



United States Department of the Interior

NATIONAL PARK SERVICE

Denali National Park & Preserve
Mile 237 Parks Highway
P.O. Box 126
Denali National Park, AK 99755

RECRUITMENT BULLETIN: **DENA-24-005**

ISSUE DATE: November 1, 2023

CLOSING DATE: Eligible applications will be forward to the hiring official beginning November 22, 2023, and every three weeks until after the closing date of February 29, 2024, or until the positions are filled.

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM--PUBLIC LAW 96-487

Denali National Park and Preserve is accepting applications for as many as five full-time, temporary (not-to-exceed 1,039 hours), Maintenance Worker, WG-4749-05 positions. This announcement is also online at www.nps.gov/dena/parkmgmt/jobs-local-hire.htm. More than one position may be filled via this bulletin.

POSITION

Maintenance Worker, WG-4749-05

\$28.39-\$33.09 per hour

DUTY LOCATION

Denali Park, AK

APPOINTMENT INFORMATION: Temporary, full-time, approximately May through September. The appointment may be extended for an additional period (not to exceed 1,039 hours total employment). The person(s) selected may be eligible for rehire in future years. Schedule may involve weekend work or performance of duties before or after "normal" working hours. No Government housing is available for these positions. More than one position may be filled from this posting.

BENEFITS: Temporary, seasonal employees on appointments expected to last at least 90 days, and expected to work a schedule of 130 hours or more per calendar month, will be eligible to enroll in a Federal Employee Health Benefit (FEHB) health plan upon notification from their employing office. Eligible employees will be responsible for the employee share of the premium, which will be deducted from bi-weekly earnings.

DUTIES: This position works as a Wage Grade-05 Maintenance Worker duty stationed in the Headquarters of Denali National Park & Preserve. The duties of this position revolve around seasonal summer operations. Incumbent works for the Buildings & Utilities Supervisor and/or under the direction of Work Leaders or other higher graded employees and may be assigned a variety of Buildings & Utilities related duties. You will work as a Maintenance Worker, WG-4749-05 at Denali National Park and Preserve. Duties include but are not limited to the following:

- Performs simple and routine work involved in the maintenance and repair of grounds, exterior structures, buildings, and related utilities, requiring the use of a variety of trade practices associated with occupations such as carpentry, masonry, plumbing, electrical, air conditioning, cement work, painting, and other related trades.
- Assists higher-graded maintenance workers or tradesmen in the performance of their work.
- Performs minor carpentry repairs using simple measures and hand tools with such tasks as replacing broken planks on picnic tables and broken windows using pre-cut stock, making minor adjustments, or replacing hinges, latches, and catches.

- Performs minor painting using brush and roller according to specific instructions on objects such as picnic tables, trash barrels, or buildings.
- Performs minor plumbing repairs such as tightening or replacing in-kind fittings and fixtures which do not require custom fitting or solder joints, replaces faucet washers, unplugs drains using a plunger, and replaces liquid petroleum gas bottles.
- Receives, unloads, and processes incoming shipments according to established procedures.
- Reports any discrepancies/damages to others responsible for such items.
- Performs routine maintenance on campground sites and trails. Collects trash.
- Operates a light truck to pick up supplies and transport materials to and from work sites and while performing campground and rest stop work or assisting on project work.
- Cleans and services chemical toilets, restrooms, and other campground or visitor facilities.
- Makes minor repairs as needed and refers problems to higher-graded workers.
- Operates a forklift to load/unload supplies and light equipment not requiring special rigging.
- Performs other duties as assigned and may be required to work weekends and overtime.
- Duties will also include timely documentation of daily work accomplishments using a computerized timekeeping program.

The WG-05 Maintenance Worker must be able to work safely in the Building and Utility trades; use appropriate Personal Protective Equipment; participate in tailgate Safety and Job Hazard Analysis meetings; comply with State and Federal regulations; and follow National Park Service and Denali National Park and Preserve policies and guidelines related to ethics and workplace conduct.

For more information about the duties of this position related to utilities and custodial work or duties related to building maintenance and special projects, please contact Dwayne (Ed) Travis, Deputy Facility Operations Manager, at 907-683-9579 or Dwayne_Travis@nps.gov.

PHYSICAL DEMANDS: Works from ladders, scaffolds and platforms and where surfaces to be coated, or the parts of systems worked on are hard to reach that require incumbent to stand, stoop, bend, kneel, climb and work in tiring and uncomfortable positions. Frequently lifts, carries and sets up parts and equipment that weigh up to 40 pounds.

WORK CONDITIONS: Work is performed inside and outside where dirt, spray, and fumes are present. Also required to work in inclement weather and/or wear protective equipment and clothing that are sometimes heavy and uncomfortable.

WHO MAY APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Denali National Park and Preserve, by reason of having either lived or worked in or near the park. To be eligible, applicants must have lived or worked in or near the area long enough to encounter and become familiar with a full range of typical conditions that affect the work to be accomplished. Applicants' resumes should reflect periods of time having lived or worked in or near the area of consideration.

Areas considered "near" Denali National Park and Preserve duty station include only: Anderson, Cantwell, Chulitna, Clear, Curry, Denali Park, Ferry, Healy, Kantishna, Lake Minchumina, McKinley Village, Nenana, Nikolai, Petersville, Talkeetna, Tanana, Telida, and Trapper Creek.

