

9800 Black Rock Canyon Rd.

Yucca Valley, CA 92284

For questions:

760-367-3012  
jotr\_education@nps.gov

Joshua Tree National Park

Education Office

National Park Service

U.S. Department of the Interior

Field Trip Reservation Request

*Directions:*

*download document, complete and save, email the completed copy to: jotr\_education@nps.gov*

Teacher Contact: teacher name Email: teacher email Cell phone: teacher cell

School Name: school name

School Address: school address School Phone: phone number

Participating Teachers: names of participating teachers

*\*Most program locations can accommodate one school bus (two classes per bus). If you plan on bringing two busses, you may need two days for your field trip. Park staff will work with you to schedule that extra day from the dates you provide below.*

*\*Keys to the Past at Keys Ranch is limited to one class per day (25-30 participants total)*

Date: 1st Choice: mm/dd/yy 2nd Choice: mm/dd/yy 3rd Choice: mm/dd/yy

Program Requested: Program Title, select from updated list on website

Grade: grade level Number of Classes: total # Number of Students: total #

Number of Chaperones: 10:1 ratio requested

Arrival Time at Park: time

Special Accommodations Needed: comments

|  |  |
| --- | --- |
| OFFICIAL USE ONLY | |
| Date Received |  |
| Added to Calendar |  |
| Confirmation Created |  |
| Confirmation Emailed |  |
| Notified Staff |  |

\*Transportation subsidies are available. Please complete a “Transportation Funding Request” and submit it with this form. Bus funding is NOT GUARANTEED and will not be provided without an accompanying Transportation Funding Request. Subsidies are dispersed on a first come-first served basis until all funds are exhausted.