



**Keweenaw National Historical Park
Keweenaw NHP Advisory Commission**



**KEWEENAW HERITAGE GRANTS APPLICATION
Fiscal Year 2014**

Instructions to Applicants

Timeline

- **Applications Due:** Tuesday, April 1, 2014 – 5:00pm
- **Awards Announced:** May 1, 2014
- **Funds Available:** June 1, 2014
- **Project Completion Date:** December 31, 2015 (no later than)

Introduction

The Keweenaw NHP Advisory Commission is offering Keweenaw Heritage Grant opportunities to owners and operators of historic properties and providers of history programs broadly related to our copper-mining heritage. **For the 2014 grant program, the proposed project or program must be located within the boundaries Keweenaw NHP; affiliated with an existing Keweenaw Heritage Site; or located at the Cliff Mine, along Torch Lake, or within the community of Painesdale.**

The purpose of the grants will be to provide enhancement funds for a broad range of projects and programs including, but not limited to:

Historic Preservation

- building maintenance
- façade improvements
- landscape preservation
- planning & design
- structure stabilization
- universal accessibility

History/Archeology

- national register
- oral history
- research
- survey & documentation

Interpretation

- alternative media
- exhibits
- interpretive planning
- publications
- tours/guided programs
- training

Museum Collections

- archival preservation
- artifact care/cataloging
- housekeeping
- photograph digitization
- research & reference

Organizational/Program Sustainability

- organizational development
- volunteer development
- leadership development
- board training
- community engagement

Other preservation and heritage-related projects will also be considered. Grants cannot fund direct overhead expenses. Applicants may submit up to two (2) applications, which must be prioritized by the applicant. Greater consideration will be given to proposals that address accessibility, safety, and organizational sustainability; greater consideration will also be given to Keweenaw Heritage Site organizations for their highest priority application.

Grants will range between **\$1,000** and **\$15,000** (Up to \$100,000 is expected to be available for the 2014 Keweenaw Heritage Grants program).

All construction and landscape projects are required to display a sign acknowledging all funding sources. A template for such signage will be provided by park staff. Acknowledgement signs must remain visibly displayed for the duration of the project.

Projects are to be completed by December 31, 2015. Grant funds will typically be available to successful applicants by June 1, 2014.

Eligibility

- The property, program, or project **must be located within the boundaries of Keweenaw NHP; affiliated with an existing Keweenaw Heritage Site; or located at the Cliff Mine, along Torch Lake, or within the community of Painesdale.**
- The property owner, operator, or organization **must be able to provide a 1-to-1 match**, with up to 100% of the match being **in-kind** (non-cash expenses that are directly related to the proposed project).
- Applicants must be **registered on Grants.gov.**
- Historic property preservation projects must comply with the *Secretary of the Interior's Standards for the Treatment of Historic Properties.*
- Grant recipients will be required to submit a one-page narrative report at the completion of their project.

Submission

Applications may be submitted in person or by mail to park headquarters by close of business on **Tuesday, April 1, 2014.** Address applications to:

Keweenaw National Historical Park
Keweenaw Heritage Grants – 2014
25970 Red Jacket Road
Calumet, MI 49913

Review and Award

Applications will be reviewed by a panel of NPS staff and Advisory Commission members. Notifications of awards will be made by May 1, 2014.

NOTE: Projects will be selected for funding based on the answers submitted in the application, available funds, and a balance of projects by type and location.

Contact Information and Questions

For further information, contact Advisory Commission Executive Director Scott See at 906-483-3040 or by email at scott_see@partner.nps.gov.

**ALL applicants are strongly encouraged to contact
Scott See prior to developing an application
to facilitate consultation with NPS preservation professionals.**



Keweenaw National Historical Park
Keweenaw NHP Advisory Commission



KEWEENAW HERITAGE GRANTS APPLICATION
Fiscal Year 2014

Instructions to Applicant: complete each question/section. Narrative answers should be 2-3 sentences. Be clear and concise. Do not leave blanks - if not applicable, denote with "N/A."
Applications must be received at park headquarters by close of business on Tuesday, April 1, 2014.

