



Standard Special Use Permit Application

Application for Special Use Permit

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** For special events, a non-refundable processing fee must accompany this application, unless the requested use is to exercise your First Amendment rights. You will be notified of the disposition of the application and the necessary steps to secure your final permit. Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America as also insured. Pursuant to the 2010 NPS Interim Regulations, parks have up to 10 days to process a fully executed application that seeks to engage in a demonstration or the sale or distribution of printed matter.

Enter either a SSN or a Tax ID number, we do not require both.

| | |
|--------------------------------|--------------------|
| Applicant Name: | Organization Name: |
| Social Security # or Tax ID #: | Telephone #: |
| Street/Address: | Cell phone #: |
| City/State/Zip Code: | Fax#: |
| | E-mail: |

Description of Proposed Activity (attach diagram, if necessary):

| | | |
|----------------|----------------|--------------------|
| Preferred Date | Preferred Time | Preferred Location |
| | | |
| Alternate Date | Alternate Time | Alternate Location |
| | | |

Maximum Number of Participants _____ Maximum Number of Vehicles _____

Support Equipment (list all equipment; attach additional pages if necessary; i.e tables, chairs, etc.)

Individual in charge of event on site (include address, telephone and cell phone numbers):

Is this an exercise of First Amendment Rights? Y N
 Are you familiar with/ have you visited the requested area? Y N

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Signature _____ Date _____
 Printed Name _____ Date _____

Information provided will be used to determine whether a permit will be issued. Completed application must be accompanied by an application fee in the form of a credit card payment, cashiers check or money order in the amount of \$50.00 made payable to **National Park Service**. Application and administrative charges are non-refundable. *This completed application should be mailed to Kimberly Pepper-Parker at the Park address found on the first page of this application.*

Note that this is an application only, and does not serve as permission to conduct any use of the park. If your request is approved, a permit containing applicable terms and conditions will be sent to the person designated on the application. The permit must be signed by the responsible person and returned to the park prior to the event for final approval by the Park Superintendent.

NOTICES

Privacy Act Statement: The Privacy Act of 1974 (5 U.S.C. 552a) provides that you be furnished with the following information in connection with information required by this application. This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. Applicants are required to provide their social security or taxpayer identification number or activities subject to collection of fees by the National Park Service (31 U.S.C. 7701) Information from the application may be transferred to appropriate Federal, State, local agencies, when relevant to civil, criminal or regulatory investigations or prosecutions.

Paperwork Reduction Act Statement): This information is being collected subject to the Paperwork Reduction Act (44 U.S.C. 3501) to allow the park manager to make a value judgment on whether or not to allow the requested use. This information collection is required to obtain or retain a benefit. All applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 45 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 20240

Title 18 U.S.C. Section 1001 makes it a crime for any person to knowingly and willfully make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any mater within its jurisdiction.