



United States Department of the Interior

NATIONAL PARK SERVICE

Kenai Fjords National Park
411 Washington Street
P.O. Box 1727
Seward, AK 99664



RECRUITMENT BULLETIN: **KEFJ-25-024**
ISSUE DATE: April 10, 2025

CLOSING DATE: Eligible applications will be forwarded to the hiring official beginning seven days after April 24, 2025, and every two weeks until after the closing date of May 8, 2025, or until the positions are filled.

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM--PUBLIC LAW 96-487

Kenai Fjords National Park is accepting applications for one, temporary, not-to-exceed 1039 hours, full-time, Biological Science Technician (Plants), GS-0404-06 and one temporary, not-to-exceed 1039 hours, full-time, Biological Science Technician (Plants), GS-0404-07 positions. More than one position may be filled via this bulletin.

In your resume, please indicate the grade level(s) for which you would like to be considered. If you do not indicate a preference, you will be considered for all grade levels

POSITION

BIOLOGICAL SCIENCE TECHNICIAN (PLANTS), GS-0404-06

\$24.36 - \$31.66 per hour, plus a 3% Cost of Living Allowance (COLA), which is subject to annual review and adjustment.

BIOLOGICAL SCIENCE TECHNICIAN (PLANTS), GS-0404-07

\$27.07 - \$35.19 per hour, plus a 3% Cost of Living Allowance (COLA), which is subject to annual review and adjustment.

DUTY LOCATION

Seward, AK

APPOINTMENT INFORMATION: Temporary, full-time, approximately mid-April through September. The appointment may be extended for an additional period (not to exceed 1039 hours total employment). Schedule may involve weekend work or performance of duties before or after "normal" working hours. Government housing may be available. More than one position may be filled from this posting.

BENEFITS: Temporary, seasonal, and intermittent employees on appointments expected to last at least 90 days and expected to work a schedule of 130 hours or more a calendar month, will be eligible to enroll in a Federal Employee Health Benefit (FEHB) health plan upon notification from their employing office. Eligible employees will be responsible for the employee share of the premium while on the official agency roles, which will be deducted from bi-weekly earnings.

DUTIES: You will work as a Biological Science Technician (Plants) GS-0404-06 or GS-0404-07 at Kenai Fjords National Park. Duties include but are not limited to the following:

Biological Science Technician (Plants) GS-0404-06:

- Will participate in invasive plant control and vegetation impact mitigation projects.
- Primary duties will include surveying and mapping invasive plant populations using a tablet and GPS receiver to collect informational and spatial data; participate in invasive plant control work; identifying native and non-native plants using field guides and taxonomic keys; controlling invasive plants by hand pulling and applying herbicide; tracking and documenting

all herbicide use; using geographic information systems (GIS) for planning and reporting; completing summary reports to document field activities; using GPS unit to mark a trail covered in snow with flagging to protect alpine vegetation from hiker impacts throughout the summer.

- Field work includes working outside most days, often in inclement weather; hiking on uneven and steep terrain carrying a heavy pack; participating in occasional coastal multi-day field trips traveling on and working from large and small motorized boats to conduct invasive plant survey and control work. Other work may include completing revegetation projects, and native seed collection.

Biological Science Technician (Plants) GS-0404-07: In addition to the duties at the Biological Science Technician (Plants) GS-0404-06, the Biological Science Technician (Plants) GS-0404-07 may also perform the following duties:

- Will lead invasive plant control and vegetation impact mitigation field projects.
- Primary duties will include surveying and mapping invasive plant populations using a tablet and GPS receiver to collect informational and spatial data using standardized protocols; reviewing and ensuring all submitted data is high quality and accurate, leading a field crew in invasive plant control work; scheduling daily field work tasks based on work priorities, weather, safety or other changing variables, identifying native and non-native plants using field guides and taxonomic keys; controlling invasive plants by hand pulling and applying herbicide; tracking and documenting all herbicide use; using geographic information systems (GIS) for planning and reporting; completing summary reports to document field activities; using GPS unit to mark a trail covered in snow with flagging to protect alpine vegetation from hiker impacts throughout the summer.
- Field work includes working outside most days, often in inclement weather; hiking on uneven and steep terrain carrying a heavy pack; participating in occasional coastal multi-day field trips traveling on and working from large and small motorized boats to conduct invasive plant survey and control work. Other work may include completing revegetation projects, and native seed collection.

