



United States Department of the Interior

NATIONAL PARK SERVICE

Denali National Park & Preserve
Mile 237 Parks Highway
P.O. Box 126
Denali National Park, AK 99755



RECRUITMENT BULLETIN: **DENA-24-032**

ISSUE DATE: January 4, 2024

CLOSING DATE: Eligible applications will be forwarded to the hiring official beginning January 24, 2024 and every three weeks until after the closing date of May 3, 2024, or until the positions are filled.

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM PUBLIC LAW 96-487

Denali National Park and Preserve is accepting applications for up to two temporary, not-to-exceed 1039 hours, full-time, Education Technician, GS-1702-07 positions. This announcement is also online at www.nps.gov/dena/parkmgmt/jobs-local-hire.htm. More than one position may be filled via this bulletin.

POSITION

Education Technician, GS-1702-07

\$26.53 - \$34.50 per hour, plus a 3.21% Cost of Living Allowance (COLA), which is subject to annual review and adjustment.

DUTY LOCATION

Denali Park, AK

APPOINTMENT INFORMATION:

Temporary, full-time, approximately April through September. The appointment may be extended for an additional period (not to exceed 1039 hours total employment). Persons selected may be eligible for rehire in future years.

BENEFITS:

Temporary, seasonal, and intermittent employees on appointments expected to last at least 90 days and expected to work a schedule of 130 hours or more a calendar month, will be eligible to enroll in a Federal Employee Health Benefit (FEHB) health plan and Federal Employee Dental and Vision Insurance Plan (FEDVIP) upon notification from their employing office. Eligible employees will be responsible for the employee share of the premium while on the official agency roles, which will be deducted from bi-weekly earnings.

DUTIES:

If selected, you will work as an Education Technician, GS-1702-07 at Denali National Park and Preserve. Duties include but are not limited to the following:

- Instructs youth education programs that are varied, multi-sensory, age specific, multi-disciplinary, and consistent with the missions of Denali National Park and Preserve and the Murie Science and Learning Center. Programs range from one-hour classroom presentations to one-week backcountry expeditions. Some programs are designed using professional curricular templates and are linked to national standards. Others are more outdoor education focused and require local knowledge and improvisational teaching techniques. Programs address a variety of Denali-specific natural and cultural resources in the disciplines of natural science, cultural science, and history. All programs and materials are designed to support the physical and emotional safety for all group members in the face of challenging weather, terrain, and wildlife.
- Assists with coordinating and implementing some programs in close partnership with park partners such as non-profits and schools.
- Assists with managing the organization and storage of the Education Team's assets, both physical and electronic.

For more information about the duties of this position, please contact Sierra McLane, Education Director, at (907) 683-6436 or sierra_mclane@nps.gov and/or Dawn Conroy, Training Specialist, at (907) 683-6430 or dawn_conroy@nps.gov.

PHYSICAL DEMANDS:

- The work requires emotional stability, a clear speaking voice, and average agility and dexterity.
- Incumbent must be able to hike off trail for distances of up to 6 miles, navigating brush, river bars, and tundra while carrying a pack with up to 40 pounds of communications, safety, first-aid, and personal gear.
- Incumbent must be able to tent camp in remote areas lacking basic services for up to 10 days at a time. It is anticipated it will be more common these trips will be up to 4 days at a time.
- Incumbent must be able to perform work duties safely in a variety of outdoor conditions, including rain, snow, wind, cold, heat, stinging and biting insects, rough terrain, large and potentially dangerous wildlife, etc.
- Incumbent must be able to work safely and effectively under stressful conditions such as those due to large numbers of students, complex staffing arrangements, and logistical complexities. Incumbent must be able to work up to 16 hours per day for up to 10 days at a time on an occasional basis. It is anticipated it will be more common this will be up to 5 days at a time.
- Incumbent must be able to sit and/or stand for up to 8 hours at a time.
- Incumbent must be able to safely operate a motor vehicle, including in inclement weather and difficult road conditions.

