

National Park Service

U.S. Department of the Interior

Joshua Tree National Park

Education Office

9800 Black Rock Canyon Rd.

Yucca Valley, CA 92284

760-367-3012
jotr\_education@nps.gov

**Virtual Field Trip Request Form**

How to use this form:

1. Download the request form
2. Fill out the form by clicking on each fillable box or use the drop-down arrow

\***please request time in Pacific Time zone\***

1. Use *Save-As* to save document with new name
2. Email document to jotr\_education@nps.gov

**Contact Information**

|  |
| --- |
| **Contact Name**: *Teacher/Contact Name(s)* |
| **Email**: *Email Address* |
| **Location**: *Location (City/State/Country)* |
| **Time Zone**: *Your Time Zone* *(i.e. Eastern, Central, Pacific, Mountain, Hawaiian, Alaskan)* |
| **Preferred Virtual Platform**: *i.e. Zoom, Google Meet, Microsoft Teams, Skype, etc.* |

**Date & Time Options**

|  |  |  |
| --- | --- | --- |
| 1st choice | 2nd choice | 3rd choice |
| *preferred date #1* | *preferred date #2* | *preferred date #3* |
| *\*time option #1 in pacific time* | *\*time option #2 in pacific time* | *\*time option #3 in pacific time* |

\*pacific time (PT) is 3 hours behind eastern time, 2 hours behind central time, and 1 hour behind mountain time, 3 hours ahead Hawaii time, and varies with Alaskan time\*

We follow daylight savings from mid-March – mid-November.

\*International: UTC -7[PDT] mid-March – early November or UTC -8[PST] early November – mid March\*

**Student Information**

|  |
| --- |
| Student Grade: *student grade* |
| Number of Participants: *number of participants* |

**Program Request**

|  |  |  |  |
| --- | --- | --- | --- |
| *Program choices* | Other: *please specify other* | *How did you find us?* *Other: please specify* |  |

**Comments**

|  |  |
| --- | --- |
| Accessibility: | *ex: Do your students need specific accommodations?* |
| Comments: | *ex: Would like more than one program? Teacher’s goals?* |