



# Education Reservation Form

## Chesapeake and Ohio Canal National Historical Park

### at Cumberland, Maryland

Office Use Only	
Word	_____
Excel	_____
Confirmation	_____

To ensure timely processing of reservations, please fill out this form in its entirety. **Also, please allow two weeks for processing of reservations.** Please email the completed reservation form to: [cocanaleducation@nps.gov](mailto:cocanaleducation@nps.gov) For questions call: 301-714-2213

### **EQPVCEV'RPHQTO CVKQP**

Contact Name: \_\_\_\_\_  
 Group/School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_ Fax: \_\_\_\_\_  
 F c { "qh'Vtkr 'Egmi'Rj qpg<aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa"

### **I TQWR'RPHQTO CVKQP**

Grade Level(s): \_\_\_\_\_ # of Students: \_\_\_\_\_ # of Chaperones: \_\_\_\_\_  
 Any special needs? \_\_\_\_\_  
 F q "{ qw'pggf "c'r rceg'vq'uxqtg'nwpej dqz guA" Yes \_\_\_\_\_ No \_\_\_\_\_  
 Have you previously visited the C&O Canal? Yes \_\_\_\_\_ No \_\_\_\_\_

**VTCPURQTVKQP 'V[ RG'ej genlntij cv'err r ij <**  
 \_\_\_\_\_ Charter Bus \_\_\_\_\_ School Bus \_\_\_\_\_ Car \_\_\_\_\_ Van

Total # of vehicles: \_\_\_\_\_

### **PREFERRED DATE(S) OF VISIT**

Programs are available Wednesday, Thursday, and Friday. April-June and September-November between 10:00 AM and 3:00 PM.

We will make every attempt to schedule your visit on a preferred date.

#1 Date: \_\_\_\_\_ #2 Date: \_\_\_\_\_  
 #3 Date: \_\_\_\_\_ #4 Date: \_\_\_\_\_

### **CURRICULUM BASED PARK PROGRAMS**

*Offered April-June, September-November  
 On Wednesdays, Thursdays, and Fridays  
 Between 10 a.m. and 3 p.m.*

**Please select 1 program based on your grade level from the options below by placing a check mark beside the program title.**

A detailed description of programs, standards and pre/post visit materials may be located at: [www.nps.gov/choh/forteachers](http://www.nps.gov/choh/forteachers)

**Maximum group size per program is 30 students.** School groups greater than 30 students will be provided a rotation schedule.

#### **ELEMENTARY (Grades Pre-K to 5)**

##### **Pre-Kindergarten**

The Canal and Me: I Taste, Touch, Hear, Smell, and See

##### **Kindergarten**

Home on the Canal: Past and Present

##### **1st Grade**

George, Tools, and Mules

##### **2nd Grade**

Tunnels Rock: How Humans and Nature Change Earth

##### **3rd Grade**

Time in a Tree

##### **4th Grade**

Riddle Me History: The Oldtown Settlement

##### **5th Grade**

Around the Bends: A Case Study of the Paw Paw Tunnel

# Chesapeake and Ohio Canal National Historical Park

National Park Service  
U.S. Department of the Interior



Dear Educator,

Thank you for submitting a reservation request! We look forward to your visit. To best facilitate your trip to Chesapeake and Ohio Canal National Historical Park, please review and acknowledge these policies and procedures by signing and returning this form with your reservation request. For detailed field trip information please reference the Plan Your Visit Guide found on our website. If you have questions please contact us at [cocanaleducation@nps.gov](mailto:cocanaleducation@nps.gov) or by calling 301-714-2213.

## ***Arrival:***

- **Be on Time** – Our staff is limited and requests for programs are many. *If your group is more than 15 minutes late, your program may be canceled. Please call the park if your group is running late, 301-767-3710.*
- **Meet the Ranger** – A ranger will meet your students in the bus drop off area, adjacent to the picnic area. Upon exiting the bus, we will divide larger groups and provide teachers/chaperones with a itinerary and park map.

## ***While at the park:***

- **Restrooms** – Facilities are located adjacent to the parking lot and picnic area. Teachers should plan to arrive to the park early to allow students access to the restroom area prior to the start of the first program.
- **Chaperones** – The adult chaperone to student ratio is a minimum of 1:10 (Grades PreK-9). Students are asked to be goodwill ambassadors when representing their schools in the park. Chaperones are asked to maintain appropriate student behavior during ranger-led programs and while exploring the park on their own.
- **Dress** – Most programs are presented outdoors and involve walking. Please prepare your students for the weather and the uneven and often muddy surface found on the towpath and surrounding trails in the park.
- **Lunch** – A large picnicking area is available in the park. The C&O Canal is a trash free park. We ask all park visitors to please take their trash with them upon departure. School groups should bring adequate garbage bags.
- **River** – At times the rivers appear calm and peaceful. This is deceptive, however, as deep holes and swift undercurrents make them treacherous at any time of the year.
- **Traffic** – Pedestrian and bicycle traffic can be great at times. Please encourage students to share the pathway and be sure to use sidewalks and designated trails at all times!

## ***Resource Protection:***

- **Cultural Resources** – Ruins and remnants of buildings and walls are found throughout the park. These areas are significant, unique and fragile resources. Please share these areas with your students through observation only.
- **Natural Resources** – Abundant wildlife, flora and fauna, can be found throughout the park. Vegetation, although pretty or unusual looking, should be left where it is found. Various wild animal species live in the park. *We ask that you remember while some may seem tame; they are indeed wild. Please refrain from feeding these animals or leaving lunch remains/trash where they can get to it.*  
Share with your students that this is ***their*** National Treasure! **We ask students to practice *Leave No Trace* values by respecting and caring for all archeological sites, monuments, statues, plants and wildlife.** Reporting of any concerns to a Park Ranger will help protect this special place.

**I have read and understand the park policies and procedures for Chesapeake and Ohio Canal National Historical Park and I will abide by these policies and procedures.**

Teacher Signature/Date \_\_\_\_\_