTS

- Organized a volunteer brush removal project at Quincy Mine Hoist Association. Approximately 2+ acres improved through this effort involving two dozen volunteers from GE Aviation.
- Provided technical assistance to the Copper Country Trail Byway Interpretive Committee and consultants to assist with completion of a master interpretive plan for the byway.
- Participated in IDT meetings related to project compliance – Section 106 and NEPA. Worked to resolve project related issues.
- Attended regular meetings of the Calumet Main Street Design Committee, QMHA Building and Grounds Committee and the Copper Country Trail Byway to provide technical assistance.