

**SECTION D**  
**PACKAGING AND MARKING**

**I. PACKAGING**

Preservation, packaging, and packing for all shipments or mailings of all required submittals shall be in accordance with good commercial practices. This shall include adequate packaging and marking to prevent deterioration and damage during shipment, handling, and storage and be adequate to ensure acceptance by common carrier and safe transportation at the most economical rates.

The contractor shall avoid elaborate or excessive packaging. To the maximum extent practicable, the Contractor shall use recycled content packaging and packing materials and avoid use of non-recyclable packaging and packing materials. For guidance on percentages of post-consumer recycled content and sources of supply, see the United States Environmental Protection Agency's Comprehensive Procurement Guidelines at: <http://www.epa.gov/cpg/products/paperbrd.htm>

The F.O.B. Point will be identified in each individual task order.

**II. DELIVERABLES**

All deliverables shall be shipped F.O.B. Destination, within Consignee's premises, with all shipping and transportation costs prepaid. Deliverables shall be shipped by either registered or certified mail to ensure that shipments can be traced, if lost.

The F.O.B. Point for deliverables will be identified in each individual task order.