PHYSICAL DEMANDS:

The work is partially sedentary with prolonged standing, walking, and bending often required. Heavy items (e.g., equipment and packs up to 50 pounds) must be lifted and carried on a routine basis.

WORK CONDITIONS:

The work is performed in an office, laboratory, and in the field. Field work includes exposure to extreme weather conditions and terrain, pesticides, poisonous plants, biting insects, and wild animals. Laboratory work may involve exposure to hazardous chemicals.

WHO MAY APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Kenai Fjords National Park, by reason of having either lived or worked in or near the park. To be eligible, applicants must have lived or worked in or near the area long enough to encounter and become familiar with a full range of typical conditions that affect the work to be accomplished. Applicants' resumes should reflect periods of time having lived or worked in or near the area of consideration.

Areas considered "near" Kenai Fjords National Park are the communities of Seward and Moose Pass extending north the Milepost 45 of the Seward Highway, as well as to the tribal villages with documented ties. These tribal villages include the Native Village of Nanwalek and the Native Village of Port Graham on the southwestern tip of the Kenai Peninsula as well as Seldovia Village Tribe. Also included is the Community of Homer, extending north on the Sterling Highway to mile post 165 and East End Road's end.

POSITION REQUIREMENTS: Requirements will be determined by evaluating experience in your resume and /or in the interview and selection process. All position requirements must be met by the closing date of this job posting. Knowledge or expertise concerning the park's or preserve's natural and/or cultural resources and the management thereof is required. Local knowledge of the resources and the typical conditions that affect the work to be accomplished will be applied in the performance of the duties. Applicant resumes should reflect periods of time having lived or worked in or near the area of consideration.

Following are five competencies identified for this position. Applicants are not required to address these competencies in a separate document, but are encouraged to include in their resumes information related to these competencies.

1. Knowledge of data collection techniques, including installation, operation, and maintenance of testing and sampling equipment.
2. Knowledge of geographic information systems, aerial photography and survey techniques, and global positioning systems.
3. Ability to communicate orally to meet and deal effectively with people of different backgrounds including representatives of state, Federal and private agencies, and organizations.
4. Ability to communicate in writing to assist in the preparation of plant management plans and reports.
5. Ability to use computer technology to maintain and retrieve information from automated data systems, develop spreadsheets, and use word processing and statistical software to develop reports.

CONDITIONS OF EMPLOYMENT:

- U.S. Citizenship required.
- Appointment subject to background investigation with favorable adjudication before starting work.
- Selectee will be required to participate in the Direct Deposit Electronic Funds Transfer Program.
- Must be 18 years of age or older.
- Males must meet Selective Service Registration Act requirement. Verify registration at sss.gov.
- Must have the ability to lift as much as 50 pounds.
- You may be required to travel up to 5 nights per month. You must obtain a government charge card for travel purposes.
- You may be required to complete training and obtain/maintain a government charge card with travel and/or purchase authority.
- Government housing may be available.
- You will be required to submit to a drug test and receive negative drug test results prior to appointment. In addition, this position is subject to random testing for illegal drug use.
- You will be required to operate a government motor vehicle as part of your official duties; a valid driver's license is required. After selection, you may be required to submit a GSA Form 3607 and driving record at your own expense.
- You will be required to wear a uniform and comply with the National Park Service uniform standards. A uniform allowance will be provided.
- You may be required to work on-call, evenings, weekends, holidays, overtime, and shift work.
- You must obtain and maintain a current Department of Interior Motorboat Operator Certification Course (DOI-MOCC) certificate. The DOI-MOCC certificate is not needed at time of hire but must be obtained within the first year of employment. Training course is provided by park for applicant to complete following start of employment.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! Incomplete submissions may result in non-referral of your application. ***Please note:*** An application consists of your resume and any other required forms or documents outlined below. There is no application form to complete.

