(Revised NPS Form 10-930)
(OMB No. 1024-0026)
(10-2010)
Expires 6/30/2013

National Park Service
Gateway National Recreation Area
Staten Island Unit
210 New York Avenue
Staten Island, NY 10305
718-351-6970
GATE_STISspecialparkuses@nps.gov

Revised Application for Special Use Permit

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information**. Allow **AT LEAST** 7 to 10 business days for processing standard permits. Allow **AT LEAST** 15 to 30 business days for processing non-standard permits, in depth evaluation and compliance is required. First Amendment permits will be processed within ten business days; pursuant to the 2010 NPS Interim Regulations, parks have up to 10 days to process a fully executed application that seeks to engage in a demonstration or the sale or distribution of printed matter. A non-refundable processing fee must accompany this application, unless the requested use is an exercise of a First Amendment right. See the attached *Permit Fee Schedule* provided on the last page of this application. Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America as also insured. You will be notified of the disposition of the application and the necessary steps to secure your final permit.

Applicant Name:	Organization Name:
Social Security #:	Tax ID #
Street/Address:	Street/Address:
City/State/Zip Code:	City/State/Zip Code:
Telephone #:	Telephone #:
Cell phone #:	Cell phone #:
Fax #:	Fax#:
E-mail:	E-mail:

Description of Proposed Activity (attach diagram, attach additional pages if necessary):

Requested Location:

Date(s):

Event set up will begin: (date and time)	Event will begin: (date and time)	Event will end: (date and time)	Removal will be done: (date and time)

Maximum Number of Participants _____ (Please provide best estimate)

Maximum Number of Vehicles _____(attach parking plan)

Support Equipment (list all equipment; attach additional pages if necessary)

_____

_____

_____

_____

_____

List support personnel (contractors, etc. including addresses and telephones attach additional pages if necessary) _____

_____

_____

_____

Individual in charge of event on site (include address, telephone and cell phone numbers):

_____

Is this an exercise of First Amendment Rights? ☐Y ☐N
Are you familiar with/ have you visited the requested area? ☐Y ☐N
Have you obtained a permit from the National Park Service in the past? ☐Y ☐N
(If yes, provide a list of permit dates and locations on a separate page.)
Do you plan to advertise or issue a press release before the event? ☐Y ☐N
Will you distribute printed material? ☐Y ☐N
Is there any reason to believe there will be attempts to disrupt, protest or prevent your event?(If yes, please explain on a separate page.) ☐Y ☐N
Do you intend to solicit donations or offer items for sale? (These activities may require an additional permit.) ☐Y ☐N

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Signature _____ Date _____

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Information provided will be used to determine whether a permit will be issued. Completed application must be accompanied by an application fee in the form of a cashiers check or money order in the amount of $50.00 for Standard Permits and $100.00 for Non-Standard Permits (see Permit Fee Schedule on the last page), made payable to **National Park Service**. Credit card payments are currently not available at this site. Application and administrative charges are non-refundable. *This completed application should be mailed to Attn: Special Park Uses, at the Park address found on the first page of this application.*

Note that this is an application only, and does not serve as permission to conduct any use of the park. If your request is approved, a permit containing applicable terms and conditions will be sent to the person designated on the application. The permit must be signed by the responsible person and returned to the park prior to the event for final approval by the Park Superintendent.

NOTICES

Privacy Act Statement: The Privacy Act of 1974 (5 U.S.C. 552a) provides that you be furnished with the following information in connection with information required by this application. This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. Applicants are required to provide their social security or taxpayer identification number or activities subject to collection of fees by the National Park Service (31 U.S.C. 7701) Information from the application may be transferred to appropriate Federal, State, local agencies, when relevant to civil, criminal or regulatory investigations or prosecutions.

