



United States Department of the Interior



NATIONAL PARK SERVICE

Denali National Park & Preserve
Mile 237 Parks Highway
P.O. Box 126
Denali National Park, AK 99755

RECRUITMENT BULLETIN: **DENA-25-037**

ISSUE DATE: January 15, 2025

CLOSING DATE: Eligible applications will be forwarded to the hiring official beginning February 4, 2025, and every three weeks until after the closing date of May 14, 2025, or until the positions are filled.

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM – PUBLIC LAW 96-487

Denali National Park and Preserve is accepting applications for one temporary, not-to-exceed 1,039 hours, full-time, Maintenance Worker, WG-4749-07 position and up to three, temporary, not-to-exceed 1,039 hours, full-time, Maintenance Mechanic, WG-4749-09 positions. This announcement is also online at www.nps.gov/dena/parkmgmt/jobs-local-hire.htm. More than one position may be filled via this bulletin.

****In your resume, please indicate the grade level(s) for which you would like to be considered. If you do not indicate a preference, you will be considered for all grade levels****

POSITION

Maintenance Worker, WG-4749-07

\$34.68-\$40.45 per hour. Pay is subject to annual review and adjustment.

Maintenance Mechanic, WG-4749-09

\$39.52-\$46.11 per hour. Pay is subject to annual review and adjustment.

DUTY LOCATION

Denali Park, AK

APPOINTMENT INFORMATION: Temporary, full-time, approximately early April to early October. The appointment may be extended for an additional period (not to exceed 1,039 hours total employment). Persons selected may be eligible for rehire in future years.

BENEFITS: Temporary, seasonal, and intermittent employees on appointments expected to last at least 90 days and expected to work a schedule of 130 hours or more a calendar month, will be eligible to enroll in a Federal Employee Health Benefit (FEHB) health plan and Federal Employee Dental and Vision Insurance Plan (FEDVIP) upon notification from their employing office. Eligible employees will be responsible for the employee share of the premium while on

the official agency roles, which will be deducted from bi-weekly earnings.

DUTIES: If selected, you will work as a WG-07 Maintenance Worker or a WG-09 Maintenance Mechanic at Denali National Park and Preserve. Duties include but are not limited to the following:

Maintenance Worker WG-4749-07

- Performs simple and routine maintenance and repairs involved in the maintenance and repair of grounds, exterior structures, buildings, and related utilities, requiring the use of a variety of trade practices associated with occupations such as carpentry, masonry, plumbing, electrical, painting, and other related trades.
- Performs simple and routine maintenance and repair of grounds, exterior structures, buildings, equipment, and related utilities.
- Assists higher-graded maintenance workers or tradesmen in the performance of their work.
- Performs minor carpentry repairs using simple measures and hand tools with such tasks as replacing broken planks on picnic tables and broken windows using pre-cut stock, making minor adjustments, or replacing hinges, latches, and catches.
- Performs minor painting using brush and roller according to specific instructions on objects such as picnic tables, trash barrels, or buildings.
- Performs minor plumbing repairs such as tightening or replacing in-kind fittings and fixtures which do not require custom fitting or solder joints, replaces faucet washers, and unplugs drains using a plunger.
- Receives, unloads, and processes incoming shipments according to established procedures.
- Operates a light truck to pick up supplies and transport materials to and from work sites and while performing campground and rest stop work or assisting on project work.
- Makes minor repairs as needed and refers more complex problems to higher-graded workers.
- Operates a forklift to load/unload supplies and light equipment not requiring special rigging.
- Performs other duties as assigned and may be required to work weekends and overtime.
- Duties will also include timely documentation of daily work accomplishments using a computerized timekeeping program.
- Collects trash.
- Cleans and services chemical toilets, restrooms, and other campground or visitor facilities.
- Maintenance and repair of building and utility systems including carpentry, plumbing, painting, roofing, electrical, utility system operation and repair, and trash and recycling pick-up and disposal or staging.

- The WG-07 Maintenance Worker also provides technical advice to co-workers.
- This position requires the ability to possess and maintain a valid driver's license and may include the operation of a variety of government vehicles, vans, trucks weighing as much as 10,000 pounds gross vehicle weight, trash compactors, skid-steer loaders, front-end loaders, backhoes, and forklifts.

The WG-07 Maintenance Worker must be able to work safely in the Building and Utility trades; use appropriate Personal Protective Equipment; participate in tailgate Safety and Job Hazard Analysis meetings; comply with State and Federal regulations; and follow National Park Service and Denali National Park and Preserve policies and guidelines related to ethics and workplace conduct.

