United States Department of the Interior
NATIONAL PARK SERVICE

Denali National Park and Preserve
P.O. Box 9
Mile 237 Parks Highway
Denali Park, AK 99755

RECRUITMENT BULLETIN: **DENA-15-040**
ISSUE DATE: February 20, 2015
CLOSING DATE: March 5, 2015

THIS IS A RE-ANNOUNCEMENT OF VACANCY #DENA-15-012

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM--PUBLIC LAW 96-487

Denali National Park and Preserve is accepting applications for multiple Seasonal not-to-exceed 1039 hours positions. This announcement is also online at www.nps.gov/dena/parkmgmt/jobs-local-hire.htm.

POSITION
Maintenance Worker, WG-4749-07
$26.74 - $31.18 per hour

DUTY LOCATION
Denali Park, AK or Toklat, AK

APPOINTMENT INFORMATION: full-time, seasonal not-to-exceed 1039 hours.

BENEFITS: Paid holidays, annual and sick leave. Certain temporary employees are eligible for health insurance benefits.

DUTIES:

You will work as a WG-07 Maintenance Worker stationed in the Headquarters area or in the West District of Denali National Park & Preserve. The duties of this position revolve around seasonal summer operations. Incumbent works for the Buildings & Utilities Supervisor and/or under the direction of Work Leaders or other higher graded employees and may be assigned to assist with a variety of Building & Utilities related duties, including but not limited to:

- Minor maintenance and repair of building and utility systems including simple carpentry, plumbing, painting, utility system operation and repair, trash and recycling pick-up and disposal or staging, grounds work or custodial duties involving the daily cleaning and upkeep of visitor use facilities such as campgrounds, rest stops, visitor centers or other maintenance and custodial duties as assigned
- Provides technical advice and leadership to co-workers and performs occasional supervisory duties.
- Use a variety of hand and power tools suchs as shovels, brooms, picks, hammers, wrenches, tape measures, hand saws, levels, power drills, power saws, power nail guns & stationary shop equipment such as table saws, drill press, and sanders.
- Use a variety of custodial chemical cleaning products, general purpose cleaners, mild acid toilet bowl cleaners, carpet shampoo, glass cleaner, mops, toilet plungers, vacuums, carpet extraction machines, buffers, power washers, and wastewater pumps.
- Possess and maintain a valid driver's license. Incumbent may operate a variety of government vehicles, vans, trucks up to 10,000 lbs gross vehicle weight, trash compactors, skid-steer loaders, forklifts, pumps, and portable generators.
- Work safely in the Building and Utility trades, use appropriate Personal Protective Equipment, participate in tailgate Safety and Job Hazard Analysis meetings, help develop Standard Operating Procedures to insure that safe work processes are being followed, comply with State and Federal regulations, and follow NPS and Denali National Park & Preserve policies and guidelines related to ethics and workplace conduct.
- Timely documentation of daily work accomplishments in each pay period with NPS computerized or paper tracking systems.

WHO CAN APPLY: U.S. citizen who, by reason of having either lived or worked in or near Denali National Park and Preserve, has acquired special knowledge or expertise regarding the natural or cultural resources of the park. The area considered "near" Denali National Park only includes: Nenana, Anderson, Clear, Ferry, Healy, Denali Park, Kantishna, McKinley Village, Cantwell, Chulitna, Curry, Petersville, Trapper Creek, Talkeetna, Lake Minchumina, Nikolai, Tanana and Telida. Short term employment or short term residence will not be considered qualifying for eligibility, as it would not be sufficient time for the applicant to have acquired special knowledge or expertise concerning the natural or cultural resources. To be eligible, applicants must have lived or worked in or near the area long enough to encounter and become familiar with the full range of typical conditions that affect the work to be accomplished

QUALIFICATION REQUIREMENTS: Qualifications will be determined by evaluating experience and education as described in the resume, particularly in the Knowledge, Skills, and Abilities listed below.
All qualification requirements must be met by the closing date of this job posting.

KNOWLEDGE, SKILLS, AND ABILITIES:
The answers to the following questions will help us to evaluate your qualifications to perform the duties of this position. Please note that only qualified applicants will be referred. It is important to provide detailed information about your experience, particularly in the following Knowledge, Skills and Abilities (KSAs). Describe experience (paid or unpaid), education, training, awards and self-development that show your level of experience related to each KSA.