WORK ENVIRONMENT:

- Work is performed both indoors and outdoors. Programs may be conducted in all seasons of the year and in a range of weather and environmental conditions.
- Some work takes place indoors in visitor center, classroom, or office settings. Office work is typically sedentary, involving sitting and using a computer in a modern office environment. Work space is usually shared with other employees. Other work may be in classrooms or visitor centers.
- Work duties entail working with a range of group sizes from a few individuals to 100 people at a time.
- Multi-day/multi-night programs require staying in rustic accommodations in remote areas while living in close quarters with and responsible for others for multiple days/nights. This often includes sleeping in tents and lacking cell phone service, restaurants and stores, medical facilities, running water/flush toilets and other amenities.
- Outside work entails exposure to a wide range of extreme conditions, including rain, snow, wind, stinging and biting insects, large and potentially dangerous wildlife, rough terrain lacking trails, and temperatures ranging from -40 to 90 degrees Fahrenheit.
- Incumbent will operate a government vehicle to complete routine duty-related errands and reach program sites, potentially experiencing seasonal hazardous driving conditions.
- Incumbent will receive education on and adhere to established safety protocols and will apply sound judgement in order to minimize inherent risks that may arise in the course of performing work duties.
- The incumbent is required to wear the NPS uniform.

WHO MAY APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Denali National Park and Preserve, by reason of having either lived or worked in or near the park may apply. To be eligible, applicants must have lived or worked in or near the area long enough to encounter and become familiar with a full range of typical conditions that affect the work to be accomplished. Applicant resumes should reflect periods of time having lived or worked in or near the area of consideration.

Areas considered “near” Denali National Park and Preserve, Toklat, and Wonder Lake duty stations include only: Anderson, Cantwell, Chulitna, Clear, Curry, Denali Park, Ferry, Healy, Kantishna, Lake Minchumina, McKinley Village, Nenana, Nikolai, Petersville, Talkeetna, Tanana, Telida, and Trapper Creek.

POSITION REQUIREMENTS: Requirements will be determined by evaluating experience in your resume and the interview and selection process. All position requirements must be met by the closing date of this recruitment bulletin. Knowledge or expertise concerning the park’s or preserve’s natural and/or cultural resources and the management thereof is required. Local knowledge of the resources and the typical conditions that affect the work to be accomplished will be applied in the performance of the duties. Applicant resumes should reflect periods of time having lived or worked in or near the area of consideration.

Following are 6 competencies identified for this position. Applicants are not required to address these competencies in a separate document, but are encouraged to include in their resumes experience related to these competencies.

1. Knowledge of teaching, training, research, making presentations, lecturing, and testing.
2. Knowledge of how to perform one's job. Refers to specialized knowledge that is acquired through formal training or extensive on-the-job experience. (for example: delivering and developing education programs, distance learning programs, scheduling and assessing education programs, leading hikes for student groups, and managing and organizing educational assets.)
3. Knowledge of the principles, methods, and tools used for risk assessment and mitigation of risk.
4. Ability to show understanding, friendliness, courtesy, tact, empathy, concern, and politeness to others; develop and maintain effective relationships with others. May include effectively dealing with individuals who are difficult, hostile, or distressed; relates well to people from varied backgrounds and different situations; is sensitive to cultural diversity, race, gender, disabilities, and other individual differences.
5. Knowledge of the production, communication and dissemination of information and ideas to inform and educate via written, oral, and visual media.
6. Ability to work with clients and customers (that is, any individual who use or receive the services or products that your work unit produces, including the general public, individuals who work in the agency, other agencies, or organizations outside the Government) to assess their needs, provide information or assistance, resolve their problems, or satisfy their expectations. Knows about available products and services; is committed to providing quality products and services.

CONDITIONS OF EMPLOYMENT:

- U.S. Citizenship required.
- Appointment subject to background investigation with favorable adjudication before starting work.
- Selectee will be required to participate in the Direct Deposit Electronic Funds Transfer Program.
- Selectee must be 18 years of age or older by enter on duty date.
- Males ages 18-25 must meet Selective Service Registration Act requirement. Verify registration at sss.gov
- This position may work a variety of schedules, which may include on-call, evening, weekend, shift work, and/or holiday work.
- This position may be required to work overtime.
- Selectee must have the ability to lift as much as 40 pounds.
- Selectee may be required to travel up to 10 nights per month. Selectee may be required to

- complete training and obtain/maintain a government charge card with travel authority.
- The National Park Service has determined that the duties of this position are suitable for telework and the selectee may be allowed to telework with supervisor approval.
- Government housing may be available.
- Selectee will be required to operate a government motor vehicle as part of their official duties; a valid driver's license is required. Prior to their first official motor vehicle operation they will be required to show their supervisor that they possess a valid State issued driver's license.
- Selectee will be required to wear a uniform and comply with the National Park Service uniform standards. A uniform allowance will be provided.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! Incomplete submissions may result in non-referral of your application. ***Please note:*** An application consists of your resume and any other required forms or documents outlined below. There is no application form to complete.

