



**Keweenaw National Historical Park  
Keweenaw NHP Advisory Commission  
National Park Service**



**KEWEENAW HERITAGE GRANTS APPLICATION  
Fiscal Year 2012**

**Instructions to Applicants**

**Timeline**

- **Applications Due:** April 10, 2012 – 5:00pm
- **Awards Announced:** May 1, 2012
- **Funds Available:** June 1, 2012
- **Project Completion Date:** December 31, 2013 (no later than)

**Introduction**

The Keweenaw NHP Advisory Commission and the National Park Service are offering Keweenaw Heritage Grant opportunities to owners and operators of historic properties and providers of history programs broadly related to our copper-mining heritage within the counties of Houghton, Keweenaw, or Ontonagon, or the portion of Baraga County north of M-38. There will be one application to apply for both funding sources. The purpose of the grants will be to provide enhancement funds from two fund sources for a broad range of projects and programs including, but not limited to:

**Historic Preservation**

- façade improvements
- structure stabilization
- building maintenance
- landscape preservation
- planning & design
- universal accessibility

**History/Archeology**

- oral history
- research
- national register
- survey & documentation

**Interpretation**

- exhibits
- publications
- interpretive planning
- alternative media
- tours/guided programs
- training

**Museum Collections**

- archival preservation
- artifact care/cataloging
- housekeeping
- photograph digitization
- research & reference

**Organizational/Program Sustainability**

- organizational development
- volunteer development
- leadership development
- board training
- community engagement

Other preservation and heritage-related projects will also be considered. Grants cannot fund direct overhead expenses. Greater consideration will be given to proposals that address accessibility, safety, and organizational sustainability; greater consideration will also be given to Keweenaw Heritage Site organizations.

Projects are to be completed by December 31, 2013. Grants will range between \$1,000 and \$50,000 (a total of \$50,000 is expected to be available for NPS grants, and \$100,000 is expected to be available for Advisory Commission grants). Grant funds will typically be available to successful grantees by June 1, 2012.

For 2012, the Advisory Commission has also set aside \$5,000 to provide preservation grants to residential homeowners within the boundaries of the park. These grants have a maximum of \$1,000. Residential property owners may also submit applications for consideration from the regular pool of grant funds.

## Eligibility

### For Keweenaw NHP Advisory Commission Grants

- The property or program **must be located within the counties of Houghton, Keweenaw, or Ontonagon, or the portion of Baraga County north of M-38.** (Including within park boundaries.)
- The property owner, operator, or organization **must be able to provide a 1-to-1 match**, with up to 100% of the match being **in-kind** (non-cash expenses that are directly related to the proposed project).
- Applicants must be **registered on Grants.gov** and in the Federal Central Contractor Registration (CCR).
- Historic property preservation projects must comply with the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.
- Grant recipients will be required to submit a one-page narrative report at the completion of their project.

### For Special Residential Property Grants

- The grantee **must be an owner of an historic residence located within Keweenaw NHP boundaries.** Documentation of property ownership is required.
- The proposed project must be on the **exterior of the residence.**
- The property owner must provide a **3-to-1 cash match.**

### For NPS Grants:

- The grantee **must be an owner of historic property located within Keweenaw NHP boundaries** including state and local governments, public and private nonprofit organizations, and individual, partnership, and corporate private property owners. Documentation of property ownership is required.
- The property owner/organization **must be able to provide public access** at reasonable times for interpreting the resource(s) to the public in accordance with Keweenaw NHP's enabling legislation.
- The property owner/organization must be able to provide a **cash match** in accordance with the park's legislation, which is currently **\$1 of non-Federal funds for every \$1 of Federal funds.**
- Applicants must be **registered on Grants.gov** and in the Federal Central Contractor Registration (CCR).
- Historic property preservation projects must comply with the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.
- New regulations require that funds for NPS grants be awarded only on a reimbursable basis.
- Grant recipients will be required to submit a one-page narrative report at the completion of their project.

