United States Department of the Interior

NATIONAL PARK SERVICE
Haleakalā National Park
Post Office Box 369
Makawao, HI 96768

EDUCATIONAL FEE WAIVER CRITERIA
and
APPLICATION INSTRUCTIONS

National Park Service regulations allow school groups and other *bona fide* national and international educational institutions to obtain a waiver of park entrance fees, provided that the visit is for educational or scientific purposes, and the resources or facilities the group proposes to use support those purposes.

Educational fee waivers are not granted automatically. Applicant groups must show they qualify for the waiver. There are three criteria the group must meet to qualify for an educational fee waiver: eligibility, educational purpose, and relevance of park resources or facilities.

1. Eligibility

Applicants must prove they are a *bona fide* educational or scientific institution by presenting one of the following types of documentation:

- A statement confirming educational or scientific tax-exemption, from the IRS or the applicant's national, state, or local tax authority; or
- A statement, from a bona fide educational institution meeting one of these eligibility standards, confirming that the group is visiting for the purpose of providing transferable educational credit based on a curriculum; or,
- A statement of accreditation, or recognition as an educational institution, from a qualified national, regional, state or local authority for the applicant's location.
- **Your fee waiver cannot be processed without submission of this documentation.**

2. Educational Purpose of the Visit

Applicants must provide a written statement confirming that the visit supports a specific curriculum for which academic credit is offered. If the group is on a commercial tour, the applicant must state how the tour supports the curriculum.

3. Relevance of Park Resources

Applicants must provide a written statement identifying the park resources and/or facilities that will be used to support the educational purpose of the visit, and how they are relevant to that purpose.

To apply for an educational fee waiver, complete the application on the park website – www.nps.gov/hale and be sure to include the following:

1. Attach current, official documentation of recognition as an educational institution by Federal, State or local government entity or other evidence attesting to educational status (e.g. accreditation letter, tax exemption status).
2. A written statement confirming a direct relationship between the visit purpose and the use of the Park. The visit must be to study some aspect/resource specific to the park. A general statement to the effect that the visit is for "academic" or "educational purposes" is insufficient. An explanation of what the educational purpose entails and how it is related to Park resources is required. (Course outlines, lesson plans, or a copy of the curriculum meet this requirement).
3. A written statement confirming that the visit supports a specific curriculum for which academic credit is offered. Documentation such as a copy of the school's course catalog or handbook will satisfy this requirement.

Submit your application package **at least 2 weeks in advance** of the visit. Applications that are incomplete may be denied. Please submit your application by email to: hale_commercial_manager@nps.gov (preferred) mail or fax to:

Haleakala National Park
Attn: Business and Revenue Office
P.O. Box 369
Makawao, HI 96768

Fax: (808) 572-4438 or (808) 572-4407
Phone: (808) 572-4442

If the application is approved, a copy of the application with an approval signature will be faxed to you. Each vehicle must present a copy of the approved fee waiver at the park entrance station. **Fees will not be waived for vehicles that do not have a copy of the waiver.**

Additional Information:

Entrance station personnel are not authorized to approve fee waivers at the entrance stations.

When the anticipated visit is recreational, you enter as an "organized non-commercial" group. The following, as outlined in NPS-22 is then in effect:

- Organizations that are generally considered service, civic or fraternal, e.g. Scouting, Rotary, faith-based organizations, clubs, etc., do NOT qualify for the academic fee waiver unless they meet the applicable criteria.
- Individuals 15 years of age and younger are exempt from entrance fees.
- All other individuals 16 years of age and older are charged the per-person entrance fee. Federal Recreation Pass holders and their immediate families (parents, spouse and children) do not have to pay. Pass and photo ID must be presented at the entrance station