



IN REPLY REFER TO:

United States Department of the Interior

NATIONAL PARK SERVICE

Channel Islands National Park
1901 Spinnaker Drive
Ventura, California 93001-4354

P94-CHIS

Dear _____:

Thank you for your interest in the Channel Islands National Park Volunteer Program. The park consists of the five northern Channel Islands and one mile of ocean around each island. They are located off the southern California mainland within Santa Barbara and Ventura counties. Channel Islands National Park facilities include a mainland visitor center in the Ventura Harbor. Volunteers are used in all divisions in the park, fulfilling a variety of duties both on the mainland and on the islands. Unfortunately, we are not able to offer any housing for volunteers either on the mainland or on the islands.

If you are interested in applying as a National Park Service Volunteer, please complete the enclosed application and mail it to the attention of Volunteer-In-Parks (VIP) Coordinator, at the address listed above. It is recommended to make a copy of your completed application before sending it to our office.

Here's how our process works. Application copies are distributed to work leaders who are recruiting volunteers for specific work projects. Project supervisors recruiting volunteers for projects will contact potential applicants for interviews. Volunteer positions will be selected by the supervisor(s) who will be coordinating the project. Applicants will not receive further confirmation of their application unless they are selected for an interview. If a volunteer position is filled the supervisor will follow-up with the appropriate agreement forms, and schedule any necessary training for the volunteer.

Enclosed is a list of our park division VIP coordinator list and a listing of the volunteer positions they offer. You may contact any of these coordinators to inquire about their positions. After submitting your application it is your responsibility to call the park division volunteer coordinator to follow-up on your application status.

If you have questions or need further assistance concerning our volunteer program, please refer to our division VIP list, or email chis_intpretation@nps.gov.

We appreciate your inquiry and look forward to receiving your application.

Sincerely,

Yvonne Menard
Volunteer-In-Parks (VIP) Coordinator

Enclosures



Volunteers In Parks 2005 Application

Channel Islands National Park

Date: _____

e-mail address _____

Name (First) (Middle) (Last)

Address (Street, City, State, Zip Code) Phone number

Are you a U.S. Citizen: Yes No and/ I have a foreign V1 Visa work permit

Person to notify in case of emergency. (if under 18 years of age, give name of parent/guardian).

Name: _____ Relation: _____ Phone number: _____

& address if available: _____

The last education level I have completed is:

6 7 8 (Junior High School)
 9 10 11 12 (High School)
 14 15 16 17 18 19 29 (College)

Any field of concentration? _____

By priority select #1 through #3 as your choices. Please describe below your skills or interests.

Interpretive Naturalist	Program Coordination	Trail Maintenance
Public speaking/contact & information	Scientific data entry	Carpentry/construction
Visitor Center/contact & information	Research data entry	Historic preservation carpentry
Community off-site programs	Library services	Native plant garden maintenance
Writing	Archeological assistance	Vegetation restoration/ planting & eradication
Marine life exhibit maintenance	Archives & Curation assistance	Sand beach & coastal lagoon monitoring
Education/Children's Programs	Manage color slide & video files	Administrative & clerical skills
Computer skills Advanced/Internet/database	Marine vessel transportation/maintenance	Historic research

Please describe your skills. List any further interests and hobbies: _____

List any previous volunteer services, including dates and/or comments: _____

Name & phone number of volunteer supervisor for reference:

Name _____ Phone () _____

References: Please list name and day phone of two work references, and one personal reference.

Work:

Name _____ Position _____ Phone () _____

Job Description _____ From: _____ Until: _____

Name _____ Position _____ Phone () _____

Job Description _____ From: _____ Until: _____

Personal:

Name _____ Relationship _____ Phone () _____

Character reference, how long have you known each other: _____

My reason for wanting to volunteer at the park: _____

Note: Channel Islands National Park does not have housing facilities on the mainland for volunteers. During overnight work assignments on the islands, volunteers will be assigned bunk quarters or campsite accommodations depending on availability and nature of the project. Due to park service transportation scheduling, some island work projects may require mid-week travel. If your schedule can be flexible please mention it.

When can you be available? Starting from: _____ **Until:** _____

I will be available these days and hours:

Mon. _____ **Tues.** _____ **Wed.** _____ **Thurs.** _____ **Fri.** _____ **Sat.** _____ **Sun.** _____

How long of a commitment will you be able to donate to Channel Islands National Park? _____

Signature _____ **Date** _____

Thank you for taking the time to complete this application. Your patience is appreciated as we process your application to our project supervisor(s) who recruit volunteers. We will try to find placement for you according to your interests and our volunteer position availability. In order to provide better service to you it would be helpful for us to know if you are either making a general inquiry, just looking; or are seriously pursuing finding a volunteer position at the park or within the Ventura County community. Please check what applies:

- At this time I am making a general inquiry about possible volunteer positions.**
- Student seeking internship/credit. Describe time frame:**
- I am interested in finding a volunteer position at the park.**
- I would like information about additional volunteer recruitment sources within the Ventura County Community.**

Please return application to: Volunteer-In-Parks Coordinator
Channel Islands National Park
1901 Spinnaker Drive, Ventura, CA 93001
(805) 658-5700 FAX (805) 658-5799 e-mail: chis_interpretation@nps.gov

Office use only Date received

Application has been copied & routed to:
(include name & date)

Additional information

**CHANNEL ISLANDS NATIONAL PARK
DIVISION VOLUNTEER-IN-PARKS COORDINATOR PHONE LIST**

This resource list is a guide for contacting volunteer project supervisors. You may contact any of the listed supervisors to inquire about their volunteer positions or to interview with them directly.

Administration: Trish Buffington 805-658-5706

trish_buffington@nps.gov

- Filing/non sensitive records
 - Xeroxing
 - Typing
-

Interpretation

East District: Bill Faulkner 805-658-5734

bill_faulkner@nps.gov

- Mainland visitor center
 - Native Plant Garden at Visitor Center
-

West District: Derek Lohuis 805-658-5736

derek_lohuis@nps.gov

- Island Interpretation on Santa Barbara, Anacapa, Santa Cruz, Santa Rosa & San Miguel Islands
-

Education: Carol Peterson 805-658-5735

carol_peterson@nps.gov

- Children's Interpretive on-site & off-site programs
-

Maintenance: Kent Bullard 805/658-5745

kent_bullard@nps.gov

- Construction
 - Fencing
 - Painting
 - Trail maintenance
-

Resource Management: Cynthia Leon 805/658-5713

cynthia_leon@nps.gov

- Alien plant eradication
 - Archeological assistant
 - Beach debris monitoring
 - Curatorial assistant
 - GIS Technician
 - Island Fox management
 - Kelp forest monitoring (requires research diving certification NPS standard)
 - Library services
 - Research/data entry
 - Terrestrial monitoring: birds, vertebrates, vegetation
 - Tidepool monitoring
 - Trail revegetation
 - Sandbeach & coastal lagoon monitoring
 - Seabird monitoring
 - Shipwreck survey
 - Vegetation research assistant
-

Transportation/Protection: Rhonda Brooks 805-658-5722

rhonda_brooks@nps.gov

- Deckhand
 - Vessel maintenance
-

Volunteer-In-Parks Coordinator: Yvonne Menard 805-658-5725

yvonne_menard@nps.gov

- Refers volunteers to appropriate coordinators
- Provides program guidelines, direction and oversight of entire park program

Contact any of the above names for more information..