Maintenance Mechanic WG-4749-09

The Maintenance Mechanic at the WG-4749-09 grade will perform the duties outlined at the Maintenance Worker WG-4749-07 grade and also:

- Involved in the design, planning, construction, rehabilitation, preventative maintenance, troubleshooting and repair of a wide variety of structures and utility systems.
- Provides technical advice to co-workers. Works with crews involved in carpentry, electrical, plumbing, masonry, painting, heating, and utility system trades work.
- Performs inspections and collects information.
- Determines best work practices and materials to complete assignments efficiently in compliance with codes, regulations and NPS goals. Reads and interprets blueprints, code books, State and Federal Regulations and other technical information.
- Conducts safety training sessions.
- Provides oversight of facilities and work processes to ensure compliance with State and Federal regulations.
- Uses a government computer and computer programs such as Facility Management Software System (FMSS), Project Management Information System (PMIS), DOI Learn and Microsoft Office, including MS Word, MS Excel and the Internet.

Duties will be developmental in nature when filled below the full performance level.

For more information about the duties of these positions, please contact Jared Zimmerman, Facilities Operations Supervisor, at 907-683-9561, or jared_zimmerman@nps.gov.

PHYSICAL DEMANDS:

Physical effort is heavy to moderate and requires occasional lifting or handling of objects or materials up to 50 pounds, unassisted, following proper lifting procedures to avoid injury. Frequently required to stand while working, climb ladders or scaffolding, and bend, stoop, climb, and work in awkward positions.

WORK ENVIRONMENT:

Exposed to a variety of seasonal weather conditions while working outdoors (temperatures - 40 to 90+ degrees). Subject to danger of falling from ladders or scaffolding. Exposed to dust, dirt, wind, and rain. May work with dangerous chemicals and around moving equipment, paints, solvents, etc. May be exposed to electrical shocks and biting insects.

WHO MAY APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Denali National Park and Preserve, by reason of having either lived or worked in or near the park may apply. To be eligible, applicants must have lived or worked in or near the area long enough to encounter and become familiar with a full range of typical conditions that affect the work to be accomplished. Applicant resumes should reflect periods of time having lived or worked in or near the area of consideration.

Areas considered “near” Denali National Park and Preserve, Toklat, and Wonder Lake duty stations include only: Anderson, Cantwell, Chulitna, Clear, Curry, Denali Park, Ferry, Healy, Kantishna, Lake Minchumina, McKinley Village, Nenana, Nikolai, Petersville, Talkeetna, Tanana, Telida, and Trapper Creek.

POSITION REQUIREMENTS: Requirements will be determined by evaluating experience in your resume and the interview and selection process. All position requirements must be met by the closing date of this recruitment bulletin. Knowledge or expertise concerning the park’s or preserve’s natural and/or cultural resources and the management thereof is required. Local knowledge of the resources and the typical conditions that affect the work to be accomplished will be applied in the performance of the duties. Applicant resumes should reflect periods of time having lived or worked in or near the area of consideration.

Following are seven competencies identified for each of these positions. Applicants are not required to address these competencies in a separate document but are encouraged to include in their resumes experience related to these competencies.

Maintenance Worker WG-4749-07

- 1) Ability to do the work of a Maintenance Worker, WG-4749-07, without more than normal supervision in the trades of carpentry, masonry, plumbing, electrical, cement work, painting, and other related trades.
- 2) Knowledge of equipment assembly, installation, repair, etc.
- 3) Knowledge of technical practices (theoretical, precise, artistic).
- 4) Knowledge of use of measuring instruments.
- 5) Ability to interpret instructions, specifications, etc. (including blueprint reading).
- 6) Ability to use and maintain tools and equipment.
- 7) Knowledge of materials.

Maintenance Mechanic WG-4749-09

- 1) Ability to do the work of a Journeyman Maintenance Mechanic without more than normal supervision.
- 2) Knowledge of equipment assembly, installation, repair, etc.
- 3) Technical Practices (theoretical, precise, artistic).
- 4) Use of measuring instruments.
- 5) Ability to interpret instructions, specification, etc. (includes blueprint reading).
- 6) Ability to use and maintain tools and equipment.
- 7) Knowledge of materials.

