



# United States Department of the Interior

## NATIONAL PARK SERVICE

Denali National Park & Preserve  
Mile 237 Parks Highway  
P.O. Box 126  
Denali National Park, AK 99755



RECRUITMENT BULLETIN: **DENA-24-003**

ISSUE DATE: November 1, 2023

CLOSING DATE: CLOSING DATE:

Eligible applications will be forward to the hiring official beginning November 22, 2023, and every three weeks until after the closing date of February 29, 2024 or until the positions are filled.

### **JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM—PUBLIC LAW 96-487**

**Denali National Park and Preserve** is accepting applications for up to two full-time, temporary, not-to-exceed 1,039 hours, Laborer (Trails), WG-3502-03 positions. This announcement also is online at [www.nps.gov/dena/parkmgmt/jobs-local-hire.htm](http://www.nps.gov/dena/parkmgmt/jobs-local-hire.htm). More than one position may be filled with this announcement.

#### **POSITION**

**Laborer (Trails), WG-3502-03**

\$22.65 to \$26.41 per hour

#### **DUTY LOCATION**

Denali Park, AK

**APPOINTMENT INFORMATION:** Temporary, full-time, approximately late May through late September.

Appointments may be terminated sooner or extended depending on management needs. The appointments may be extended for an additional period (not to exceed 1,039 hours total employment). The persons selected may be eligible for rehire in future years. The work schedule may involve weekend work or performance of duties before or after working hours generally considered as "normal." More than one position may be filled from this posting.

**BENEFITS:** Temporary, seasonal, and intermittent employees on appointments expected to last at least 90 days and expected to work a schedule of 130 hours or more per calendar month, will be eligible to enroll in a Federal Employee Health Benefit (FEHB) health plan upon notification from their employing office. While on the official agency rolls, eligible employees will be responsible for the employee share of the premium, which will be deducted from bi-weekly earnings.

**DUTIES:** The Trails Laborer works under the supervision of the Roads and Trails Supervisor and takes daily guidance from a WL-07 Trails Work Leader. The incumbent typically will work on a crew of four to seven National Park Service employees, and may be called on to provide basic guidance to volunteers, youth corps, and other trail workers of an equal or lesser grade in Denali National Park and Preserve. Projects include foot trails in alpine tundra, off-highway vehicle trails, and front country multi-use paths. The incumbent is responsible for performing heavy labor during construction projects, for the operation of small gas-powered equipment and for working safely and productively. Incumbent is responsible for actively participating in the development of Job Hazard Analysis documents, as well as being an active participant in Safety Meetings and Training.

Incumbent must possess basic knowledge of the tools, skills, and techniques normally used by a laborer. Work will include moving a variety of materials (e.g. stone, logs, fill, etc.) to worksites, maintaining and constructing trail tread, hauling materials, re-vegetating project sites, cleaning drainages, installing signs, transplanting native vegetation, and brushing trail segments. Work may include digging drains, brushing trails, and constructing rock trail structures. This position will be required to safely operate and maintain a variety of equipment including power and hand tools, power wheelbarrows, chainsaws, generators, shovels, rock bars, picks, axes, crosscut saws, single-jack hammers, tape measures, and more. This position also may perform general maintenance duties (i.e. light carpentry and cleaning). Backcountry work may require living and working out of a wilderness camp for up to eight days at a time. Work is highly physical, requiring hiking, bending, kneeling, lifting, and carrying loads of more than 50 pounds and hiking up to 10 miles in a day. Incumbent will work 10-hour days outdoors in all weather conditions including, snow, rain, fog, and wind.

For more information about the duties of this position, please contact Paul Franke, Roads and Trails Supervisor, at 907-683-9682 or [Paul\\_Franke@nps.gov](mailto:Paul_Franke@nps.gov).

**WORK CONDITIONS:** Almost all of the incumbent's work will be outside in all kinds of weather conditions. Work frequently involves the possibility of experience exposure to poisonous plants, bruises, muscle strains, cuts and scrapes, sunburn, and insect bites. As a result the employee must follow proper safety procedures and use standard safety equipment such as hard hats, gloves, ear protectors, safety glasses, and steel-toe shoes to avoid possible hazards and serious injuries.

Much of the time the incumbent will be living in remote back country camps for extended periods of time, cooking over an open fire and sleeping in a tent. The incumbent must be able to live cooperatively in camp with other crew members, practice minimum impact camping and proper food storage for food preservation and protection from wildlife (e.g., bears, etc), and maintain good personal and camp hygiene.

**PHYSICAL DEMANDS:** The work performed request very heavy physical effort. The incumbent routinely lifts, pushes, pulls, and carries items weighing 50 pounds, and up to 150 pounds (or more) with assistance. Work will routinely require walking several miles per day over park trails to and from job sites.

**WHO MAY APPLY:** Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Denali National Park and Preserve, by reason of having either lived or worked in or near the park. To be eligible, applicants must have lived or worked in or near the area long enough to encounter and become familiar with a full range of typical conditions that affect the work to be accomplished. Applicants' resumes should reflect periods of time having lived or worked in or near the area of consideration.

Areas considered "near" Denali National Park and Preserve duty station include only: Anderson, Cantwell, Chulitna, Clear, Curry, Denali Park, Ferry, Healy, Kantishna, Lake Minchumina, McKinley Village, Nenana, Nikolai, Petersville, Talkeetna, Tanana, Telida, and Trapper Creek.