Assistance may be obtained by e-mailing DENA_HR_Requests@nps.gov. Do not email applications to this email address.

All applications must be received via email or postmarked by the closing date of the announcement. Hand-delivered or faxed applications will not be accepted.

You may email your application to: Denali_Applications@nps.gov. Do not carbon copy (cc) anyone when you email your application. Emailed applications must be received by 11:59 p.m. Alaska Standard Time on the closing date of this recruitment bulletin.

It is the applicant's responsibility to verify their application has been received via email by the deadline specified above.

If you email your application, include the recruitment bulletin number in the subject line. If you apply for more than one position, send a separate email with application for each position.

Note: Information provided in the body of the email will not be considered part of your application. Include all information you want to share in your resume or include a cover letter.

If mailed via United States Postal Service (USPS), your application must be addressed to: Park Headquarters, ATTN: HR, Denali National Park and Preserve, PO Box 126, Denali Park, AK 99755. DO NOT SEND your application via United Parcel Service (UPS) or FedEx. We do not accept applications mailed in postage-paid government envelopes or through an internal government mail system.

If your application is postmarked on the closing date, it must be received in a sealed envelope at Denali National Park and Preserve no later than seven calendar days after the closing date.

Do not include any photographs of yourself or any PII (Personally Identifiable Information), such as your Social Security Number, driver's license number, or passport number in your application.

REQUIRED FORMS to include in your application:

- **Resume** that provides detailed information about your work experience. Also include: *the recruitment bulletin number of the position for which you are applying*; and for each period of employment: the dates worked (for example, June 2022 through August 2023), the position title, employer's name, phone number and address.
 - Emailed resumes and cover letters need to be sent as **attachments**.
- **DD-214 – Certificate of Release or Discharge from Active Duty** – if claiming points of Veterans' Preference, include a legible copy of the DD-214 form that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active Duty if separation was prior to July 1, 1979. If claiming 10 points of Veterans' Preference, also include the SF-15 and verification documents described on the back of the SF-15. The SF-15 may be obtained through the Internet at www.opm.gov/forms. See additional details below about Veterans' Preference.

It is the applicant's responsibility to provide documentation/proof of claimed status for veterans' preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned; therefore, do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

If you make a false statement in any part of your application, you may not be hired or you may be fired after you begin work, or you may be subject to fines, imprisonment, or other disciplinary action.

RECRUITMENT BULLETIN DATES:

This is an open continuous recruitment bulletin. Applications will be reviewed for eligibility beginning January 24, 2024, the initial cut-off date. Additional applications will be reviewed and issued to the selecting official on an as needed basis. This announcement will remain open through May 3, 2024 or until the position(s) is filled, whichever comes first. Once selections are made, this announcement will be closed without notice. Applications received after the initial cut-off date of January 24, 2024, will be considered, if needed, by the cut-off dates below:

- January 24, 2024 (initial cut-off date);
- February 14, 2024;
- March 6, 2024;
- March 27, 2024;
- April 17, 2024;
- May 3, 2024

Veterans' Preference (for qualifying veterans): To receive Veterans' Preference, your application package must include a copy of your DD-214 form – *Certificate of Release or Discharge from Active Duty* – that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active Duty if separation was prior to July 1, 1979. If claiming 10-point Veterans' Preference, you also must provide a completed SF-15 (www.opm.gov/forms) and verification documents listed on the SF-15. If you are separated and as yet do not have a DD-214, you may use an official statement of service from your command indicating that you have completed active service and are being discharged under honorable conditions, or provide other official documentation (e.g. documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive Veterans' Preference if you do not provide this documentation.

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information: The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity: Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.