Use a separate sheet of paper with corresponding numbers for answers.

1. Ability to perform the work of a Maintenance Worker without more than normal supervision.

2. Knowledge of carpentry practices.

3. Knowledge of plumbing practices.

4. Ability to use and maintain vehicles, tools & equipment. Ability to maintain a valid state driver's license.

5. Knowledge of painting practices.

6. Ability to work safely in the buildings and utilities trades.

CONDITIONS OF EMPLOYMENT:

- Favorable suitability background investigation. Results of the investigation must be adjudicated **prior** to employment.
- Federal employees are required to utilize Direct Deposit (EFT), for their Federal Salary checks**.**
- Wearing of the NPS uniform is required.
- These positions may work a variety of schedules, which may include evening and/or weekend work.
- If duty stationed in the West District (Toklat Road Camp, Eielson Visitor Center, the Wonder Lake area, or Friday Creek Road Camp), incumbent will be required to live in Denali National Park & Preserve housing and provide own transportation to and from that housing.
- Employees required to live seasonally in remote locations of the Park will be subject to travel restrictions. Currently, travel on the Park road west of Savage River is restricted and employees will be limited to one round trip per week with their private vehicle to/from their duty station.
- Remote duty stations are small, isolated communities of up to 35 people. Employees are expected to be able to live in close proximity and get along with people of diverse backgrounds and ideas.
- Work is often performed outdoors and often under adverse weather conditions, including dust, noise and odors.
- Work requires frequent bending, standing, climbing and sitting for extended periods of time, repetitive lifting of up to 50 lbs.

VETERANS' PREFERENCE: All applicants claiming veterans' preference MUST submit a copy of their DD-214, Military Discharge" which shows the type of discharge received. In addition, those claiming 10-point veterans' preference MUST submit a copy of an SF-15, "Claim for 10-point veterans' preference," and the verifying documentation listed on the back of the SF-15, such as a copy of the latest Veterans Administration disability certification. To obtain further information about veterans' preference, refer to www.opm.gov/veterans/html/vetguide. You will not receive veterans' preference if you do not provide this documentation.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! **Incomplete applications may result in non-referral of your application.** Assistance and forms may be obtained from the park office at the address above or by calling 907-683-9502. **The SF-15 may be obtained through the Internet at** www.opm.gov/forms.

All applications must be postmarked or received in the Human Resources Office at Denali National Park by the closing date of the announcement. If your application package is postmarked on the closing date it must be received by the Human Resources Office no later than 7 calendar days after the closing date. Hand delivered applications must be received by close of business on the closing date.

Mail or deliver the following required forms to Park Headquarters, Denali National Park and Preserve, P.O. Box 126, Denali Park, AK 99755:

- Resume that provides detailed information about your work experience. Also include the dates worked (for example, June 2009 through August 2010), work schedule (for example, 40 hours per week); the position title; and employer name for each period of employment.
- Answers to the KSAs listed above
- Completed Eligibility Questionnaire (attached to the announcement or can be obtained from the park office)
- DD-214 if claiming veterans' preference; if claiming 10-point veterans' preference, also include the SF-15 and verification documents described on the back of the SF-15.
- Although not required you are encouraged to submit the attached "Applicant Background Survey" (DI-1935) with your application. Please ensure that it is the last page of your application package, as it is removed from your application before it is forwarded to the selecting official.

It is the applicant's responsibility to provide documentation/proof of claimed status veterans preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned, therefore do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

We do not accept faxed or electronic resumes or applications, or applications mailed in postage paid government envelopes or through an internal government mail system.

If you make a false statement in any part of your application you may not be hired or you may be fired after you begin work; or you may be subject to fines, imprisonment or other disciplinary action.

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.

ALASKA LOCAL HIRE APPLICANT ELIGIBILITY QUESTIONNAIRE

Maintenance Worker, WG-4749-07, Seasonal

DENA-15-040

This eligibility questionnaire must be submitted with your application package. Please print your name and answer the following:

Your Legal Name (please print): _____

Eligibility Questions

1. How long have you lived or worked in the vicinity of Denali National Park and Preserve? (circle the **one** statement that applies)
   a. Less than 12 months
   b. 12 months or more
   c. I have not lived or worked in or near the park

2. What time of year have you lived or worked in or near Denali National Park and Preserve? (circle **all** that apply)
   a. during all or part of December through February
   b. during all or part of March through May
   c. during all or part of June through August
   d. during all or part of September through November
   e. I live (or have lived) in or near the park on a year around basis.

