**JOB DESCRIPTION**

The 2018 YCP program will run for ten weeks from June 18 through August 23. Participants must be at least 16 years of age by June 18 and have access to a place to live as **housing is not provided**. We ask that you already have housing options available before applying. *We cannot assist you or be responsible for finding you a place to live.* Applicants must also be United States citizens or have a valid work permit. Other qualifications include good team skills, a strong work ethic, an interest in learning about Grand Teton National Park and the ability to work at a physically demanding job that will involve lifting 30-40 pounds and hiking up to 15 miles a day.

We will be hiring up to 20 individuals to become YCP members and wages are set at $12.00 an hour. Members will work Monday through Thursday from 6:15 am to 5:00 pm.

The Grand Teton National Park Foundation and National Park Service will provide transportation to and from the town of Jackson each morning and afternoon. YCP member will be picked up in the morning at 6:15 and dropped off at 5:00 each evening.

**INSTRUCTIONS**

The following information must **be postmarked** no later than March 17, 2018. Be sure to complete all questions in a thoughtful and legible manner. Typed or handwritten applications are accepted as long as all of the information is provided.

*The four parts to this application are as follows:*

1. **Resume** including name, e-mail, phone number, mailing address, e-mail address, outdoor experience, experience working as a team, previous work experience, honors or awards, extracurricular activities, hobbies and interests.
2. Please fill out **contact information and pre-employment questions** below.
3. **Essay portion**. Please answer each of the following questions with a short essay (1- 2 paragraphs) making sure to include all relevant information. Your comments are an important aspect in candidate selection.
4. Why are you interested in working for GRTE’s Youth Conservation Program? What would you like to learn?
5. What do you feel are your greatest personal strengths?
6. What are you most proud of and why?
7. What challenge have you overcome?
8. **Letter of reference**. Please include a letter of reference using the form below.

Please complete all parts of the application and mail by **March 17, 2018**. Letters of reference may be included in the application or mailed in by references, but must also be postmarked by March 17, 2018.

Attn: Trails- YCP Program

Grand Teton National Park,

P.O. Box 170, Moose, WY 83012.

Application review will occur immediately after the due date. From there, you may be selected for a phone interview. Please **be sure you have a voicemail** so we are able to leave a message. Please contact Stacy Myers at 307-739-3335 or Stacy\_Myers@nps.gov if you have additional questions. Thank you for your interest in this program!

 **CONTACT INFORMATION (please print legibly)**

Full Name:

Phone Number:

Mailing Address:

E-Mail Address:

Preferred contact (circle one): Phone E-mail

Grade you will enter in Fall 2018: Sophomore Junior Senior College Freshman

Birth Date:

**PRE-EMPLOYMENT QUESTIONS**

**Will you be able to work the entire season from June 18 -Aug 23?** Will you be attending any camps or taking any vacations that will require you to take time off in the middle of the season or leave early? If yes please explain:

This position requires the applicant to be in good physical condition and may require hiking up to 15 miles per day and carrying or lifting up to 40 lbs. Will this present any problems for you? What will you do to prepare your body for this job?

**Please sign this statement below before submitting application:**

 *I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(print name) confirm that the information above is correct. I also confirm that attached information is honest to the best of my knowledge. I understand that I am personally responsible for communicating with my prospective employer.* ***I understand that I am required to respond to phone calls and e-mails within 48 hours of initial contact date.***

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

**Youth Conservation Program Letter of Reference**

**Instructions:**

Please provide the following information no later than March 17, 2018. You may provide your letter of reference to the applicant to send in with their application, or you may mail the recommendation separately. Please use additional pages if you would like to expand on your recommendation. If the reference letter does not arrive on time the applicant may be disqualified. To mail separately, send letter of reference to:

Attn Trails: YCP Program

Grand Teton National Park

 P.O. Box 170, Moose, WY 83012.

Please contact Stacy Myers at 307-739-3335, Stacy\_Myers@nps.gov if you have additional questions. Thank You!

**APPLICANT NAME:**

**REFERENCE CONTACT INFORMATION:**

Name:

Phone Number:

Mailing Address:

1. What is your relationship to the applicant and how long have you known the candidate?

2. What are the candidate’s greatest strengths?

3. What are the candidate’s limitations?

4. Why do you feel this applicant would benefit from participating in this program?

5. How does the applicant interact with others in a team environment?

 6. This job entails 10-hour work days, manual labor, long days of hiking, and carrying heavy tools. Do you have any reservations in recommending this candidate?

7. May we call you to talk further about this candidate?