



National Park Service
U.S. Department of the Interior

Golden Gate National
Recreation Area

Building 201, Fort Mason
San Francisco, CA 94123

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Temporary Food Event (TFE) Program

EVENT ORGANIZER APPLICATION AND PERMIT

Event Organizer: _____

Event Production Company: _____

Address: _____ Business License # _____

Phone: _____ Fax: _____ E-mail: _____

Contact Person off-site: _____ phone _____

Contact Person on-site: _____ phone _____

Event Organization: _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

Partner Permit # _____

Partner Contact Name and Phone: _____

Event Information

Name of Event: _____

Location: _____ Date(s) _____ Hours _____

Time of day food facilities will be ready to inspect: _____

Event will be held (circle one): Indoors Outdoors Number of Guests Expected: _____

Designated parking available for Inspection Staff (circle one): Yes No

Number of food vendors: _____ Number of 10' x 10' tents: _____ Number of trucks: _____

As the event Organizer, I will act as contact person to the Golden Gate Recreation Area (GGNRA) staff. I am responsible for submitting the Organizer Application, a Temporary Food Event Vendor Application for each vendor, a list of vendors, and a site plan, to the park partner at least three weeks prior to the date of the event. Longer submittal times required for 10 or more vendors (See form #301). I recognize my responsibility in ensuring food safety at the event by organizing the site appropriately, visiting each vendor opening day to ensure compliance with GGNRA requirements, ensuring a potable water source, and providing an approved waste system **(Organizer initials)**. _____

I also understand that I shall provide the GGNRA with a Certificate of Insurance at the inception of this authorization and upon renewal of insurance thereafter, and shall provide the GGNRA thirty (30) days advance written notice of any material change in the insurance policy. I shall provide GGNRA proof of comprehensive general liability insurance in the amount commensurate with the degree of risk and the scope and size of such activities authorized herein, but in any event, the limits of liability shall not be less than \$1,000,000.00 per occurrence covering both bodily injury and property damage **(Organizer initials)**. _____

By acceptance of the permit for the above noted event, I agree to indemnify, hold harmless, and assume the defense of GGNRA from and against any and all claims, demands, and actions for damages resulting from work under this permit, regardless of the negligence of GGNRA. I have read and understood my responsibilities as the **(Organizer initials)**. _____

Approval by Public Health Officer of the Organizer and Vendor applications and successful inspections will result in the issuance of a TFE Permit to the Organizer or Permit Holder ("Holder").

Form #101
Pg. 1

EVENT ORGANIZER APPLICATION AND PERMIT

CONDITIONS OF NATIONAL PARK SERVICE (NPS) TEMPORARY FOOD EVENT PERMIT

1. The Holder is prohibited from giving false information, to do so will be considered a breach of conditions and be grounds for revocation: [RE:36 CFR 2.32(a)(3)].
2. The Holder shall exercise this privilege subject to the supervision of the NPS, and shall comply with all applicable laws and regulations of the area and terms and conditions of the authorization. The Holder must acquire all permits or licenses of State or local government, as applicable, necessary to provide the services, and, must operate in compliance with all applicable Federal, State, and local laws and regulations, including, without limitation, all applicable GGNRA policies, procedures and regulations.
3. This authorization is issued upon the express condition that the United States, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, injuries, or death to any person or persons or property of any kind whatsoever, whether to the person or property of the Holder, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this agreement or occasioned by any occupancy or use of said premises or any activity carried on by the (Holder) in connection herewith, and the Holder hereby covenants and agrees to indemnify, defend, save and hold harmless the United States, its agents, and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.
4. Holder agrees to carry general liability insurance against claims occasioned by the action or omissions of the holder, its agents and employees in carrying out activities and operations under this authorization. The policy shall be in the minimum amount of \$1,000,000.00 and underwritten by a United States company naming the United States of America National Park Service, Golden Gate National Recreation Area as additionally insured. Proof of coverage should be mailed to Business Management Division GGNRA, Bldg 201 Fort Mason, San Francisco, CA 94123.
5. This authorization may not be transferred or assigned without the written consent of the GGNRA Superintendent.
6. This authorization may be terminated upon breach of any of the conditions herein or at the sole discretion of the GGNRA Superintendent.
7. The Holder is not entitled to any preference to renewal of this authorization except to the extent otherwise expressly provided by law. This authorization is not exclusive and is not a concession contract.
8. The Holder shall not construct any structures, fixtures or improvements within GGNRA. The Holder shall not engage in any groundbreaking activities without the express, written approval of GGNRA Superintendent.
9. The Holder is authorized to execute this contract on behalf of the organization listed above.