I. GENERAL INFORMATION

Applicant Name/Primary Contact

Organization Name

Type of Applicant: Individual Nonprofit Org. Commercial Enterprise
Governmental Unit Other (specify)

Address City ST Zip

Phone Cell FAX email

If applicant is a nonprofit organization or a governmental entity, attach a copy of the By-laws or cite the law that authorizes the organization/entity to accept funds.

II. DOCUMENTATION

Location of subject property: Street address City

The subject property or program is not located within the legislated boundaries of either the Quincy or Calumet Units of Keweenaw National Historical Park. (Boundary maps are available at park headquarters.) [Proceed to III]

Applicant owns the subject property.
Subject property is located within the legislated boundaries of either the Quincy Unit or the Calumet Unit at Keweenaw National Historical Park. (Boundary maps are available at park headquarters.)

Documentation (one required; attach): Registered Deed (copy) Most recent tax bill (copy)

III. PROJECT

Descriptive Project Title (Required)

Type of project (Check all that apply):

- Historic Building Preservation
Historic Landscape Preservation
Historic Preservation Planning & Design
Universal Accessibility
Interpretive Exhibit
Interpretive Planning
Interpretive Publication
Interpretive Training
Archival or Artifact Collections Care
Museum Housekeeping
Collections Research & Documentation
Historical Research & Documentation
Organizational Sustainability
Volunteer Development
Visitor & Staff Safety
Other (specify)

IV. PROJECT SUMMARY

(Provide a one or two paragraph project summary detailing the essential elements of the proposal. Clearly explain what will be accomplished with the project. Photo images may be attached to support the proposal.)

V. FUNDS

Total Estimated Cost of the Project: \$

Grant Amount Requested: \$

*Complete each question/section. Narrative answers should be 2-3 sentences.
Be clear and concise. Do not leave blanks – if not applicable, denote with “N/A.”*

VI. PROJECT DESCRIPTION

1. If project is for a historic building, landscape, artifact, or archival materials, describe the current physical condition and the source(s), nature, extent, and severity of any threat, danger, or damage to the historic property or collection.

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2. Describe how the project will lead to increasing visitor understanding of park resource(s) and/or stories, and how it contributes to the park’s purpose.

The purpose of Keweenaw National Historical Park is to preserve, protect, and interpret the natural and cultural resources and stories relating to the copper mining industry for the enjoyment and benefit of current and future generations.

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3. Describe the historical significance of the project’s structure, landscape, collection, activity, or product as it relates to the broad story of copper on the Keweenaw Peninsula.

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4. Describe the impact of the project: what will be the final result; how long will the result last; how many people will it serve; what is the target demographic; etc.

*Complete each question/section. Narrative answers should be 2-3 sentences.
Be clear and concise. Do not leave blanks – if not applicable, denote with “N/A.”*

5. If this project is addressing an organizational sustainability need, describe how the project will improve the organization's ability to accomplish its goals and objectives. For Keweenaw Heritage Sites, how will this project address self-identified improvement needs?
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6. Describe how you/your organization will provide public access to the project's structure, landscape, collection, activity, or product.
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7. Describe you/your organization's previous experience with projects of a similar nature: describe consultation with park staff or other appropriate professionals regarding this project. Describe similar grant experience.
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8. If the full amount requested is not granted, what is the minimum amount that would add benefit to your project?
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VII. CERTIFICATIONS

- Applicant is able to provide a **1-to-1 cash or in-kind match** (or combination of the two)
____ Prioritization number (if submitting two grants applications)
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VIII. SCHEDULE & BUDGET

Attach a project schedule for the proposal.

Attach a budget proposal for the project; indicate the source of all funds to be used.

If using an in-kind match, indicate how the match will be met.

IX. SIGNATURE

Signature of Authorizing Official. The applicant's *legally authorized official* must sign and date this form.

- Signature must be original and in ink.

Signature _____

Date _____