CONDITIONS OF EMPLOYMENT:

- U.S. Citizenship required.
- Appointment subject to background investigation with favorable adjudication before starting work.
- **For WG-09:** Selectee will be subject to a favorable adjudication of a childcare check due to working unsupervised with minors.
- Selectee will be required to participate in the Direct Deposit Electronic Funds Transfer Program.
- Selectee must be 18 years of age or older by enter on duty date.
- Males ages 18-25 must meet Selective Service Registration Act requirement. Verify registration at sss.gov
- This position may work a variety of schedules, which may include evening, weekend, shift work, and/or holiday work.
- This position may be required to work overtime.
- Must have the ability to lift as much as 50 pounds.
- **For WG-07:** Selectee may be required to travel up to 16 nights per month.
- **For WG-09:** Selectee may be required to travel up to 2 nights per month.
- Government housing is not available.
- Selectee will be required to operate a government motor vehicle as part of their official duties; a valid driver's license is required. Prior to selectee's first official motor vehicle operation they will be required to show their supervisor that they possess a valid State issued driver's license.
- Selectee will be required to wear a uniform and comply with the National Park Service uniform standards. A uniform allowance will be provided.
- Selectee will be required to wear all applicable personal protective equipment (PPE) associated with the job.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! Incomplete submissions may result in non-referral of your application. **Please note:** An application consists of your resume and any other required forms or documents outlined below. There is no application form to complete.

All applications must be received via email or postmarked by the closing date of the announcement. Hand-delivered or faxed applications will not be accepted.

You may email your application to: Denali_Applications@nps.gov. Do not carbon copy (cc) anyone when you email your application. You should submit your application using a personal email, not a work email. Emailed applications must be received by 11:59 p.m. Alaska Standard or Daylight Savings Time depending on the cut-off dates of this recruitment bulletin.

It is the applicant's responsibility to verify their application has been received via email by the deadline specified above.

If you email your application, include the recruitment bulletin number in the subject line. If you apply for more than one position, send a separate email with an application for each position.

Note: Information provided in the body of the email will not be considered part of your application. Include all information you want to share in your resume or include a cover letter.

If mailed via United States Postal Service (USPS), your application must be addressed to: Park Headquarters, ATTN: HR, Denali National Park and Preserve, PO Box 126, Denali Park, AK 99755. DO NOT SEND your application via United Parcel Service (UPS) or FedEx. We do not accept applications mailed in postage-paid government envelopes or through an internal government mail system.

If your application is postmarked on the closing date, it must be received in a sealed envelope at Denali National Park and Preserve no later than seven calendar days after the closing date.

Do not include any photographs of yourself or any PII (Personally Identifiable Information), such as your Social Security Number, driver's license number, or passport number in your application.

REQUIRED FORMS to include in your application:

- **Resume** that includes your current address, email, and phone number as well as detailed information about your work experience. Include the following: *the recruitment bulletin number of the position for which you are applying*; and for each period of employment state the specific date range worked (for example, June 15, 2022 - August 31, 2023), the position title, employer's name, phone number, and address.

- Emailed resumes and cover letters need to be sent as **attachments**. Any text written in the email you send will not be forwarded to the selecting official.
 - Please include in your resume the grade level for which you wish to be considered. If a preference is not included in your resume, you will be considered for all.
- **DD-214 – Certificate of Release or Discharge from Active Duty** – if claiming points of Veterans’ Preference, include a legible copy of the DD-214 form that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active Duty if separation was prior to July 1, 1979. If claiming 10 points of Veterans’ Preference, also include the SF-15 and verification documents described on the back of the SF-15. The SF-15 may be obtained through the Internet at www.opm.gov/forms. See additional details below about Veterans’ Preference.

It is the applicant’s responsibility to provide documentation/proof of claimed status for veterans’ preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned; therefore, do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

If you make a false statement in any part of your application, you may not be hired or you may be fired after you begin work, or you may be subject to fines, imprisonment, or other disciplinary action.

RECRUITMENT BULLETIN DATES:

This is an open continuous recruitment bulletin. Applications will be reviewed for eligibility beginning seven days after February 4, 2025, the initial cut-off date. Additional applications will be reviewed and issued to the selecting official on an as needed basis. This announcement will remain open for up to 4 months (120 days) or until the positions are filled, whichever comes first. Once selections are made, this announcement will be closed without notice. Applications received after the initial cut-off date of February 4, 2025, will be considered, if needed, by the cut-off dates below and the application waiting period:

- February 4, 2025 (initial cut-off date)
- February 25, 2025
- March 18, 2025
- April 4, 2025
- April 29, 2025
- May 14, 2025

How to Get Assistance

Assistance may be obtained by e-mailing DENA_HR_Requests@nps.gov. Do not email applications to this email address.

Veterans' Preference (for qualifying veterans): To receive Veterans' Preference, your application package must include a copy of your DD-214 form – *Certificate of Release or Discharge from Active Duty* – that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active Duty if separation was prior to July 1, 1979. If claiming 10-point Veterans' Preference, you also must provide a completed SF-15 (www.opm.gov/forms) and verification documents listed on the SF-15. If you are separated and as yet do not have a DD-214, you may use an official statement of service from your command indicating that you have completed active service and are being discharged under honorable conditions, or provide other official documentation (e.g. documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive Veterans' Preference if you do not provide this documentation.

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information: The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity: Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.