

UNITED STATES YOUTH CONSERVATION CORPS MEMBER APPLICATION
John Muir National Historic Site
Eugene O'Neill National Historic Site

Print or Type all answers. ALL questions must be answered to enable the Program Managers to determine applicant's eligibility, availability and placement. *Incomplete applications may have to be rejected.* **To be eligible, you must be at least 15½ years of age and cannot reach age 19 during the term of employment.**

National Park Service is an Equal Opportunity Employer. Selection will be made randomly. Send applications to: **YCC Program Manager, 4202 Alhambra Ave., Martinez, CA 94553 or Fernando_Villalba@nps.gov.**

DUE DATE: APRIL 17, 2016

(Account for delivery time)

Applicant Information

Name (Last, First Middle Initial)		<input type="text"/>			
Mailing Address (Street or PO Box)		<input type="text"/>			
City	<input type="text"/>	State	<input type="text"/>	Zip Code	<input type="text"/>
Home Phone Number		<input type="text"/>	Cell Number		<input type="text"/>
Email Address		<input type="text"/>			
Date of Birth (Month, Day, Year)		<input type="text"/>			
Gender:		Male <input type="checkbox"/>		Female <input type="checkbox"/>	
Are you able to participate in outdoor physical work activities? YCC must be able to carry up to 30 pounds while hiking.		Yes <input type="checkbox"/>		No <input type="checkbox"/>	

Applicant's Statement:

I am familiar with the YCC program and interested in working in the outdoors to develop and maintain the natural resources of the United States. If selected, I will obtain a work permit if required. I have or am applying for a social security number. I am a permanent resident of the United States or its Territories or possessions. I do not have a history of serious criminal or other antisocial behavior that might jeopardize my safety or that of others. I certify that all information I have provided above is true and correct to the best of my knowledge. False statements and/or incorrect information may result in ineligibility for consideration, or constitute grounds for immediate dismissal if selected for the program.

Applicant Signature	<input type="text"/>
Date	<input type="text"/>

Parent/Guardian Statement

I am familiar with the YCC program and the applicant has my permission to participate.

Parent or Guardian Printed Name		<input type="text"/>	
Parent or Guardian Signature		<input type="text"/>	
Date	<input type="text"/>	Phone Number	<input type="text"/>

For more information: 925-228-8860 ext. 6341, fernando_villalba@nps.gov

United States Youth Conservation Corps Member Application

Note: These questions are used only for program development and evaluation purposes. The answers do not affect the selection process and, therefore, will not be used in determining whether certain applicants are hired or not.

1. Why do you want to be a member of the Youth Conservation Corps?

2. What experiences do you have in exploring, traveling and working in the outdoors? How much time do you spend outside? (Don't worry, if you do not have a lot of experiences in the outdoors. Part of this program is to give you an introduction.)

3. The YCC crew works closely together, so getting along well with others is important to the experience. What will you bring to the team? And, please describe your ability and style of working with others?

4. What do you hope to gain from the YCC, and how do you think this experience will help you?

5. What are some challenges that you may face during this program? How can we help with making your experience as easy as possible?

YOUTH CONSERVATION CORPS JOHN MUIR NATIONAL HISTORIC SITE

Work Rules & Expectations (Required: Read and Sign)

GENERAL PROFESSIONALISM

- Wear uniform properly
- No profanity, including language that would offend any race, religion, sexual orientation, gender, etc.
- Respectful to supervisors, co-workers and the public.
- Be punctual - you need to be on time. You will be penalized if you are late to work. If you are late when we have a field trip, the group will not wait! (inform your driver and supervisor)
- Come prepared (food, water, appropriate attire)
- Clean up after all activities (van, workspace, common spaces, kitchen, restroom, etc.)
- No use of any electronic devices while working (Ex: phones, tablets, and iPods)
- Keep professional posture (no lying down, no feet on the tables, etc.)

CARE OF EQUIPMENT, GEAR, AND VEHICLES

- Inform a supervisor or project leader before taking and using tools and equipment
- You are responsible for all supplies, gear and equipment issued to you (gloves, uniform, tools, equipment, etc.)
- Maintain proper organization (vehicles, tools, personal items)

GROUP SAFETY AND TOOL-USE

- Do not throw tools, put away safely
- Always store tools with sharp side down
- Only use tools as they are designed to be used
- When using long-handle tools, observe a 10 feet safety zone when working around others
- Do not feed or harass the wildlife
- Carry out what you carry in (pick up all group trash)
- Be aware of your co-workers, remind each other of safety rules and practices (e.g. staying hydrated)

SAFETY AND FIRST AID

- It is required that you inform your supervisor if you have any serious medical conditions. Keep medication needed for these serious conditions with you at all times (e.g. inhaler, Epi-pen, etc.)
- Always fasten seat belts in Government vehicles
- Provide your own lunch
- Water, water, and more water – never leave home without water
- Use sun protection (sun screen, visor hats, long sleeves, gloves etc.)
- Be aware of hazards around you
- Scan body for ticks after leaving the fields
- Be aware of poison oak (in case of contact, cleanse area appropriately with Tecnu or other products)
- When working outdoors, remain with group unless instructed otherwise

There will be ZERO TOLERANCE of alcohol and drug possession/use. Employees found with drugs or alcohol or under the influence during work will be released from the program immediately.

DRESS CODE

For safety and professionalism, the following dress is a condition for work and must be worn each day unless instructed otherwise. If you are inappropriately dressed, you may not be allowed to work and not be paid for time not worked. The purpose of this dress code is to help maintain a safe and professional work environment.

- ✓ YCC T-shirt, sweatshirt, hat and personal safety and protection equipment (provided the NPS).
- ✓ Long pants that cover the opening of the shoe and are fixed above the hips, covering up underwear.
- ✓ Closed-toed work shoes (e.g. hiking boots) with tread and ankle support. No sneakers or sandals.
- ✓ NPS or other acceptable sun protection hats. Hats not issued by the NPS may be approved on a case-by-case basis.
- ✓ No loose and unsafe jewelry during work, especially large earrings or nose rings, loose bracelets or necklaces.
- ✓ Keep all personal protective equipment with you at all times.

3-STRIKE DISCIPLINARY PROCESS

Not complying with the Rules and Expectations above will result in the following:

STRIKE 1: Verbal and written warning from YCC Supervisor

STRIKE 2: Employee sent home for the remainder of the day. Employee will not be paid for hours not worked. Discipline referral to YCC Program Managers. Warning will be issued of possible release from program. Parents will be notified.

STRIKE 3: Employee released from the program.

**** ALL SERIOUS OFFENSES ARE SUBJECT TO IMMEDIATE RELEASE FROM THE PROGRAM WITHOUT WARNING. ****

By signing below, I certify that have read and agree to the Work Rules and Expectations described above, and I understand the disciplinary process if I fail to comply.

YCC Enrollee Name _____

YCC Enrollee Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

DEADLINE: Applications must be received by April 17, 2016

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