POSITION REQUIREMENTS: Requirements will be determined by evaluating experience in your resume and/or in the interview and selection process. All position requirements must be met by the closing date of this job posting. Knowledge or expertise concerning the park's or preserve's natural and/or cultural resources and the management thereof is required. Local knowledge of the resources and the typical conditions that affect the work to be accomplished will be applied in performance of the duties. Applicant resumes should reflect periods of time having lived or worked in or near the area of consideration.

Following are seven competencies identified for this position. Applicants are not required to address these competencies in a separate document but are encouraged to include in their resumes information related to these competencies.

- 1) Ability to do the work of a Maintenance Worker, WG-4749-05, without more than normal supervision in the trades of carpentry, masonry, plumbing, electrical, air conditioning, cement work, painting, and other related trades.
- 2) Knowledge of equipment assembly, installation, repair, etc.
- 3) Knowledge of technical practices (theoretical, precise, artistic).
- 4) Ability to use measuring instruments.
- 5) Ability to interpret instructions, specifications, etc. (including blueprint reading).
- 6) Ability to use and maintain tools and equipment.
- 7) Knowledge of materials.

CONDITIONS OF EMPLOYMENT:

- U.S. Citizenship required.
- Appointment subject to background investigation and favorable adjudication before starting work.
- Required to participate in the Direct Deposit Electronic Funds Transfer Program.
- You may be required to work on-call, evenings, weekends, holidays, overtime and shift work.
- Overtime may be required.
- You will be required to wear a uniform and comply with the National Park Service uniform standards. A uniform allowance is provided.
- Required to wear all applicable personal protective equipment (PPE) associated with the job.
- A valid state driver's license is required.
- Must be 18 years of age or older.
- Males must meet the Selective Service Registration Act requirement. Verify registration at sss.gov.
- Must have the ability to lift as much as 40 pounds.
- No government housing is available for these positions.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! Incomplete submissions may result in non-referral of your application. ***Please note:*** An application consists of your resume and any other required forms or documents outlined below. There is no application form to complete.

Assistance may be obtained by e-mailing DENA_HR_Requests@nps.gov.

All applications must be postmarked or received via email by the closing date of the announcement.

If mailed via USPS, your application must be addressed to: Park Headquarters, ATTN: HR, Denali National Park and Preserve, P. O. Box 126, Denali Park, AK 99755.

If your application is postmarked on the closing date, it must be received in a sealed envelope at Denali National Park and Preserve no later than seven calendar days after the closing date. **Emailed applications must be received by 11:59 AKST on the closing date of the job posting.**

It is the applicant's responsibility to verify their application has been received via email by the deadline specified above.

You may email your application to: Denali_Applications@nps.gov. Email all applications only to the designated email address provided. Do not include (CC) any staff members in emailed applications.

If you email your application, include the bulletin number in the subject line. If you apply for more than one position, send a separate email with application for each position.

Note: Information provided in the body of the email will not be considered part of your application. Include all information you want to share in your resume or include a cover letter.

Be sure to not include any photographs of yourself or any PII (Personally Identifiable Information), such as your Social Security Number, driver's license number, or passport number.

Hand-delivered applications cannot be accepted. DO NOT SEND your application via UPS or FedEx. We do not accept faxed applications or applications mailed in postage-paid government envelopes or through an internal government mail system.

REQUIRED FORMS to send via USPS or email:

- **Resume** that provides detailed information about your work experience. Also include: *the recruitment bulletin number of the position for which you are applying*; and for each period of employment: the dates worked (for example, June 2009 through August 2010), the position title, employer's name, phone number and address.
 - Emailed resumes and cover letters need to be sent as **attachments**.
- **DD-214** if claiming points of Veterans' Preference; if claiming 10 points of Veterans' Preference, also include the SF-15 and verification documents described on the back of the SF-15. The SF-15 may be obtained through the Internet at www.opm.gov/forms.

It is the applicant's responsibility to provide documentation/proof of claimed status for veterans' preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned; therefore, do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

If you make a false statement in any part of your application, you may not be hired or you may be fired after you begin work, or you may be subject to fines, imprisonment, or other disciplinary action.

This is an open continuous announcement. Initial application packages will be reviewed for eligibility beginning **November 22, 2023**, the initial cut-off date. Additional application packages will be reviewed and issued to management on an as needed basis. This announcement will remain open for up to **3 months** or until the vacancy is filled, whichever comes first. Once selections are made, this announcement will be closed without notice. Applications received after the initial cut-off date of November 22, 2023, will be considered, if needed, by cut-off dates. Cut-off dates will occur as follows:

- November 22, 2023 (initial cut-off date);
- December 13, 2023;
- January 3, 2024;
- January 24, 2024;
- February 14, 2024;
- February 29, 2024

VETERANS' PREFERENCE (for qualifying veterans): To receive Veterans' Preference, your application package must include a legible copy of the DD-214, "Military Discharge," that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active Duty if separation was prior to July 1, 1979. If claiming 10-point Veterans' Preference, you also must provide a completed SF-15 (www.opm.gov/forms) and verification documents listed on the SF-15. If you are separated and as yet do not have a DD-214, you may use an official statement of service from your command indicating that you have completed active service and are being discharged under honorable conditions or provide other official documentation (e. g. documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive Veterans' Preference if you do not provide this documentation.

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.