

JOB HAZARD ANALYSIS (JHA): Ice Age National Scenic Trail

Motor Vehicle Operation: IATR-08

Analysis By: Daniel W. Watson, VIP Coordinator

Approved By: Eric Gabriel, Superintendent (signature on file)

Required Personal Protective Equipment (PPE): Seat Belt with Shoulder Harness

Tools and Equipment: Various makes and models of passenger motor vehicles

Required Standards and General Notes: Must possess a valid state driver’s license

Sequence of Job Steps	Potential Hazards/ Injury Sources	Safe Action or Procedure
Safety steps before driving	Exposure to possible vehicle deficiencies, or vehicle not in proper working order	Conduct safety walk-around of vehicle to inspect tire inflation, discover fluid leaks, ensure proper gas and oil levels, adjust mirrors, familiarize yourself with vehicle controls if you have not operated that vehicle before, etc.
	Bodily reaction to alcohol, drugs, lack of sleep	Never operate a vehicle while under the influence of alcohol or drugs (follow warnings on prescription medicine labels regarding ability to drive). Do not attempt to drive if improperly rested.
Defensive driving procedures	Struck by other vehicles or objects	Always wear seat belt and shoulder harness. Always signal turns and lane changes. Maintain proper spacing and following distances from other vehicles. Stop for rest breaks as necessary. Secure loose objects inside the vehicle which may strike/injure you or passengers during emergency stopping or maneuvering. Be alert to wildlife crossing roadway, particularly at dawn, dusk, after nightfall, and during periods of increased animal movements at any time of day (i.e.: hunting seasons, mating seasons, etc.). Report all accidents to your Work Leader.