## Submission

Applications may be submitted in person or by mail to park headquarters by close of business on **Monday, April 10, 2012.** Address applications to:

Keweenaw National Historical Park  
Keweenaw Heritage Grants – 2012  
25970 Red Jacket Road  
Calumet, MI 49913

## Review and Award

Applications will be reviewed by a panel of NPS staff and Advisory Commission members. All applications will be considered for Advisory Commission grants; applications that are specifically eligible for NPS grants will receive consideration for both funding sources. Notifications of awards will be made by May 1, 2012.

NOTE: Projects will be selected for funding based on the answers submitted in the application, available funds, and a balance of projects by type and location.

**Contact Information and Questions**

For further information, contact NPS Management Assistant Tom Baker at 906-483-3016 or by email at [thomas\\_m\\_baker@nps.gov](mailto:thomas_m_baker@nps.gov); or contact Advisory Commission Executive Director Scott See at 906-483-3040 or by email at [scott\\_see@partner.nps.gov](mailto:scott_see@partner.nps.gov)

**ALL applicants are strongly encouraged to contact  
Tom Baker or Scott See prior to developing an application.**



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**IV. PROJECT SUMMARY**

(Provide a one or two paragraph project summary detailing the essential elements of the proposal.)

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**V. FUNDS**

Total Estimated Cost of Project:           \$

Grant Amount Requested:                   \$

*Complete each question/section. Narrative answers should be 2-3 sentences.  
Be clear and concise. Do not leave blanks – if not applicable, denote with “N/A.”*

## **VI. PROJECT DESCRIPTION**

1. If project is for a historic building, artifact, or archival materials, describe the current physical condition and the source(s), nature, extent, and severity of any threat, danger, or damage to the historic property or collection.

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2. Describe how the project will lead to increasing visitor understanding of park resource(s) and/or stories, and how it contributes to the park’s purpose.

*The purpose of Keweenaw National Historical Park is to preserve, protect, and interpret the natural and cultural resources and stories relating to the copper mining industry for the enjoyment and benefit of current and future generations.*

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3. Describe the significance of the project’s structure, resource, collection, activity, or product as it relates to the broad story of copper on the Keweenaw Peninsula.

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4. Describe the impact of the project: what will be the final result; how long will the result last; how many people will it serve; etc.

*Complete each question/section. Narrative answers should be 2-3 sentences.  
Be clear and concise. Do not leave blanks – if not applicable, denote with “N/A.”*

5. If this project is addressing an organizational sustainability need, describe how the project will improve the organization's ability to accomplish its goals and objectives. For Keweenaw Heritage Sites, how will this project address improvement areas identified in your program self-evaluation?
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6. Describe how you/your organization will provide public access to the project's structure, resource, collection, activity, or product.
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7. Describe you/your organization's previous experience with projects of a similar nature: what, if any plan calls for the project; describe any previous consultation with park staff or other appropriate professionals regarding this project; and/or describe any experience with similar grants.
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8. If the full amount requested is not granted, what is the minimum amount that would add benefit to your project?
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## **VII. CERTIFICATIONS**

- Applicant is able to provide a **1-to-1 in-kind match**. (In-kind is eligible for Advisory Commission grant only.)
- Applicant is able to provide a **3-to-1 cash match** for the project. (Required for Residential Property Grants.)
- Applicant is able to provide a **cash match** for the project of **\$1 non-Federal funds for each \$1 of Federal funds**. (Required for NPS grants. NPS grants awards will be made on a reimbursable basis.)
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## **VIII. SCHEDULE & BUDGET**

Attach a project schedule for the proposal.

Attach a budget proposal for the project; indicate the source of all funds to be used.

If using an in-kind match for an Advisory Commission grant, indicate how the match will be met.

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## **IX. SIGNATURE**

**Signature of Authorizing Official.** The applicant's *legally authorized official* must sign and date this form.

- Signature must be original and in ink.

Signature \_\_\_\_\_

Date \_\_\_\_\_