

SPECIAL OPERATIONS & SAFETY PLAN ADDENDUM FOR BIKE TOURS

Equipment

- Each bicycle shall be inspected to assure that it is mechanically sound and in safe operating condition before each trip. Prior to departure, a safety inspection of each bike on the tour shall include tire condition and pressure, brakes, reflectors, lights, seat adjustment, handlebars, and other necessary items for safe operation.
- The Holder will provide all riders and employees with safety gear, including helmets, rain gear, jackets and gloves or mittens. Wearing of the helmet is required.
- The Holder will provide radio communication between the employee on the lead bike and the driver of the support vehicle. The support vehicle will have the capability to contact the NPS, Home Base, Haleakalā Dispatch or 911 100% of the time. This can be accomplished by cellular phone or a staffed base station radio installed in the tour vehicle.

Conduct of the Tour

- Group size shall not exceed fourteen (13) bicycles including the guide.
- The Holder shall provide a leader on a bicycle and a vehicle escort for each trip.
- When other bicycle tour groups are on the road, tour leaders shall take the following action to reduce traffic congestion
 - The first three groups of the sunrise launch will allow a minimum of ten (10) minutes “lead time” between groups at the beginning of the tour
 - All subsequent groups after the first three sunrise launches, must keep a minimum of five minute “lead time” between groups at departure and at rest stops.
 - A minimum distance of ½ mile and 5 minutes will be maintained between bicycle groups at all times.
- Red Hill Summit, Kalahaku Overlook and the Spur Road are closed to all bike trailers. Tours may begin at the Haleakalā Visitor Center or by LE Ranger permission, the Hosmer Grove access road. If helicopter operations are occurring at Hosmer’s Grove, tours must drop outside the park to launch.
- Parking, Off-loading and Departure Protocols:
 - Bicycle tour parking in the Haleakalā Visitor Center lot is restricted to ten (10) designated commercial tour-parking stalls on the north side of the lot. Bicycle tour parking at any area shall not interfere with access.
 - Bicycle tours shall depart beginning with the tour parked closest to the parking lot exit. Parking stalls may not be blocked or otherwise saved for another tour except

for the first three sunrise launch trips. The first three sunrise launches are reserved for companies on a monthly rotation basis. Tours may not move into a stall left vacant by a departing tour in order to change their departure order. Three parallel rows with 3 vans and trailers will be parked behind the 10 stalls for a total of 19 bike tour vans and trailers.

- The tour guide is responsible for backing the van & trailer into the traffic lane. Only one van and trailer may be staged to exit parking lot at any given time.
- If a tour is not ready to leave the launch point when the ten minute or five minute interval has passed, that tour will lose its place in line and allow the next staged tour to leave the launching point. The departure order will then resume with the tour that was temporarily delayed.
- No more than five (5) bicycle tour groups may unload bicycles at any one time at the Haleakalā Visitor Center area.
- Launching at Hosmer Grove is on a first-come, first-serve basis by LE Ranger permission.
- Any accident involving bicycles and/or their riders must complete the Bike Accident Report Form (NPS) and given to a Park Ranger.
- The Holder will ensure that clients, bicycles and support vehicles do not obstruct vehicular or pedestrian traffic. The Holder shall take every opportunity to allow following traffic to pass—either in a legal passing zone or by pulling off the roadway.
- Each company will provide staffing to be with clients at viewing areas. There must be at least one employee for every 1-5 company vans and every multiple thereof.