3. List your physical address(es) while living in the vicinity of Denali National Park and Preserve, and approximately when you lived there (e.g. month & year - Oct 2001 to September 2005)

_____

_____

_____

4. Do you have knowledge, by virtue of living in this area, of one or more of the items listed below (circle **all** that apply)?
   a. Community history such as: specific dates, important events, seasonal observations, customs, etc.
   b. Geographic features and/or unique land markers such as: mountain or river locations, types of landscapes, or other
   c. Wildlife (including identification of): mammals, birds, big game, fish, or other animals specific to the area.
   d. General knowledge of safety precautions, weather conditions, recreation options, and important information knowledgeable to the local community.
   e. Supplies and logistics needed for field camping including area-specific needs or that incorporate challenges or safety aspects specific to the area.
   f. Other unique information not listed above that shows familiarity with the full range of typical conditions that affect the work to be accomplished. Describe here (use additional paper if needed):
      _____
   g. I do not have knowledge or experience as listed above.

5. How did you obtain your knowledge of the Denali National Park and Preserve (circle **all** that apply)?
   a. Personal knowledge such as: fishing, hunting, camping, hiking, etc.
   b. Professional: obtained through work (this work, and the date and year worked, must be cited in your resume)
   c. Official training: high school class, college course
   d. Other resource used to obtain knowledge that is not listed above (you may be asked to elaborate later).
   e. I do not have the knowledge listed above.

Applicant Certification:

I certify that the statements made on this application are true, correct and complete to the best of my knowledge. I understand that the information I provide may be verified and that I will not be considered if it is found to be inaccurate.

_____

Signature Date

Applicant Background Survey

GENERAL INSTRUCTIONS: The information from this survey is used to help ensure that agency personnel practices meet the requirements of Federal law. Your responses are voluntary. Please answer each of the questions to the best of your ability. Read each item thoroughly before completing the appropriate code number in the blank.

VACANCY ANNOUNCEMENT NUMBER **DENA-15-040**	TODAY'S DATE: (MM/DD/YY)
POSITION TITLE: **Maintenance Worker**	SERIES/GRADE: **WG-4749-07**
1.NAME: (Last, First, MI)	
4. How did you learn about the position or exam you are applying for? Please circle your choice(s).	
01 Private Information Service 02 Magazine 03 Newspaper 04 Radio 05 Television 06 Poster 07 Private Employment Agency 08 State Employment Office	09 Agency Personnel Office 10 Federal Government recruitment at school/college 11 Federal/State/local job information 12 Religious Organization 13 School/college counselor or official 14 Friend/Relative working in agency 15 Friend/Relative not working in agency 16 Other(specify)_____
5. Please categorize yourself in terms of race and sex using the definitions below. Indicate in space number 6 the RACE/ETHNIC CODE which indicates the group you identify yourself. Check the appropriate space in number 7 to show your sex.	
A - American Indian or Alaskan Native **B** - Asian or Pacific Islander **C** - Black, not of Hispanic Origin **D** - Hispanic **E** - White, not of Hispanic Origin	6. RACE/ETHNIC CODE: _____ 7. Check to indicate your sex. Female:_____ Male:_____
8. Do you have any disabilities? Yes No	
PRIVACY ACT INFORMATION This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974, for individuals completing Federal records and forms hat solicit personal information. **AUTHORITY:** Sections 1302, 3301, 3304, and 7201 of Title 5 of the U.S. Code. **PURPOSE AND ROUTINE USES:** The information from this survey is used for research and for a Federal Equal Opportunity recruitment program to help ensure that agency personnel practices meet the requirements of Federal law. **EFFECT OF NONDISCLOSURE:** Providing this information is voluntary. No individual personnel selections are made based on this information. **INFORMATION REGARDING DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER UNDER PUBLIC LAW 93-579, SECTION 7 (b):** Solicitation of Social Security Number by the Office of Personnel Management is authorized under provisions of Executive Order 9397, dated November 22, 1943, and is used to relate this form with other records that you file with Federal agencies.	