The GGNRA Public Health Officer has the right to deny applications or changes submitted after the deadline of two or more weeks before the event.

A. Organizer Responsibility - The Holder and all vendors authorized herein must comply with the conditions of this authorization including all exhibits or amendments or written directions of GGNRA General Superintendent. The Holder shall insure that all employees and customers entering GGNRA are informed of all "Special Park Conditions" of this authorization. The Holder may be cited for any violations of the authorization committed by their vendors while acting under this authorization.

B. Use Limits - It is expressly understood that the General Superintendent may impose public use limits based upon his/her authority stated in Title 36 of the Code of Federal Regulations, Section 1.5. It is also understood that possession of this Authorization does not guarantee entry into GGNRA. The Holder is subject to the following use limits specifically:

- 1) Ensuring the adherence to the regulations in the current FDA Food Code, including but not limited to:
 - a) Proper food specific cooking temperatures
 - b) Proper hot and cold holding temperatures
 - c) No bare hand contact on ready to eat foods
 - d) Appropriate hand washing facility for each vendor
 - e) Sanitation measures for utensils and food contact surfaces
 - f) Employee Health involving restriction and exclusion
- 2) Maintaining a Food Safety Certified Manager on site for each vendor present
- 3) Ensuring each vendor present during the event has been inspected and is currently permitted by GGNRA
- 4) Providing a potable water source and waste water management system (if not provided by GGNRA or related Park Partner)
- 5) Acquiring approval in advance from GGNRA for additional vendors or menu changes

C. TFE Identification Possession - The Holder and all vendors shall display the TFE Permit provided by GGNRA within the food facility at all times when operating within GGNRA.

D. Damages - The Holder shall pay the United States for any damage resulting from this use, which would not reasonably be inherent in the use described herein (**Organizer initials**), _____.

E. Safety - The Holder shall take every reasonable precaution to ensure the safety of its customers, vendors, participants, employees, other GGNRA visitors, and GGNRA employees.

F. Advertising - Advertising for the authorized activity shall not state or imply endorsement by GGNRA or the National Park Service. Upon request, the TFE Permit Holder will provide GGNRA with copies of advertising brochures and any other materials related to activities within GGNRA.

G. Nondiscrimination – The Holder shall comply with all Federal laws including EEO laws.

I have read and understood my responsibilities as the event Organizer as outlined in the aforementioned conditions of the National Park Service (**Organizer initials**), _____

Organizer signature: _____ Date: _____

Printed name: _____

Public Health Officer: LT Tara Carolfi

Permit Approved: _____ **Permit Number:** _____

Date: _____

Comments: _____

TEMPORARY FOOD EVENT (TFE) FEES

As part of the operation of the Golden Gate National Recreation Area (GGNRA) Park staff provides a variety of services including administering the TFE program. Because this service provides special benefits to third parties beyond those provided to the general public and are not supported through appropriated funds, the National Park Service (NPS) is mandated by 31 U.S.C. 9701 to recover its costs for such services.

Each TFE food facility vendor must submit an application, an application fee, and permit fee to the event organizer and be inspected prior to receiving a permit. In addition, a permit must be obtained by the organizer of the TFE event. Organizers must send a lump sum payment to the Office of Special Park Uses at GGNRA.

I. APPLICATION FEE (non-refundable) \$90.00
Regardless of number of vendors

II. INSPECTION/PERMIT FEE \$90.00 per hour
Regardless of number of vendors

Example 1: 4 food facilities take 3 hours to inspection $90 + (3 \times 90) =$ \$360

Example 2: 3 food facilities take 2 hours to inspection $90 + (2 \times 90) =$ \$270