**POSITION REQUIREMENTS:** Requirements will be determined by evaluating experience in your resume and/or in the interview and selection process. All position requirements must be met by the closing date of this job posting. Knowledge or expertise concerning the park's or preserve's natural and/or cultural resources and the management thereof is required. Local knowledge of the resources and the typical conditions that affect the work to be accomplished will be applied in performance of the duties. Applicant resumes should reflect periods of time having lived or worked in or near the area of consideration.

The following are four competencies identified for this position. Applicants are not required to address these competencies in a separate document but are encouraged to include in their resumes information related to these competencies.

- 1. Ability to perform the work of Laborer in an outdoor environment amidst adverse weather conditions without more than normal supervision.**
- 2. Ability to interpret instructions, specifications, etc., other than blueprints.**
- 3. Ability to work with dexterity and safety.**
- 4. Ability to use and maintain hand tools for trail construction.**

**CONDITIONS OF EMPLOYMENT:**

- U.S. Citizenship required.
- Appointment subject to background investigation with favorable adjudication before starting work.
- Selectee will be required to participate in the Direct Deposit Electronic Funds Transfer Program.
- Must be 18 years of age or older.
- Males must meet Selective Service Registration Act requirement. Verify registration at [sss.gov](http://sss.gov).
- This position requires wearing the National Park Service uniform. All employees are required to wear the uniform in accordance with guidelines, maintain personal appearance standards, and ensure proper conduct while in uniform. A uniform allowance is provided.
- No Government housing is available for this position.
- Required to travel up to 16 nights per month.
- A valid state driver's license is required.
- Will be required to work weekends, evenings, and holidays.
- Overtime may be required.
- Selectee will be required to ability to lift and carry 50lbs and up to 150lbs with assistance.

## **HOW TO APPLY:**

**PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY!** Incomplete submissions may result in non-referral of your application. **Please note:** An application consists of your resume and any other required forms or documents outlined below. There is no application form to complete.

**Assistance may be obtained by e-mailing [DENA\\_HR\\_Requests@nps.gov](mailto:DENA_HR_Requests@nps.gov).**

**If mailed via USPS, your application must be addressed to: Park Headquarters, ATTN: HR, Denali National Park and Preserve, P. O. Box 126, Denali Park, AK 99755.**

If your application is postmarked on the closing date, it must be received in a sealed envelope at Denali National Park and Preserve no later than seven calendar days after the closing date. Emailed applications must be received by 11:59 AKST on the closing date of the job posting.

**You may email your application to: [Denali\\_Applications@nps.gov](mailto:Denali_Applications@nps.gov).**

**If you email your application, include the bulletin number in the subject line.** If you apply for more than one position, send a separate email with application for each position.

**Note:** Information provided in the body of the email will not be considered part of your application. Include all information you want to share in your resume or include a cover letter.

**Be sure to not include any photographs of yourself or any PII** (Personally Identifiable Information), such as your Social Security Number, driver's license number, or passport number.

**Hand-delivered applications cannot be accepted.** DO NOT SEND your application via UPS or FedEx. We do not accept faxed applications or applications mailed in postage-paid government envelopes or through an internal government mail system.

### **REQUIRED FORMS to send via USPS or email:**

- **Resume** that provides detailed information about your work experience. Also include: *the recruitment bulletin number of the position for which you are applying*; and for each period of employment: the dates worked (for example, June 2009 through August 2010), the position title, employer name and address.
  - Emailed resumes and cover letters need to be sent as **attachments**.
- **DD-214** if claiming points of Veterans' Preference; if claiming 10 points of Veterans' Preference, also include the SF-15 and verification documents described on the back of the SF-15. The SF-15 may be obtained through the Internet at [www.opm.gov/forms](http://www.opm.gov/forms).

It is the applicant's responsibility to provide documentation/proof of claimed status for veterans' preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned; therefore, do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

If you make a false statement in any part of your application, you may not be hired or you may be fired after you begin work, or you may be subject to fines, imprisonment, or other disciplinary action.

**This is an open continuous announcement.** Initial application packages will be reviewed for eligibility and qualifications beginning November 22, 2023, the initial cut-off date. Additional application packages will be reviewed and issued to management on an as needed basis. This announcement will remain open for up to three months or until the vacancy is filled, whichever comes first. Once selections are made, this announcement will be closed without notice. Applications received after the initial cut-off date of **November 22, 2023**, will be considered, if needed, by cut-off dates. Cut-off dates will occur as follows:

- November 22, 2023 (initial cut-off date);
- December 13, 2023;
- January 3, 2024;
- January 24, 2024;
- February 14, 2024;
- February 29, 2024

**Veterans' Preference (for qualifying veterans):** To receive Veterans' Preference, your application package must include a legible copy of the DD-214, "Military Discharge," that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active Duty if separation was prior to July 1, 1979. If claiming 10-point Veterans' Preference, you also must provide a completed SF-15 ([www.opm.gov/forms](http://www.opm.gov/forms)) and verification documents listed on the SF-15. If you are separated and as yet do not have a DD-214, you may use an official statement of service from your command indicating that you have completed active service and are being discharged under honorable conditions or provide other official documentation (e. g. documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive Veterans' Preference if you do not provide this documentation.

**Reasonable Accommodations:** The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

**Privacy Act Information** The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

**Equal Employment Opportunity** Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.