Assistance may be obtained by calling (907) 422-0514 or e-mailing KEFJ_Local_Hire_Announcements@nps.gov.

All applications must be postmarked, hand delivered or received via email by the closing date of the announcement.

If mailed via USPS, your application must be addressed to: Park Headquarters, ATTN: HR, Kenai Fjords National Park, P.O. 1727, Seward, AK 99664. If mailed via UPS or FedEx send to 411 Washington, Seward, AK 99664.

Hand delivered applications will be accepted during business hours at 411 Washington. The office is closed to the public, please ring the bell.

If your application is postmarked on the closing date, it must be received in a sealed envelope at Kenai Fjords National Park and Preserve no later than seven calendar days after the closing date.

Emailed applications must be received by 11:59 AKST on the closing date of the job posting.

It is the applicant's responsibility to verify their application has been received via email by the deadline specified above.

You may email your application to: KEFJ_Local_Hire_Announcements@nps.gov. Emailed applications must not be sent (CC) to this position's supervisor or any other individual staff member.

If you email your application, include the bulletin number in the subject line. If you apply for more than one position, send a separate email with application for each position.

Note: Information provided in the body of the email will not be considered part of your application. Include all information you want to share in your resume or include a cover letter.

Be sure to not include any photographs of yourself or any PII (Personally Identifiable Information), such as your Social Security Number, driver's license number, or passport number.

REQUIRED FORMS:

- **Resume** that provides detailed information about your work experience. Also include: *the recruitment bulletin number of the position for which you are applying*; and for each period of employment: the dates worked (for example, June 2009 through August 2010), the position title, employer's name, phone number and address.
 - Emailed resumes and cover letters need to be sent as **attachments**.
- **DD-214** if claiming points of Veterans' Preference; if claiming 10 points of Veterans' Preference, also include the SF-15 and verification documents described on the back of the SF-15. The SF-15 may be obtained through the Internet at www.opm.gov/forms.

It is the applicant's responsibility to provide documentation/proof of claimed status for veterans' preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned; therefore, do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

We do not accept faxed resumes or applications, or applications mailed in postage-paid government envelopes.

If you make a false statement in any part of your application, you may not be hired or you may be fired after you begin work, or you may be subject to fines, imprisonment, or other disciplinary action.

RECRUITMENT BULLETIN DATES:

This is an open continuous recruitment bulletin. Applications will be reviewed for eligibility beginning seven days after April 24, 2025, the initial cut-off date. Additional applications will be reviewed and issued to the selecting official on an as needed basis. This announcement will remain open for up to 1 month (30 days) or until the position(s) is filled, whichever comes first. Once selections are made, this announcement will be closed without notice. Applications received after the initial cut-off date of April 24, 2025, will be considered, if needed, by the cut-off dates below and the application waiting period:

- April 24, 2025
- May 8, 2025

Veterans' Preference (for qualifying veterans): To receive Veterans' Preference, your application package must include a copy of the DD-214, "Military Discharge," that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active Duty if separation was prior to July 1, 1979. If claiming 10-point Veterans' Preference, you also must provide a completed SF-15 (www.opm.gov/forms) and verification documents listed on the SF-15. If you are separated and as yet do not have a DD-214, you may use an official statement of service from your command indicating that you have completed active service and are being discharged under honorable conditions, or provide other official documentation (e.g. documentation of receipt of a campaign badge

or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive Veterans' Preference if you do not provide this documentation.

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.