Paperwork Reduction Act Statement): This information is being collected subject to the Paperwork Reduction Act (44 U.S.C. 3501) to allow the park manager to make a value judgment on whether or not to allow the requested use. This information collection is required to obtain or retain a benefit. All applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 45 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 20240

UNITED STATES DEPARTMENT OF THE INTERIOR
National Park Service
Gateway National Recreation Area
Special Park Uses
Permit Fee Schedule

Permit application fees are non-refundable and are based on an annual cost recovery analysis. The permit application fee includes the cost of permit processing, issuance, administration and billing of permit activity. Fees are subject to evaluation on an annual basis. Additional cost recovery may be applicable to all permit types, to include standard and non-standard permits, based on the nature of the activity. **Park and specific conditions apply for each permitted activity; contact the unit where the activity will take place for further information.**

Gateway National Recreation Area Standard Permits ~ $50.00 Application Fee~	
Sandy Hook Unit in Highlands, New Jersey	
Parking- Fishing	Parking Permit for the purpose of fishing during park closure per vehicle. Do not complete this application, applications are available onsite. Contact unit.
After Hours Park Access	Provided in a very limited basis and for restricted uses. Contact unit for detail.
Ceremonial / Memorial	Includes ceremonies and memorials at designated areas, group size limits apply.
Youth Group Camping	Camping for organized youth groups at designated group campsites. Public Camping reservations are coming soon and will be available through Recreation.gov
Staten Island Unit in Staten Island, NY	
Parking- Fishing	Parking Permit for the purpose of fishing at restricted and designated parking areas and during park closure per vehicle. Restrictions apply. Do not complete this application, applications are available onsite. Contact unit.
Parking- Great Kills Boat Trailer	Designated parking lot for Boat Trailers at Great Kills. Contact unit for information.
Parking- Crooke's Point Nature Study	Limited access to Crooke's Point and limited parking is available by permit only, for the purpose of nature studying. Contact unit.
After Hours Park Access	Provided in a very limited basis and for restricted uses. Contact unit for detail.
Ceremonial / Memorial	Includes ceremonies and memorials at designated areas, group size limits apply.
Miller Field Garden	Garden plots available for calendar year. Contact unit.
Miller Field Picnic	Group picnic areas, available by permit at World War Veterans Park. Contact unit.
Overlook at Fort Wadsworth	Popular site for wedding and group pictures for **personal use**, permit required. Filming and still photography involving model(s), set(s), or prop(s), require a Filming or Photography Permit.
Athletic Fields	Sport fields at Miller Field. Contact unit.
Jamaica Bay Unit in Brooklyn & Queens, NY	
Parking- Fishing	Parking Permit for the purpose of fishing at restricted and designated parking areas and during park closure per vehicle. Restrictions apply. Do not complete this application, applications are available onsite. Contact unit.
Parking- Archery	Parking Permit for the purpose of using the Floyd Bennett Field Archery Range at the designated parking area. Do not complete this application. Contact unit.
Parking- Off Road	Off Road beach access at the Breezy Point Tip only. Limited permits are issued per year and restricted uses apply. Contact unit for information.
After Hours Park Access	Provided in a very limited basis and for restricted uses. Contact unit for detail.
Ecology Village at Floyd Bennett Field	For the purpose of youth group camping and educational programs. Public Camping reservations are available through Recreation.gov.
Ceremonial / Memorial	Includes ceremonies and memorials at designated areas, group size limits apply.
Garden	Garden plots available for calendar year. Contact unit.
Picnic	Group picnic facilities are available by permit at Fort Tilden seasonally.
Athletic Fields	Sport fields at Fort Tilden, Frank Charles Park and other. Contact unit.
Gateway National Recreation Area Non-Standard Permits ~ $100.00 Application Fee ~	
Special Events, Special Activities, Film & Photography, and any Activity not listed above in Standard Permits	Cost recovery may include but not limited to: further evaluation with park management, coordinating/logistics, planning, scouting, fire & safety inspections, traffic management, onsite supervision, resources & materials, and any employee's time necessary to ensure events run safely and to prevent impairment or unacceptable impact to park resources, values, and purposes.